

TOWN OF TALLULAH FALLS
STATE OF GEORGIA
REGULAR COUNCIL MEETING
November 8, 2018
MINUTES

The meeting for November 8, 2018 of the City Council of Tallulah Falls, Georgia was called to order at 7:00 p.m. by Mayor Teri Dobbs.

PRESENT WERE: Mayor Teri Dobbs
Councilperson Deb Goatcher
Councilperson Larry Hamilton
Councilperson Mary Beth Hughes
Councilperson Carol Nelms
Fire Chief Mike Early
Police Chief Bill Goatcher
Town Clerk Linda Lapeyrouse

ABSENT: Attorney Allyn Stockton

OTHERS PRESENT: See attached sign-in list

Mayor Dobbs welcomed everyone to the meeting and asked Councilperson Goatcher to give the invocation.

Mayor Dobbs requested that the Resolution under New Business be moved to the top of the agenda and an executive session for potential litigation be added to the end of the agenda. A Motion was made by Councilperson Nelms to adopt the agenda as stated. The Motion was seconded by Councilperson Goatcher and unanimously approved.

Mayor Dobbs introduced Attorney Janney Sanders. Attorney Sanders explained that because of tax laws, the DDA is authorized to issue tax free bonds. They will be totally the obligation of the Tallulah Falls School backed by United Community Bank. The legal notice has been posted in the newspaper and a public hearing will be held November 19th at the Habersham County Courthouse to provide an opportunity for public comment. They are requesting affirmation from the elected body of the Town.

A motion to approve the Resolution and authorize the Mayor and Clerk to execute the documents was made by Councilperson Goatcher. The Motion was seconded by Councilperson Nelms and unanimously approved.

A motion to accept the minutes of the Work Session October 4th, Council Meeting October 4th, Work Session October 23rd, Special Called Meeting October 25th and Special Called Meeting November 1st was made by Councilperson Goatcher. The Motion was seconded by Councilperson Nelms and unanimously approved.

Founders Day update- Kristi Early provided an overview of the Founders Day event. There was an

issue with electrical hook-ups for vendors which will need to be resolved before next year if food vendors are included as a part of the event. There was \$3,675.11 in net proceeds. The Boy Scouts helped with parking. Police Chief Goatcher presented the Boy Scouts with a small plaque to thank them. Mayor Dobbs stated that GA Power suggested that tours could be done as a fund raiser next year. Mayor Dobbs further stated that Don Frazier had done a nice write-up in the newspaper about Founders Day as a part of the Habersham Bicentennial Celebration. Councilperson Hamilton thanked everyone that helped. The Moss House Tours also generated slightly over \$100 to be used for the preservation of the Rock House. Councilperson Goatcher stated that it was nice to see how much effort the Fire Department puts into their own fund raising.

Water Report- Attached hereto and made a part hereof.

Mayor Dobbs added that proposals are being submitted to outsource the water department from the police department. Mayor Dobbs further stated that the water quality is good and that the existing filtration system can be updated. Additional information on the water audit is anticipated to be on the January agenda.

Attorney Report – Mayor Dobbs stated that Attorney Stockton was unable to be at the meeting due to a family emergency.

Fire Report- Attached hereto and made a part hereof.

Fire Chief Early stated that he will use the proceeds from Founders Day to purchase an ID Badge System. This will be paid from the Volunteer Fire Department Fund. A service request included \$523 for annual inspection of three trucks, \$704.60 for ladder inspection and service and \$330 to be paid from the Volunteer Fire Department Fund.

A Motion was made by Councilperson Hughes to approve \$1,227.60 from the General Fund Fire Department Expense Budget. The Motion was seconded by Councilperson Nelms and unanimously approved.

A service request was then made by Chief Early to service all fire extinguishers. They are due for an ISO inspection at the end of the month. The extinguishers are delinquent in being inspection serviced. **A Motion was made to amend the funding approval from the General Fund Fire Department Expense Budget to include the Fire Department moving forward with the servicing and to handle the regular inspection and servicing of all fire extinguishers in the future and include it in their annual budget request.**

Chief Early stated that the ISO Audit is scheduled for November 29th and is done every three years. They evaluate the water system, fire department and emergency management. The engine failed the pump test. It will cost \$4,720 to repair it. They can schedule the repair to be done week after next. Mayor Dobbs asked if the audit can be delayed. Chief Early stated that it could not. Chief Early answered questions about the different ISO ratings. The ISO rating in town is 4, but Hickory Nut Mountain is a 9. The lower the rating, the better. Questions were raised concerning how to improve the ISO rating of Hickory Nut Mountain. It would take approximately 1.8 million dollars to upgrade the entire water system. Immediate top priorities are the engine repair at \$4,720 and hand lights at \$1,800. Remaining items can wait.

A Motion was made by Councilperson Hughes to approve the repair of the engine and purchase of the hand lights as requested. The Motion was seconded by Councilperson Hamilton and

unanimously approved.

Police Report- Attached hereto and made a part hereof.

Police Chief Goatcher requested approval to purchase a radar unit in the amount of \$2,050 to be donated to the Georgia State Patrol for all of the assistance they provide to the Town's police department.

A Motion was made by Councilperson Hughes to approve the \$2,050 expenditure from the General Fund Police Department Donation Budget. The Motion was seconded by Councilperson Nelms and unanimously approved.

Financial Report- Attached hereto and made a part hereof.

Street Report- Councilperson Nelms reported that some gravel roads had been scraped. She requested that the sink holes be made a top priority to repair.

A Motion was made by Councilperson Nelms to make the necessary repairs.

Public Safety Report – No report.

DDA Report- Councilperson Hughes stated that the DDA had been successful in processing their first official act of issuing the Bond for the Tallulah Falls School Natatorium. The next meeting will be Tuesday to discuss the first proposal on the Tallulah Center.

City Clerk Report – Town Clerk Lapeyrouse reported that the Mayor and Council could be included on the GMA health, dental and life insurance. Lapeyrouse gave an update of the EDTS IT transition and e-mail update. Tax bills have been mailed and are due January 2nd. The Town's auditor is starting work on the FY ending June 30, 2018. Revisions to the drafted Employee Handbook are anticipated to be on the December agenda.

Mayor Report- Mayor Dobbs announced the Tree Lighting and Town Christmas Party is scheduled for Friday, December 7th at 6:00 PM. Councilperson Hughes stated that she needs more volunteers to fill in 30-minute slots. Mayor Dobbs announced the Habersham County Administration Building Dedication on December 17th. She will be unable to attend but urged other council members to attend. Mayor Dobbs reported that the T-SPLOST did not pass in Habersham County. She further reported attending a very worthwhile conference. From that conference, Teka with the Rabun County TDA will be presenting to the County Commissioners information on Balancing Nature with Commerce.

NEW BUSINESS:

Information was presented by Town Clerk Lapeyrouse on exempt versus non-exempt classifications of employees. Section 13(b)(20) of the FLSA provides an overtime exemption to law enforcement or fire protection employees of a public agency that employs less than five employees during the workweek in law enforcement or fire protection activities. The Council can choose to do more than what is required under the law, but that can be handled in the Employee Handbook.

Following review and discussion, a Motion was made by Councilperson Goatcher to classify all existing positions as exempt. The motion was seconded by Councilperson Hughes and unanimously approved.

The Police Chief job description was reviewed and modified through discussion.

A Motion was made by Councilperson Hughes to approve the revisions and set the salary range to \$35,000 to \$40,000 depending on qualifications. The Motion was seconded by Councilperson Hamilton and unanimously approved.

A review of existing compensatory/administrative time for Bill Goatcher and Matt Nall was reviewed. Bill has 195 hours of accumulated sick, vacation and administrative time. Matt has 126 hours.

A Motion was made by Councilperson Hughes to pay Bill no more than 155 hours at year-end for all accumulated time and Matt no more than 86 hours at year-end for all accumulated time. Matt will take at least 5 days of vacation and Bill will take at least 8 days of vacation. The Motion was seconded by Councilperson Nelms. The Motion passed unanimously with Councilperson Goatcher abstaining.

EXECUTIVE SESSION:

There was a motion made to enter executive session for Potential Litigation at 9:30 p.m.

A Motion was made by Councilperson Goatcher to go into Executive Session for Potential Litigation. The Motion was seconded by Councilperson Nelms. The Motion passed unanimously.

RECONVENE OPEN SESSION:

There was a motion made to exit executive session at 9:40 p.m.

No action was taken.

Public Comments – None.

A Motion was made by Councilperson Nelms to adjourn the meeting. The motion was seconded by Councilperson Hamilton. The Motion passed unanimously.

The meeting adjourned at 9:43 p.m.

APPROVED:



MAYOR



COUNCIL MEMBER



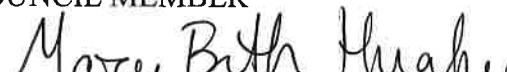
CLERK



COUNCIL MEMBER



COUNCIL MEMBER



COUNCIL MEMBER

AFFIDAVIT OF PRESIDING OFFICIAL(S) FOR A CLOSED PUBLIC MEETING

While in Regular Session, the motion was made to enter into an Executive Session to discuss certain matters in a closed session.

- (M) To discuss with council pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- () A meeting to discuss the purchase, disposal of, or lease of property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- () A meeting discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).
- () Discussion in Executive Session of Records that are otherwise protected from disclosure under the Open Records Act as pursuant to O.C.G.A. Section 50-14-3(b)(4).

The subject matter of the Executive Session of the Regular Meeting or Work Session was devoted to matters within the exceptions provided by law.

Because of events occurring during the closed session, I am unable to affirm the subject matter of the Executive Session of the Regular Meeting or Work Session was devoted to only matters within the exceptions provided by law.

Laura Roberts
Mayor

Sworn to and subscribed before me this 8th day of November, 2018.

Linda Lapeyrouse
Notary Public



Commission Expires

2018 Founders Day Report

Expenses

Food -\$538.59

Plates & Utensils – \$137.03

Drinks - \$126.67

Flyers - \$9.35

Port-a-Potty – \$80.25

Car Show Plaques - \$380

Dash Plaques -\$105

Road signs - \$46

TOTAL EXPENSES - \$1422.89

Income

Donations – \$100 (Kirk)

Artist Booth Fees - \$105

BBQ Plate Sales and donations - \$2709

Car Show Entry Fees – \$545

Silent Auction - \$1329

T-Shirt Sales - \$300

Yard Sale Table Fees – \$10

Total Income – \$5,098

NET Proceeds - \$3675.11

TOWN OF TALLULAH FALLS
WATER REPORT
OCT.,2018

WATER PUMPED 416900
WATER METERED 390590

COMPLETED THE OPERATIONS REPORT AND MAILED TO EPD

COLLECTED MICRO SAMPLES AND MAILED

MICRO SAMPLES RETURNED GOOD

NITRATE SAMPLES RETURNED GOOD

REPAIRED LEAK ON WILLIAMS STREET

REPAIRED CHLORINE LINE ON GORGEVIEW WELL

COMPLETED ROADWORK ON GRAVEL ROAD TO MAIN TANK

ASSISTED THE STATE PARK IN LOCATING A LEAK



Tallulah Falls Police Department

Chief William Goatcher
255 Main Street
P.O. Box 56
Tallulah Falls, Ga. 30573

October Police Report:

Citations: 26

Warnings: 22

Arrests: 1

Activity:

- Assistant Chief Nall did the Rails to Trails Hayride
 - We did 3 Halloween Events, Habersham County E-911, Tallulah Gorge State Park's Halloween Event, and Rabun County Rec Department's Halloween Event.
 - The department assisted with traffic with the Tallulah Falls School annual twin rivers challenge fund raising event.
 - The department assisted Georgia Power with traffic control while they changed the lighting on Thurmond bridge to LED lighting.
 - The Department assisted with Founders Day Activities including the Rock wall, dunking booth, signage, and other miscellaneous tasks.
 - Chief Goatcher gave a presentation at the High School on forensics.

Tallulah Falls Fire & Rescue: Monthly Report

October 2018 Training

Date	Description	Notes	HRS
Monday, October 01, 2018	Weekly Training		2
Monday, October 08, 2018	Weekly Training		2
Tuesday, October 09, 2018	Multi-Company/Training Facility		3
Thursday, October 11, 2018	Officer Training		2
Monday, October 15, 2018	Multi-Company/Training Facility		3
Thursday, October 18, 2018	Community Outreach		3
Monday, October 22, 2018	Weekly Training		2
Wednesday, October 31, 2018	Community Outreach		3
Total			20

October 2018 Incidents

Date	Nature of Call	Location	Jurisdiction
Saturday, October 06, 2018	Medical	Walk In	Town
Sunday, October 07, 2018	Medical	Tallulah Gorge State Park	State Park
Sunday, October 14, 2018	Single Vehicle MVA	GA 15 Near Wallenda Point	Town
Sunday, October 28, 2018	False Alarm	Tallulah Falls School	Town

TOTAL TOWN	3
TOTAL HABERSHAM	0
TOTAL RABUN	0
STATE PARK	1
OVERALL TOTAL	4

Topics:

Founders' Day Report	Net Expenses - \$1,422.89	Net Income - \$5,098	Total Proceeds - \$3,675.11
Annual Inspection and Service for all three trucks			Total Cost: \$523
Annual Ladder Inspection and Pump Test for Pumper and Engine - Some minor repairs to the Engine (approved last year).			Total Cost: \$1,034.60 \$330 Paid From Volunteer Fund \$704.60 Paid From General Fund
Fire Extinguishers Annual Service (All of Town Hall, PD, and FD)			Total Cost: \$717.00

Purchase Request:

Accountability / ID Badge System	With Founders' Day Proceeds	Price: \$3,000
12 Rechargeable Hand Lights - Upcoming ISO audit	SPLOST Funds	Price: \$1,800
Hydrant Flow Test Kit	SPLOST Funds	Price: \$1,500
2 Foam Injectors - Upcoming ISO Audit	SPLOST Funds	Price: \$1,400
Engine 7 Pump Repair	General Fund - Equipment Repair	Price: \$4,720

Town Of Tallulah Falls
Bank Balance Sheet
As of November 8, 2018

Nov 8, 18

ASSETS

Current Assets

Checking/Savings

11.1112 - Checking - Water	34,935.41
11.1110 - Checking-General Fund UCB	195,861.56
11.1114 - Checking - Volunteer Fire Dept	17,819.36
11.1115 - Checking - Technology	4,073.41
11.1116 - Checking - Habersham SPLOST 6	86,544.72
11.1117 - Checking - Habersham TSPLOST 4	7,862.81
11.1118 - Checking - Rabun SPLOST 13	104,541.53
11.1310 - CD-0298	25,031.54
11.1320 - CD-0486	28,225.82
11.1330 - CD-2125	100,084.04
11.1340 - CD-9480	10,999.94
11.1350 - CD-0376	17,347.74

Total Checking/Savings 633,327.88

Accounts Receivable

11.1900 - Accounts Receivable	131,700.28
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Total Accounts Receivable 131,700.28

Other Current Assets

12000 - Undeposited Funds	892.75
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Total Other Current Assets 892.75

Total Current Assets 765,920.91

TOTAL ASSETS 765,920.91