

**TOWN OF TALLULAH FALLS  
STATE OF GEORGIA  
REGULAR COUNCIL MEETING  
TOWN HALL, 255 MAIN STREET, TALLULAH FALLS, GA  
MARCH 12, 2020, 6:00 PM**

**AGENDA**

**Call to Order**

**Invocation**

**Approval of the Agenda**

**I. Consent Agenda:**

**Minutes**

- Council Meeting February 13, 2020

**Reports**

- Police Report
- Fire Report
- Financial Report

**II. Other Reports and Departmental Requests Requiring Discussion**

A. Attorney Report

B. Water Report

- Phase 1 Estimate - EMS
- SCADA Presentation
- Invoice from Sam Davis Well Drilling

C. Public Safety

- Blue Line Solutions Presentation
- Radar Signs Presentation

D. Street Report

E. Committee/Authority Reports

- DDA
- Planning & Zoning
- Be a Tourist in your own Backyard

F. Mayor's Comments

**III. Unfinished Business**

- G. Police Policy on Secondary Employment – Off Duty and Extra Duty
- H. Police SOP (postponed)

**IV. New Business**

- I. Habersham 2021 SPLOST Project List
- J. Ordinance to Set Mayor and Council’s Annual Pay to Previous Rate
- K. Franchise Fees
- L. Annual Contract with Tallulah Falls Business Association for Hotel/Motel Tax
- M. Addition of Credit Card Payment Options for Customers at no cost to Town
- N. Maturing Certificates of Deposit
- O. Town Hall Hours
- P. Meeting Dates and Times

**V. Executive Session – if necessary**

**VI. Public Comment**

**VII. Adjournment**

**TOWN OF TALLULAH FALLS  
STATE OF GEORGIA  
REGULAR COUNCIL MEETING  
February 13, 2020, 6:00 PM  
MINUTES**

The meeting for February 13, 2020 of the Town Council of Tallulah Falls, Georgia was called to order at 6:27 PM by Mayor Mike Early following a public hearing.

PRESENT WERE: Mayor Mike Early  
Councilperson Joey Fountain  
Councilperson Deb Goatcher  
Councilperson Larry Hamilton  
Councilperson Craig Weatherly  
Town Clerk Linda Lapeyrouse

PRESENT VIA VIDEO CONFERENCE: Town Attorney Warren Tillery

OTHERS PRESENT: Public at large - see attached sign-in sheet

Mayor Early welcomed everyone to the meeting. The invocation was given by Reverend Turpen.

**REGULAR MEETING:**

Mayor Early requested that the agenda be amended to consider Old Business Item A (Charter Amendment) and New Business Item B (Police SOP) during the attorney's report. **A motion was made by Councilperson Weatherly to approve the agenda as amended. The motion was seconded by Councilperson Fountain and unanimously approved.**

**A motion was made by Councilperson Goatcher to approve the minutes of the January 9<sup>th</sup> Council Meeting and Executive Session. The motion was seconded by Councilperson Fountain and unanimously approved.**

**REPORTS:**

**Attorney Report** – At the last meeting, Charter Amendments were discussed. Attorney Tillery reported that it would not be subject to crossover which gives us a little more time but not much. **A motion was made by Councilperson Goatcher to accept the Amendment as presented. The motion was seconded by Councilperson Weatherly. Attorney Tillery suggested a Code of Ethics down the road but confirmed that with the change, a family member could serve as an unpaid volunteer with the consent of the Council. Section 5.12 was also discussed. Councilperson Weatherly made a motion to amend the original motion to change Section 5.12 so that in the event that such vacancies result in there being no remaining council members, then the mayor shall make the appointments of said interim council member(s) until the next election or special election, whichever comes first. The motion was seconded by Councilperson Fountain and unanimously approved.**

**A motion was made by Councilperson Fountain to table the Police SOP until everyone has had an opportunity to review. The motion was seconded by Councilperson Weatherly and unanimously approved.**

**Water Report** – Attached hereto and made a part hereof.

**Additional estimates were requested by the Mayor and Council before considering the proposal of Warren McKay.**

**Public Safety Report** – Attached hereto and made a part hereof.

**Street Report** – Councilperson Weatherly reported that the rain has created some ditch and culvert issues. He requested some part-time help to clean out the culverts. He will get pricing from Bill, Manuel and Pro Turf. There is money budgeted for road maintenance that can be used, but nothing in salaries without a budget amendment. Once done, Councilperson Weatherly will do an assessment of each road and suggest a priority ranking.

**Town Clerk/Financial Report** – Attached hereto and made a part hereof.

**DDA Report** – Keith Nelms, Chairman of the DDA will discuss the possibility of a joint work session with Council after their next meeting.

**Mayor's Report-** Mayor Early read a proclamation for Arbor Day February 21, 2020.

**UNFINISHED BUSINESS: None remaining.**

**NEW BUSINESS:**

Mayor Early explained the Statewide Mutual Aid Agreements. **A motion was made by Councilperson Fountain to approve the Statewide Mutual Aid Agreement for Rabun and Habersham Counties. The motion was seconded by Councilperson Weatherly and unanimously approved.**

Town Clerk Lapeyrouse explained the letter of support for Rabun EMA's grant application from FEMA to fund the cost of updating the County's Multi- Jurisdictional Hazard Mitigation Plan. The local match can be met with staff and volunteer time working on the plan. **A motion was made by Councilperson Fountain to ratify the sending of the letter of support for the Rabun EMA grant application. The motion was seconded by Councilperson Goatcher and unanimously approved.**

**A motion was made by Councilperson Weatherly to approve the 2019 Rabun County Joint Comprehensive Plan. The motion was seconded by Councilperson Goatcher and unanimously approved.**

**A motion was made by Councilperson Weatherly to approve Joely Mixon of Mixon, Mixon, Brown & Tench as the auditor for the year ending June 30, 2020 and accepted their proposal of \$6500.**

DDA appointments are being addressed with the Charter Amendment. **A motion was made by Councilperson Goatcher to table the DDA appointments. The motion was seconded by Councilperson Weatherly and unanimously approved.**

Mayor Early recommended Stan Griffis for nomination to fill the unexpired term on the Planning and Zoning Commission. He has talked to him and he is willing to serve. Stan has attended some of the prior meetings and has shown interest in the community. **A motion was made by Councilperson Weatherly to appoint Stan Griffis to the Planning and Zoning Commission to fill the unexpired**

**term of Mike Early. The motion was seconded by Councilperson Goatcher and unanimously approved.**

**PUBLIC COMMENTS:**

David Hart asked about the water withdrawal permit. Mayor Early reported meeting with Jeff Jackson of Georgia Power on where they think we are in the process. He also talked to EPD and they referred him to two documents which he is still reviewing, but it is helping to eliminate some of his concerns. He has a couple of more people to talk to before coming back to Council to decide on whether or not to continue moving forward.

David then asked about a recent water outage. Town Clerk Lapeyrouse stated that Scott with EMS said it was possibly a power surge. The pump was off.

Teri Dobbs asked if the water commissioner would be involved in the water withdrawal permit meetings. Mayor Early stated he had been meeting the players and would be getting back to team meetings soon. No negotiations have been going on.

Teri asked about the current Fire Chief. Mayor Early stated that the Acting Fire Chief is Paul Marsteller. Elections will be in June. Teri asked if the Charter changes would affect anything. Mayor Early said he would get with Attorney Tillery and get his opinion on it. The Fire Department is still in need of volunteers.

Van Knighton, Chairman of the Planning & Zoning Commission reported working on a Short-Term Vacation Rental Ordinance. There is a bill currently being considered that would restrict cities from being able to regulate these rentals. P & Z will be working on a draft at their next meeting.

Mary Beth Hughes asked about hotel motel tax. Town Clerk Lapeyrouse reported that there are two that pay. One business and one STVR. She also asked about the tree on the lake. Mayor Early reported that he just got back but they would be getting it in and will be burning the wood someone has put out at the burn pile.

**There being no other business before the Council, a motion was made by Councilperson Fountain to adjourn the meeting. The motion was seconded by Councilperson Hamilton and unanimously approved.**

The meeting adjourned at 7:50 PM.

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*Linda Lapeyrouse, Town Clerk*

## February Police report

- Attended 3 Chief meetings
- GOHS traffic enforcement meeting in Lavonia
- Attended 2 meetings at Habersham 911 in reference to radios. The radio system that we use not is about to be obsolete. As of right now there are three different companies we have met with. We currently deal with Motorola, however they state that we will need all new equipment with is looking to be possibly around 12 million dollars that the county manager is reviewing carefully. Other systems claim to be able to use our current systems and just add on. We still have more upcoming meetings to discuss the issues. However the radios are a growing problem due to the fact we are not able to get out and receive the best which is causing major concern for safety.
- Had multiple meetings with Blueline Solutions regarding cameras in the school zone. A representative from Blueline will be attending the town hall meeting to discuss any questions.
- Had a meeting with Dr. Peavy regarding the cameras in the school zone.
- Like for the council to look at the budget and consider removing a few items off from the police budget that has already been taken out. They are regarding the ford F150. Restriping it, replacing wiper blades and replacing the 4wd switch which was paid out from the police budget. I had it restriped due to the fact people that were not sworn officers driving it and that could place the police department and the town at risk . Also I was concerned for the safety of the people driving it due to the fact they had no type of weapon if they found themselves in a situation that the public thought they were police driving it. Having needs in my department I need the funds to purchase actual police items. The truck was put under the police department even though I have no need for the vehicle. It was used by maintenance and the fire department for their needs. I request the vehicle be put under the care of the fire department where it can be used for their needs. It would be easier due to the fact I don't use and they can keep up with the maintenance and the gas can also be taken from their budget. I do respectfully request the funds be replaced back into my budget.
- Attended a luncheon at North Georgia Tech put on by GPSTC in regards to law enforcement issues and concerns.
- Been working with David Shanks (Homeland Security) in regards to active shooter situations. Will be having a full drill in the future at Tallulah Falls School to prepare us and the neighboring counties and state in preparation of such an event occur either here or our neighboring counties. It is a great training opportunity for all departments.

# Tallah Falls Municipal Court

## Citations By Offense Summary

02/01/2020 To 02/29/2020

Charge	Description	Written	Open	Prob	Disposed	Fines	Payments	Balance
UNK	UNKNOWN	1	1	0	0	0.00	0.00	0.00
12310(b)	Criminal Trespass	2	1	0	1	232.00	0.00	232.00
16132	Possession of Marijuana less than ounce	1	1	0	0	1,500.00	0.00	1,500.00
2414	Creating Hazardous Cond/Physically Offensive Cond	4	0	1	3	2,010.00	2,010.00	0.00
405121	Driving w/Suspended License - 1st Offense	1	1	0	0	865.00	0.00	865.00
40520	Driving w/o a License - 1st Offense	1	0	0	1	865.00	865.00	0.00
406123	Failure to Signal Lane Change	1	1	0	0	155.00	0.00	155.00
40616b	Move Over for Emergency Vehicles	2	2	0	0	1,000.00	500.00	500.00
406181	Speeding	15	10	0	5	2,685.00	935.00	1,750.00
406241c	Unlawful Use of Wireless Device - 1st Offense	3	2	0	1	150.00	50.00	100.00
406242	Driver's View Obscured	1	1	0	0	150.00	0.00	150.00
40648	Failure to Maintain Lane	1	1	0	0	155.00	0.00	155.00
40873	View Obstructed (Windshield, other)	1	1	0	0	180.00	0.00	180.00
408761	Seatbelt Violation Adult	4	1	0	3	60.00	45.00	15.00
408761e3	Seatbelt Violation 8-17 years old	2	2	0	0	50.00	0.00	50.00
Grand Totals		40	25	1	14	\$10,057.00	\$4,405.00	\$5,652.00

# Tallulah Falls Fire Rescue: Monthly Report

## February 2020 Training

Date	Description	Notes	HRS
Monday, February 3, 2020	Weekly Training		2
Monday, February 10, 2020	Weekly Training		2
Monday, February 17, 2020	Weekly Training		2
Monday, February 24, 2020	Weekly Training		2
<b>Total</b>			<b>8</b>

## February 2020 Training

Date	Nature of Call	Location	Jurisdiction
Monday, February 3, 2020	Medical	Local Residence	Town
Friday, February 7, 2020	Medical	Tallulah Gorge State Park	State Park
Saturday, February 8, 2020	Medical	Tallulah Gorge State Park	State Park
Sunday, February 9, 2020	Fire Alarm	Tallulah Falls School	Town
Thursday, February 13, 2020	MVA	GA 15 South Bound Shoulder South of Main St.	Town
Thursday, February 27, 2020	Medical	Local Residence	Town

TOTAL TOWN	4
TOTAL HABERSHAM	0
TOTAL RABUN	0
STATE PARK	2
<b>Net Response</b>	<b>6</b>

### Updates:

- Rabun County has purchased and delivered requested rescue equipment per arrangement. Will be inventoried and placed in service soon.



**Town Of Tallulah Falls**  
**Balance Sheet**  
 As of February 29, 2020

Feb 29, 20

**ASSETS**

Current Assets

Checking/Savings

11.0000 · Petty Cash	100.00
11.1110 · Checking - General Fund UCB	308,682.39
11.1112 · Checking - Water Fund	57,503.41
11.1113 · Checking - Hotel Motel Tax Fund	327.66
11.1114 · Checking - Volunteer Fire Dept	13,589.41
11.1115 · Checking - Technology Fund	8,596.86
11.1116 · Checking - Habersham SPLOST 6	62,037.88
11.1117 · Checking - Habersham SPLOST 4	6,235.65
11.1118 · Checking - Rabun SPLOST 13	76,723.17
11.1119 · Trust Acct - Municipal Court	19,097.19
11.1120 · Checking - Rabun SPLOST 19	93,866.66
11.1121 · Checking - CDBG Grant Account	-3.00
11.1360 · CD-2050 Oconee 06-23-20 WF	25,946.17
11.1380 · CD-0131 Oconee 03-19-20	27,257.55
11.1384 · CD-0128 Oconee 03-19-20	8,090.37
11.1385 · CD-0129 Oconee 03-19-20	100,094.18
11.1390 · CD-0130 Oconee 03-19-20	30,755.64

Total Checking/Savings 838,901.19

Accounts Receivable

11.1500 · Property Tax Receivable 2018	-274.68
11.1501 · Property Tax Receivable 2019	1,369.76
11.1900 · Accounts Receivable - Water	507.88

Total Accounts Receivable 1,602.96

Other Current Assets

11.3100 · Due from other funds	48,188.09
11.3200 · Interfund Receivable Loan to WF	11,880.40
12000 · Undeposited Funds	134.33

Total Other Current Assets 60,202.82

Total Current Assets

900,706.97

**TOTAL ASSETS**

**900,706.97**

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

12.1300 · Payroll Liabilities	
12.1340 · Retirement Payable	500.00
12.1350 · Insurance Payable - GMA	25.50

Total 12.1300 · Payroll Liabilities 525.50

12.1900 · Due to other funds	48,673.34
12.2100 · Interfund Payable Loan from GF	11,880.40
12.2600 · Deposits Payable	300.00

Total Other Current Liabilities 61,379.24

Total Current Liabilities

61,379.24

Total Liabilities

61,379.24

**Town Of Tallulah Falls**  
**Balance Sheet**  
As of February 29, 2020

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	<u>Feb 29, 20</u>
Equity	
13.4200 · Uncleared Transactions at O Bal	-61,903.04
13.4201 · Opening Balance Equity	704,910.49
Net Income	196,320.28
	<hr/>
Total Equity	839,327.73
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>900,706.97</b>
	<hr/> <hr/>

	Feb 2020	FY to date	Original Budget	Revised Budget	Remaining Budget	% of Budget
<b>General Fund Budget</b>						
<b>General Fund Revenues</b>						
Revenues	41,457	270,917	313,000		42,083	87%
Grants	5,854	5,854	14,881		9,027	39%
Interfund Transfer In - Hotel/Motel	0	1,007	1,200		193	84%
Sale of Assets	0	16,244	10,000		-6,244	162%
Use of Surplus	0	0	0		0	
<b>Total Revenues &amp; Other Sources</b>	<b>47,311</b>	<b>294,022</b>	<b>339,081</b>	<b>0</b>	<b>45,059</b>	<b>87%</b>
<b>General Fund Expenditures</b>						
1100 Legislative	410	4,352	9,490		5,138	46%
1300 Executive	243	2,112	8,330		6,218	25%
1500 General Administration	8,532	95,605	138,809		43,204	69%
2650 Municipal Court	1,161	11,606	19,450		7,844	60%
3200 Police	11,712	73,496	105,006		31,510	70%
3500 Fire	2,419	11,041	30,463		19,422	36%
4200 Highways and Streets	1,092	10,254	27,533		17,279	37%
<b>Total Operating Expenditures</b>	<b>25,569</b>	<b>208,466</b>	<b>339,081</b>	<b>0</b>	<b>130,615</b>	<b>61%</b>
<b>Interfund Transfer Out - Water</b>						
<b>Total Expenditures &amp; Transfers</b>	<b>25,569</b>	<b>208,466</b>	<b>339,081</b>	<b>0</b>	<b>130,615</b>	<b>61%</b>
<b>Total Current Profit/Loss General Fund</b>	<b>21,742</b>	<b>85,556</b>				
<b>Capital Projects Budget</b>						
Revenue Sources						
SPLOST	0	65,265	65,265		0	100%
LMIG 2020	0	14,966	13,619		-1,347	110%
LMIG 2019 (carry forward)	0	13,619	13,619		0	100%
<b>Total Available Sources</b>	<b>0</b>	<b>93,850</b>	<b>92,503</b>	<b>-1,347</b>		<b>101%</b>
Expenditures						
Capital Outlay - Fire	0	0	13,800		13,800	0%
Capital Outlay - Police	0	0	5,000		5,000	0%
Capital Outlay - Parks/Rec ** Kayak Storage Building	0	0	3,500		3,500	0%
Capital Outlay - Roads ** LMIG Projects ** Snow Plow	0	1,648	48,484	69,588	67,940	3%
Capital Outlay - Building **Bunk Room Remodel (police) **Meeting Room Audio System	0	1,828	4,000	26,300	2,172	46%
<b>Total Capital Improvements</b>	<b>0</b>	<b>3,476</b>	<b>92,503</b>		<b>92,412</b>	<b>4%</b>

Water Fund Budget	Feb 2020	FY to date	Original Budget	Revised Budget	Remaining Budget	% of Budget
<b>Water Fund Revenues</b>						
Water Revenues	4,910	36,551	64,780	64,780	28,229	56%
ITAD Grant	0	0	0	0	0	
GIRMA Lightening Insurance Claim	0	28,845	0	0	0	
Interfund Transfer In - SPLOST	0	0	93,659	93,659	93,659	0%
Interfund Transfer In - GF	0	11,880	0	98,407	86,527	0%
Use of Reserves/Cash in Water CD	0	18,593	0	18,593	0	
<b>Total Revenues &amp; Other Sources</b>	<b>4,910</b>	<b>95,869</b>	<b>158,439</b>	<b>275,439</b>	<b>208,415</b>	<b>61%</b>
<b>Water Fund Expenses</b>						
Water Operations	4,731	60,864	64,780	64,780	3,916	94%
Water Capital Outlay						
** 3" hydrant valve	0	2,000				
** Water Withdrawal Permit	0	1,726				
<b>Total Other Water Capital</b>	<b>0</b>	<b>3,726</b>	<b>93,659</b>	<b>93,659</b>	<b>89,933</b>	<b>4%</b>
Emergency Water Repair						
** HNM Improvements (other)	0	34,615				
** Sand Filter Rebuild	0	9,271				
** 20,000-gallon tank	0	5,000				
<b>Total Emergency Water Project</b>	<b>0</b>	<b>48,886</b>	<b>0</b>	<b>117,000</b>	<b>68,114</b>	<b>42%</b>
<b>Total Capital Expenses</b>	<b>0</b>	<b>52,612</b>	<b>93,659</b>	<b>210,659</b>	<b>158,047</b>	<b>56%</b>
<b>Total Expenses</b>	<b>4,731</b>	<b>113,476</b>	<b>158,439</b>	<b>275,439</b>	<b>161,963</b>	<b>72%</b>
<b>Total Current Profit/Loss Water Fund</b>	<b>179</b>	<b>-17,607</b>	<b>0</b>	<b>0</b>	<b>46,452</b>	

SPLOST FUNDS	Original Budget	Revised Budget	Current FY	Previous Yrs.	Current Bal
<b>ROADS/BRIDGES</b>					
SPLOST IV (carry forward)	64,411	64,411		64,411	7,852
LMIG 2016	7,818			7,818	
Hickory Nut Mtn.	3,901			3,901	
Interest Revenue			8	325	333
<b>Total Available</b>	<b>76,130</b>	<b>64,411</b>	<b>8</b>	<b>76,455</b>	<b>8,185</b>
Capital Outlay - Water	19,086	15,094		15,094	0
Capital Outlay - Roads	37,863	53,500		45,648	7,852
Capital Outlay - Public Safety	7,462	7,861		7,861	0
<b>Total Projects</b>	<b>64,411</b>	<b>76,455</b>	<b>0</b>	<b>68,603</b>	<b>7,852</b>
<b>Net Available</b>					<b>333</b>
<b>SPLOST VI</b>					
SPLOST Revenue	271,740	271,740	33,173	179,608	61,244
Interest Revenue			72	1,195	1,267
<b>Total SPLOST Available</b>	<b>271,740</b>	<b>271,740</b>	<b>33,245</b>	<b>180,803</b>	<b>62,511</b>
Capital Outlay - Roads	25,000	25,000	0	0	25,000
Capital Outlay - Public Safety	131,740	131,740	0	68,583	63,157
Capital Outlay - Water	20,000	20,000	0	18,998	1,002
Capital Outlay - Public Facilities	70,000	70,000	1,355	62,601	6,044
Capital Outlay - Parks/Rec.	25,000	25,000	0	0	25,000
<b>Total Projects</b>	<b>271,740</b>	<b>271,740</b>	<b>1,355</b>	<b>150,182</b>	<b>120,203</b>
<b>Net Available</b>					<b>-57,692</b>
<b>SPLOST XIII</b>					
SPLOST Revenue (carry forward)	200,000	200,000	0	200,000	74,906
Interest Revenue			103	1,714	1,817
<b>Total SPLOST Available</b>	<b>200,000</b>	<b>200,000</b>	<b>103</b>	<b>201,714</b>	<b>76,723</b>
Capital Outlay - Roads	75,000	75,000	0	0	75,000
Capital Outlay - Public Safety	45,000	37,394	0	37,394	-7,606
Capital Outlay - Water	80,000	87,606	0	87,700	-94
<b>Total Projects</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>	<b>125,094</b>	<b>74,906</b>
<b>Net Available</b>					<b>1,817</b>
<b>SPLOST XIX</b>					
SPLOST Revenue	220,000	220,000	93,865	0	93,865
Interest Revenue			2	0	2
Carry Forward					
<b>Total SPLOST Available</b>	<b>220,000</b>	<b>220,000</b>	<b>93,867</b>	<b>0</b>	<b>93,867</b>
Capital Outlay - Roads	50,000	50,000	0	0	50,000
Capital Outlay - Public Buildings	50,000	50,000	0	0	50,000
Capital Outlay - Water	120,000	120,000	0	0	120,000
<b>Total Projects</b>	<b>220,000</b>	<b>220,000</b>	<b>0</b>	<b>0</b>	<b>220,000</b>

## Town Of Tallulah Falls GENERAL FUND REVENUE BUDGET OVERVIEW July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
31.0000 · Taxes				
31.1000 · General Property Taxes				
31.1100 · Real Property Current	131,259.49	123,900.00	7,359.49	105.9%
31.1300 · Personal Property Current	251.13	400.00	-148.87	62.8%
31.1310 · Personal Property Motor Vehicle	336.63	55,000.00	-54,663.37	0.6%
31.1315 · Personal Property Tax - TAVT	6,373.51			
31.1700 · Franchise Taxes				
31.1710 · Electric	21,768.58	23,000.00	-1,231.42	94.6%
31.1730 · Gas	228.92	235.00	-6.08	97.4%
31.1760 · Telephone	168.62	200.00	-31.38	84.3%
Total 31.1700 · Franchise Taxes	22,166.12	23,435.00	-1,268.88	94.6%
31.6200 · Insurance Premium Tax	12,714.51	12,000.00	714.51	106.0%
Total 31.1000 · General Property Taxes	173,101.39	214,735.00	-41,633.61	80.6%
31.1340 · Intangible Tax	169.53	0.00	169.53	100.0%
31.9000 · Penalties and Interest	0.00	25.00	-25.00	0.0%
Total 31.0000 · Taxes	173,270.92	214,760.00	-41,489.08	80.7%
32.0000 · Licenses and Permits				
32.1000 · Business Licenses				
32.1100 · Alcoholic Beverage License	0.00	100.00	-100.00	0.0%
32.1200 · General Business License				
32.1220 · Insurance	1,447.50	1,000.00	447.50	144.8%
32.1200 · General Business License - Other	250.00	1,100.00	-850.00	22.7%
Total 32.1200 · General Business License	1,697.50	2,100.00	-402.50	80.8%
Total 32.1000 · Business Licenses	1,697.50	2,200.00	-502.50	77.2%
32.2000 · Non-Business Lic & Permits				
32.2200 · Building & Signs				
32.2210 · Zoning and Land Use Permits	800.00			
Total 32.2200 · Building & Signs	800.00	0.00	800.00	100.0%
Total 32.2000 · Non-Business Lic & Permits	800.00	0.00	800.00	100.0%
32.3000 · Regulatory Fees				
32.3100 · Building Permits	775.00	550.00	225.00	140.9%
Total 32.3000 · Regulatory Fees	775.00	550.00	225.00	140.9%
Total 32.0000 · Licenses and Permits	3,272.50	2,750.00	522.50	119.0%
33.0000 · Intergovernmental Revenues				
33.4000 · State Government Grants LMIG	14,966.28	13,619.00	1,347.28	109.9%
33.6000 · Local Government Grant	0.00	4,500.00	-4,500.00	0.0%
33.9999 · Other - GEMA/FEMA/HS				
33.9979 · GMA Safety Grant	5,854.22	6,000.00	-145.78	97.6%
33.9989 · Firewise Grant	0.00	4,381.00	-4,381.00	0.0%
Total 33.9999 · Other - GEMA/FEMA/HS	5,854.22	10,381.00	-4,526.78	56.4%
Total 33.0000 · Intergovernmental Revenues	20,820.50	28,500.00	-7,679.50	73.1%
34.0000 · Charges for Service				
34.1100 · Court Costs, Fees and Charges	2.00	0.00	2.00	100.0%
34.4000 · Utilities				
44.4210 · Water Charges	176.23			
Total 34.4000 · Utilities	176.23			
Total 34.0000 · Charges for Service	178.23	0.00	178.23	100.0%
35.0000 · Fines and Forfeitures				
35.1000 · Fines and Forfeitures	85,194.94	81,500.00	3,694.94	104.5%
Total 35.0000 · Fines and Forfeitures	85,194.94	81,500.00	3,694.94	104.5%
36.0000 · Investment Income				
36.1000 · Interest Revenues	303.71	800.00	-496.29	38.0%
Total 36.0000 · Investment Income	303.71	800.00	-496.29	38.0%
37.0000 · Contributions and Donations	534.00	4,000.00	-3,466.00	13.4%
38.0000 · Miscellaneous				
38.1000 · Rent	3,200.00	4,800.00	-1,600.00	66.7%
38.9000 · Other	13.98	0.00	13.98	100.0%
38.9200 · Reimbursement for Insurance	4,948.74	4,390.00	558.74	112.7%
Total 38.0000 · Miscellaneous	8,162.72	9,190.00	-1,027.28	88.8%

**Town Of Tallulah Falls**  
**GENERAL FUND REVENUE BUDGET OVERVIEW**  
 July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
39,0000 · Other Financing Sources				
39.1002 · Interfund transfer in - H/M TF	1,007.27	1,200.00	-192.73	83.9%
39.2000 · Proceeds of capital asset sale	16,244.00	10,000.00	6,244.00	162.4%
<b>Total 39,0000 · Other Financing Sources</b>	<b>17,251.27</b>	<b>11,200.00</b>	<b>6,051.27</b>	<b>154.0%</b>
<b>Total Income</b>	<b>308,988.79</b>	<b>352,700.00</b>	<b>-43,711.21</b>	<b>87.6%</b>
<b>Gross Profit</b>	<b>308,988.79</b>	<b>352,700.00</b>	<b>-43,711.21</b>	<b>87.6%</b>
<b>Net Ordinary Income</b>	<b>308,988.79</b>	<b>352,700.00</b>	<b>-43,711.21</b>	<b>87.6%</b>
<b>Net Income</b>	<b>308,988.79</b>	<b>352,700.00</b>	<b>-43,711.21</b>	<b>87.6%</b>

## Town Of Tallulah Falls EXECUTIVE BUDGET REPORT

July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1110 · Elected Official Salary	750.00	1,500.00	-750.00	50.0%
Total 51.0000 · Personal Svs. Salaries & Wages	750.00	1,500.00	-750.00	50.0%
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance	44.30	215.00	-170.70	20.6%
51.2200 · Social Security	46.50	93.00	-46.50	50.0%
51.2300 · Medicare	10.88	22.00	-11.12	49.5%
51.2600 · Unemployment Insurance	3.00	10.00	-7.00	30.0%
Total 51.2000 · Employee Benefits	104.68	340.00	-235.32	30.8%
52.0000 · Purchased/Contracted Services				
52.1300 · Technical				
52.1310 · IT Services	450.00	1,080.00	-630.00	41.7%
Total 52.1300 · Technical	450.00	1,080.00	-630.00	41.7%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	112.20	160.00	-47.80	70.1%
52.3500 · Travel/Meals/Hotel	228.00	2,815.00	-2,587.00	8.1%
52.3700 · Education/Training	390.00	2,185.00	-1,795.00	17.8%
52.3900 · Other				
52.3910 · Software Subscriptions	77.50	150.00	-72.50	51.7%
Total 52.3900 · Other	77.50	150.00	-72.50	51.7%
Total 52.3000 · Other Purchased Services	807.70	5,310.00	-4,502.30	15.2%
Total 52.0000 · Purchased/Contracted Services	1,257.70	6,390.00	-5,132.30	19.7%
53.0000 · Supplies				
53.1300 · Food	0.00	100.00	-100.00	0.0%
Total 53.0000 · Supplies	0.00	100.00	-100.00	0.0%
Total Expense	2,112.38	8,330.00	-6,217.62	25.4%
Net Ordinary Income	-2,112.38	-8,330.00	6,217.62	25.4%
Net Income	-2,112.38	-8,330.00	6,217.62	25.4%



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**Town Of Tallulah Falls**  
**LEGISLATIVE BUDGET REPORT**  
 July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1110 · Elected Official Salary	1,996.58	3,600.00	-1,603.42	55.5%
<b>Total 51.0000 · Personal Svs. Salaries &amp; Wages</b>	<b>1,996.58</b>	<b>3,600.00</b>	<b>-1,603.42</b>	<b>55.5%</b>
51.2000 · Employee Benefits				
51.2200 · Social Security	111.60	224.00	-112.40	49.8%
51.2300 · Medicare	26.08	53.00	-26.92	49.2%
51.2600 · Unemployment Insurance	7.20	23.00	-15.80	31.3%
<b>Total 51.2000 · Employee Benefits</b>	<b>144.88</b>	<b>300.00</b>	<b>-155.12</b>	<b>48.3%</b>
52.0000 · Purchased/Contracted Services				
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	448.80	650.00	-201.20	69.0%
52.3500 · Travel/Meals/Hotel	342.00	2,900.00	-2,558.00	11.8%
52.3700 · Education/Training	1,165.00	1,590.00	-425.00	73.3%
52.3900 · Other				
52.3910 · Software Subscriptions	255.00	450.00	-195.00	56.7%
<b>Total 52.3900 · Other</b>	<b>255.00</b>	<b>450.00</b>	<b>-195.00</b>	<b>56.7%</b>
<b>Total 52.3000 · Other Purchased Services</b>	<b>2,210.80</b>	<b>5,590.00</b>	<b>-3,379.20</b>	<b>39.5%</b>
<b>Total 52.0000 · Purchased/Contracted Services</b>	<b>2,210.80</b>	<b>5,590.00</b>	<b>-3,379.20</b>	<b>39.5%</b>
<b>Total Expense</b>	<b>4,352.26</b>	<b>9,490.00</b>	<b>-5,137.74</b>	<b>45.9%</b>
<b>Net Ordinary Income</b>	<b>-4,352.26</b>	<b>-9,490.00</b>	<b>5,137.74</b>	<b>45.9%</b>
<b>Net Income</b>	<b>-4,352.26</b>	<b>-9,490.00</b>	<b>5,137.74</b>	<b>45.9%</b>

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**Town Of Tallulah Falls**  
**MUNICIPAL COURT BUDGET REPORT**  
 July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1100 · Regular Employees	7,846.18	12,000.00	-4,153.82	65.4%
Total 51.0000 · Personal Svs. Salaries & Wages	7,846.18	12,000.00	-4,153.82	65.4%
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance	1,236.72	2,250.00	-1,013.28	55.0%
51.2200 · Social Security	483.82	745.00	-261.18	64.9%
51.2300 · Medicare	113.22	175.00	-61.78	64.7%
51.2600 · Unemployment Insurance	7.36	50.00	-42.64	14.7%
Total 51.2000 · Employee Benefits	1,841.12	3,220.00	-1,378.88	57.2%
52.0000 · Purchased/Contracted Services				
52.1000 · Professional Services				
52.1200 · Professional				
52.1250 · Judge	1,900.00	3,000.00	-1,100.00	63.3%
Total 52.1200 · Professional	1,900.00	3,000.00	-1,100.00	63.3%
Total 52.1000 · Professional Services	1,900.00	3,000.00	-1,100.00	63.3%
52.3000 · Other Purchased Services				
52.3500 · Travel/Meals/Hotel	0.00	500.00	-500.00	0.0%
52.3600 · Dues/Fees	18.40	30.00	-11.60	61.3%
52.3661 · Witness Fees	0.00	100.00	-100.00	0.0%
52.3670 · Interpreter	0.00	100.00	-100.00	0.0%
52.3700 · Education/Training	0.00	400.00	-400.00	0.0%
Total 52.3000 · Other Purchased Services	18.40	1,130.00	-1,111.60	1.6%
Total 52.0000 · Purchased/Contracted Services	1,918.40	4,130.00	-2,211.60	46.5%
53.0000 · Supplies				
53.1100 · General Supplies	0.00	100.00	-100.00	0.0%
Total 53.0000 · Supplies	0.00	100.00	-100.00	0.0%
Total Expense	11,605.70	19,450.00	-7,844.30	59.7%
Net Ordinary Income	-11,605.70	-19,450.00	7,844.30	59.7%
Net Income	-11,605.70	-19,450.00	7,844.30	59.7%

## Town Of Tallulah Falls ADMINISTRATION DEPARTMENT

July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
51.0000 · Personal Svs. Salaries & Wages				
51.1100 · Regular Employees	22,349.99	36,000.00	-13,650.01	62.1%
51.1200 · Temporary Employees	5,604.00			
<b>Total 51.0000 · Personal Svs. Salaries &amp; Wages</b>	<b>27,953.99</b>	<b>36,000.00</b>	<b>-8,046.01</b>	<b>77.6%</b>
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance				
51.2101 · Cobra Insurance	3,480.00	4,176.00	-696.00	83.3%
51.2100 · Group Employee Insurance - Other	3,710.24	9,000.00	-5,289.76	41.2%
<b>Total 51.2100 · Group Employee Insurance</b>	<b>7,190.24</b>	<b>13,176.00</b>	<b>-5,985.76</b>	<b>54.6%</b>
51.2200 · Social Security	1,831.55	2,235.00	-403.45	81.9%
51.2300 · Medicare	420.57	525.00	-104.43	80.1%
51.2400 · Retirement contributions	700.00	1,200.00	-500.00	58.3%
51.2600 · Unemployment Insurance	97.93	50.00	47.93	195.9%
51.2700 · Workers' Compensation	268.80	270.00	-1.20	99.6%
<b>Total 51.2000 · Employee Benefits</b>	<b>10,509.09</b>	<b>17,456.00</b>	<b>-6,946.91</b>	<b>60.2%</b>
52.0000 · Purchased/Contracted Services				
52.1000 · Professional Services				
52.1100 · Official/administrative				
52.1102 · Payroll/Administrative	1,962.75	2,100.00	-137.25	93.5%
<b>Total 52.1100 · Official/administrative</b>	<b>1,962.75</b>	<b>2,100.00</b>	<b>-137.25</b>	<b>93.5%</b>
52.1200 · Professional				
52.1210 · Auditor	5,000.00	5,000.00	0.00	100.0%
52.1230 · Legal	18,561.76	18,000.00	561.76	103.1%
<b>Total 52.1200 · Professional</b>	<b>23,561.76</b>	<b>23,000.00</b>	<b>561.76</b>	<b>102.4%</b>
<b>Total 52.1000 · Professional Services</b>	<b>25,524.51</b>	<b>25,100.00</b>	<b>424.51</b>	<b>101.7%</b>
52.1300 · Technical				
52.1310 · IT Services	4,324.90	5,900.00	-1,575.10	73.3%
<b>Total 52.1300 · Technical</b>	<b>4,324.90</b>	<b>5,900.00</b>	<b>-1,575.10</b>	<b>73.3%</b>
52.2000 · Purchased-property services				
52.2100 · Cleaning services	1,600.00	2,400.00	-800.00	66.7%
52.2110 · Garbage Disposal	195.00	240.00	-45.00	81.3%
<b>Total 52.2000 · Purchased-property services</b>	<b>1,795.00</b>	<b>2,640.00</b>	<b>-845.00</b>	<b>68.0%</b>
52.2200 · Repairs & Maintenance				
52.2220 · Building	512.00	1,600.00	-1,088.00	32.0%
<b>Total 52.2200 · Repairs &amp; Maintenance</b>	<b>512.00</b>	<b>1,600.00</b>	<b>-1,088.00</b>	<b>32.0%</b>
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	717.00	3,240.00	-2,523.00	22.1%
52.3200 · Communications				
52.3220 · Cell Phone (Verizon)	317.13	540.00	-222.87	58.7%
52.3265 · GOV domain & web hosting	32.04	500.00	-467.96	6.4%
52.3270 · Postage	214.05	500.00	-285.95	42.8%
52.3200 · Communications - Other	2,879.03	4,180.00	-1,300.97	68.9%
<b>Total 52.3200 · Communications</b>	<b>3,442.25</b>	<b>5,720.00</b>	<b>-2,277.75</b>	<b>60.2%</b>
52.3301 · Advertising	1,890.84	7,000.00	-5,109.16	27.0%
52.3400 · Printing and binding	185.53	500.00	-314.47	37.1%
52.3500 · Travel/Meals/Hotel	0.00	1,000.00	-1,000.00	0.0%
52.3600 · Dues/Fees	1,332.74	1,500.00	-167.26	88.8%
52.3700 · Education/Training	0.00	1,000.00	-1,000.00	0.0%
52.3850 · Contract Labor				
52.3870 · Elections / Poll Workers	2,121.94	4,445.00	-2,323.06	47.7%
52.3850 · Contract Labor - Other	0.00	760.00	-760.00	0.0%
<b>Total 52.3850 · Contract Labor</b>	<b>2,121.94</b>	<b>5,205.00</b>	<b>-3,083.06</b>	<b>40.8%</b>

**Town Of Tallulah Falls**  
**ADMINISTRATION DEPARTMENT**  
 July 2019 through February 2020

	<u>Jul '19 - Feb 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
52.3900 · Other				
52.3910 · Software Subscriptions	514.00	2,500.00	-1,986.00	20.6%
<b>Total 52.3900 · Other</b>	<u>514.00</u>	<u>2,500.00</u>	<u>-1,986.00</u>	<u>20.6%</u>
<b>Total 52.3000 · Other Purchased Services</b>	<u>10,204.30</u>	<u>27,665.00</u>	<u>-17,460.70</u>	<u>36.9%</u>
<b>Total 52.0000 · Purchased/Contracted Services</b>	<u>42,360.71</u>	<u>62,905.00</u>	<u>-20,544.29</u>	<u>67.3%</u>
53.0000 · Supplies				
53.1100 · General Supplies	1,914.27	2,500.00	-585.73	76.6%
53.1200 · Energy				
53.1220 · Natural Gas	940.59	2,250.00	-1,309.41	41.8%
53.1230 · Electricity	2,353.99	6,698.00	-4,344.01	35.1%
<b>Total 53.1200 · Energy</b>	<u>3,294.58</u>	<u>8,948.00</u>	<u>-5,653.42</u>	<u>36.8%</u>
<b>Total 53.0000 · Supplies</b>	<u>5,208.85</u>	<u>11,448.00</u>	<u>-6,239.15</u>	<u>45.5%</u>
57.2000 · Payments to other agencies				
57.2010 · Marketing & Tourism	250.00			
57.2020 · Economic Development	9,000.00	10,500.00	-1,500.00	85.7%
<b>Total 57.2000 · Payments to other agencies</b>	<u>9,250.00</u>	<u>10,500.00</u>	<u>-1,250.00</u>	<u>88.1%</u>
<b>58.000 · Miscellaneous Expense</b>	<u>322.56</u>	<u>500.00</u>	<u>-177.44</u>	<u>64.5%</u>
<b>Total Expense</b>	<u>95,605.20</u>	<u>138,809.00</u>	<u>-43,203.80</u>	<u>68.9%</u>
<b>Net Ordinary Income</b>	<u>-95,605.20</u>	<u>-138,809.00</u>	<u>43,203.80</u>	<u>68.9%</u>
<b>Net Income</b>	<u><u>-95,605.20</u></u>	<u><u>-138,809.00</u></u>	<u><u>43,203.80</u></u>	<u><u>68.9%</u></u>

03/10/20

**Town Of Tallulah Falls**  
**STREETS AND HIGHWAYS BUDGET REPORT**  
 July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
52.0000 · Purchased/Contracted Services				
52.2000 · Purchased-property services				
52.2140 · Lawn Care (Mowing/Cleaning ROW)				
52.2150 · Tree Trimming	0.00	5,000.00	-5,000.00	0.0%
52.2140 · Lawn Care (Mowing/Cleaning ROW) - Other	7,200.00	14,400.00	-7,200.00	50.0%
Total 52.2140 · Lawn Care (Mowing/Cleaning ROW)	7,200.00	19,400.00	-12,200.00	37.1%
Total 52.2000 · Purchased-property services	7,200.00	19,400.00	-12,200.00	37.1%
52.2200 · Repairs & Maintenance				
52.2230 · Equipment	0.00	613.00	-613.00	0.0%
52.2240 · Roads/Streets	0.00	2,500.00	-2,500.00	0.0%
Total 52.2200 · Repairs & Maintenance	0.00	3,113.00	-3,113.00	0.0%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	531.00	531.00	0.00	100.0%
Total 52.3000 · Other Purchased Services	531.00	531.00	0.00	100.0%
Total 52.0000 · Purchased/Contracted Services	7,731.00	23,044.00	-15,313.00	33.5%
53.0000 · Supplies				
53.1100 · General Supplies	361.44	489.00	-127.56	73.9%
53.1200 · Energy				
53.1230 · Electricity	2,095.89	4,000.00	-1,904.11	52.4%
53.1270 · Gasoline/Diesel	65.46			
Total 53.1200 · Energy	2,161.35	4,000.00	-1,838.65	54.0%
Total 53.0000 · Supplies	2,522.79	4,489.00	-1,966.21	56.2%
Total Expense	10,253.79	27,533.00	-17,279.21	37.2%
Net Ordinary Income	-10,253.79	-27,533.00	17,279.21	37.2%
Net Income	<b>-10,253.79</b>	<b>-27,533.00</b>	<b>17,279.21</b>	<b>37.2%</b>

**Town Of Tallulah Falls**  
**POLICE BUDGET REPORT**  
 July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1150 · Police Chief	26,153.82	40,000.00	-13,846.18	65.4%
51.1153 · Police - Part time	9,510.00	12,000.00	-2,490.00	79.3%
Total 51.0000 · Personal Svs. Salaries & Wages	35,663.82	52,000.00	-16,336.18	68.6%
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance	5,975.28	9,000.00	-3,024.72	66.4%
51.2200 · Social Security	2,211.10	2,480.00	-268.90	89.2%
51.2300 · Medicare	517.19	580.00	-62.81	89.2%
51.2400 · Retirement contributions	1,000.00	1,500.00	-500.00	66.7%
51.2410 · Retirement POAB	0.00	241.00	-241.00	0.0%
51.2600 · Unemployment Insurance	112.48	100.00	12.48	112.5%
51.2700 · Workers' Compensation	5,918.20	5,185.00	733.20	114.1%
Total 51.2000 · Employee Benefits	15,734.25	19,086.00	-3,351.75	82.4%
52.0000 · Purchased/Contracted Services				
52.1300 · Technical				
52.1310 · IT Services	2,610.00	2,320.00	290.00	112.5%
Total 52.1300 · Technical	2,610.00	2,320.00	290.00	112.5%
52.2200 · Repairs & Maintenance				
52.2230 · Equipment	675.83	300.00	375.83	225.3%
52.2250 · Vehicle	439.24	2,500.00	-2,060.76	17.6%
Total 52.2200 · Repairs & Maintenance	1,115.07	2,800.00	-1,684.93	39.8%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	2,151.02	3,500.00	-1,348.98	61.5%
52.3200 · Communications				
52.3220 · Cell Phone (Verizon)	732.64	1,250.00	-517.36	58.6%
Total 52.3200 · Communications	732.64	1,250.00	-517.36	58.6%
52.3400 · Printing and binding	372.43	250.00	122.43	149.0%
52.3500 · Travel/Meals/Hotel	595.00	2,000.00	-1,405.00	29.8%
52.3600 · Dues/Fees	449.80	3,500.00	-3,050.20	12.9%
52.3700 · Education/Training	145.43	1,000.00	-854.57	14.5%
52.3900 · Other				
52.3910 · Software Subscriptions	100.00	2,000.00	-1,900.00	5.0%
Total 52.3900 · Other	100.00	2,000.00	-1,900.00	5.0%
Total 52.3000 · Other Purchased Services	4,546.32	13,500.00	-8,953.68	33.7%
Total 52.0000 · Purchased/Contracted Services	8,271.39	18,620.00	-10,348.61	44.4%
53.0000 · Supplies				
53.1100 · General Supplies				
53.1101 · Safety	3,902.00	3,000.00	902.00	130.1%
53.1155 · Uniforms	724.61	1,700.00	-975.39	42.6%
53.1100 · General Supplies - Other	2,172.05	1,000.00	1,172.05	217.2%
Total 53.1100 · General Supplies	6,798.66	5,700.00	1,098.66	119.3%
53.1200 · Energy				
53.1270 · Gasoline/Diesel	3,697.60	7,000.00	-3,302.40	52.8%
Total 53.1200 · Energy	3,697.60	7,000.00	-3,302.40	52.8%
53.1300 · Food				
53.1800 · Community Benefits	300.00	300.00	0.00	100.0%
Total 53.1300 · Food	300.00	300.00	0.00	100.0%
53.1400 · Books/Periodicals	145.50	100.00	45.50	145.5%
53.1600 · Small Equipment	2,884.33	2,200.00	684.33	131.1%
Total 53.0000 · Supplies	13,826.09	15,300.00	-1,473.91	90.4%
Total Expense	73,495.55	105,006.00	-31,510.45	70.0%
Net Ordinary Income	-73,495.55	-105,006.00	31,510.45	70.0%
Net Income	<b>-73,495.55</b>	<b>-105,006.00</b>	<b>31,510.45</b>	<b>70.0%</b>

**Town Of Tallulah Falls**  
**FIRE DEPARTMENT**  
 July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1200 · Temporary Employees	0.00	4,000.00	-4,000.00	0.0%
<b>Total 51.0000 · Personal Svs. Salaries &amp; Wages</b>	<b>0.00</b>	<b>4,000.00</b>	<b>-4,000.00</b>	<b>0.0%</b>
51.2000 · Employee Benefits				
51.2700 · Workers' Compensation	679.00	483.00	196.00	140.6%
<b>Total 51.2000 · Employee Benefits</b>	<b>679.00</b>	<b>483.00</b>	<b>196.00</b>	<b>140.6%</b>
52.0000 · Purchased/Contracted Services				
52.1300 · Technical				
52.1301 · Safety	329.50	1,259.00	-929.50	26.2%
<b>Total 52.1300 · Technical</b>	<b>329.50</b>	<b>1,259.00</b>	<b>-929.50</b>	<b>26.2%</b>
52.2200 · Repairs & Maintenance				
52.2230 · Equipment	0.00	3,800.00	-3,800.00	0.0%
52.2250 · Vehicle	3,480.00	1,200.00	2,280.00	290.0%
<b>Total 52.2200 · Repairs &amp; Maintenance</b>	<b>3,480.00</b>	<b>5,000.00</b>	<b>-1,520.00</b>	<b>69.6%</b>
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	4,504.46	4,950.00	-445.54	91.0%
52.3600 · Dues/Fees				
52.3610 · Fire/Other (Heavy Hwy User)	0.00	206.00	-206.00	0.0%
52.3600 · Dues/Fees - Other	0.00	2,056.00	-2,056.00	0.0%
<b>Total 52.3600 · Dues/Fees</b>	<b>0.00</b>	<b>2,262.00</b>	<b>-2,262.00</b>	<b>0.0%</b>
52.3700 · Education/Training	0.00	856.00	-856.00	0.0%
52.3900 · Other				
52.3910 · Software Subscriptions	92.00	120.00	-28.00	76.7%
<b>Total 52.3900 · Other</b>	<b>92.00</b>	<b>120.00</b>	<b>-28.00</b>	<b>76.7%</b>
<b>Total 52.3000 · Other Purchased Services</b>	<b>4,596.46</b>	<b>8,188.00</b>	<b>-3,591.54</b>	<b>56.1%</b>
<b>Total 52.0000 · Purchased/Contracted Services</b>	<b>8,405.96</b>	<b>14,447.00</b>	<b>-6,041.04</b>	<b>58.2%</b>
53.0000 · Supplies				
53.1100 · General Supplies				
53.1101 · Safety	1,732.24	2,950.00	-1,217.76	58.7%
53.1100 · General Supplies - Other	0.00	7,283.00	-7,283.00	0.0%
<b>Total 53.1100 · General Supplies</b>	<b>1,732.24</b>	<b>10,233.00</b>	<b>-8,500.76</b>	<b>16.9%</b>
53.1300 · Food	0.00	300.00	-300.00	0.0%
53.1600 · Small Equipment	224.00	1,000.00	-776.00	22.4%
<b>Total 53.0000 · Supplies</b>	<b>1,956.24</b>	<b>11,533.00</b>	<b>-9,576.76</b>	<b>17.0%</b>
<b>Total Expense</b>	<b>11,041.20</b>	<b>30,463.00</b>	<b>-19,421.80</b>	<b>36.2%</b>
<b>Net Ordinary Income</b>	<b>-11,041.20</b>	<b>-30,463.00</b>	<b>19,421.80</b>	<b>36.2%</b>
<b>Net Income</b>	<b>-11,041.20</b>	<b>-30,463.00</b>	<b>19,421.80</b>	<b>36.2%</b>

## Town Of Tallulah Falls WATER FUND BUDGET OVERVIEW

July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
34.0000 · Charges for Service				
34.4000 · Utilities				
34.4200 · Connect/Reconnect Fees	1,500.00	1,500.00	0.00	100.0%
44.4210 · Water Charges	34,818.55	63,000.00	-28,181.45	55.3%
<b>Total 34.4000 · Utilities</b>	<b>36,318.55</b>	<b>64,500.00</b>	<b>-28,181.45</b>	<b>56.3%</b>
34.9000 · Other charges for services				
34.9300 · Bad Check Fees	70.00			
34.9900 · Late Fees	54.74	230.00	-175.26	23.8%
<b>Total 34.9000 · Other charges for services</b>	<b>124.74</b>	<b>230.00</b>	<b>-105.26</b>	<b>54.2%</b>
<b>Total 34.0000 · Charges for Service</b>	<b>36,443.29</b>	<b>64,730.00</b>	<b>-28,286.71</b>	<b>56.3%</b>
36.0000 · Investment Income				
36.1000 · Interest Revenues	107.98	50.00	57.98	216.0%
<b>Total 36.0000 · Investment Income</b>	<b>107.98</b>	<b>50.00</b>	<b>57.98</b>	<b>216.0%</b>
38.0000 · Miscellaneous	28,844.89	0.00	28,844.89	100.0%
39.0000 · Other Financing Sources				
39.1001 · Interfund Transfer In - SPLOST	0.00	93,659.00	-93,659.00	0.0%
<b>Total 39.0000 · Other Financing Sources</b>	<b>0.00</b>	<b>93,659.00</b>	<b>-93,659.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>65,396.16</b>	<b>158,439.00</b>	<b>-93,042.84</b>	<b>41.3%</b>
<b>Gross Profit</b>	<b>65,396.16</b>	<b>158,439.00</b>	<b>-93,042.84</b>	<b>41.3%</b>
<b>Expense</b>				
51.0000 · Personal Svs. Salaries & Wages				
51.1100 · Regular Employees	7,894.18	12,000.00	-4,105.82	65.8%
<b>Total 51.0000 · Personal Svs. Salaries &amp; Wages</b>	<b>7,894.18</b>	<b>12,000.00</b>	<b>-4,105.82</b>	<b>65.8%</b>
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance	1,236.72	2,350.00	-1,113.28	52.6%
51.2200 · Social Security	486.80	745.00	-258.20	65.3%
51.2300 · Medicare	113.92	175.00	-61.08	65.1%
51.2600 · Unemployment Insurance	7.52	10.00	-2.48	75.2%
<b>Total 51.2000 · Employee Benefits</b>	<b>1,844.96</b>	<b>3,280.00</b>	<b>-1,435.04</b>	<b>56.2%</b>
52.0000 · Purchased/Contracted Services				
52.1000 · Professional Services				
52.1100 · Official/administrative	1,220.94	1,000.00	220.94	122.1%
52.1200 · Professional				
52.1210 · Auditor	1,000.00	1,000.00	0.00	100.0%
52.1230 · Legal	181.13	70.00	111.13	258.8%
52.1240 · Engineers/Architechs	0.00	1,000.00	-1,000.00	0.0%
52.1325 · Water Operator	11,350.00	15,000.00	-3,650.00	75.7%
52.1345 · Consultants/Planners	566.40	2,000.00	-1,433.60	28.3%
<b>Total 52.1200 · Professional</b>	<b>13,097.53</b>	<b>19,070.00</b>	<b>-5,972.47</b>	<b>68.7%</b>
<b>Total 52.1000 · Professional Services</b>	<b>14,318.47</b>	<b>20,070.00</b>	<b>-5,751.53</b>	<b>71.3%</b>
52.1300 · Technical				
52.1310 · IT Services	90.00	360.00	-270.00	25.0%
52.1320 · Water Testing	975.00	975.00	0.00	100.0%
<b>Total 52.1300 · Technical</b>	<b>1,065.00</b>	<b>1,335.00</b>	<b>-270.00</b>	<b>79.8%</b>
52.2200 · Repairs & Maintenance				
44.2200 · Water System Repairs	16,881.75	13,000.00	3,881.75	129.9%
52.2220 · Building	2,656.00	0.00	2,656.00	100.0%
<b>Total 52.2200 · Repairs &amp; Maintenance</b>	<b>19,537.75</b>	<b>13,000.00</b>	<b>6,537.75</b>	<b>150.3%</b>
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	1,351.00	350.00	1,001.00	386.0%



**Town Of Tallulah Falls**  
**WATER FUND BUDGET OVERVIEW**  
 July 2019 through February 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
52.3200 · Communications				
52.3270 · Postage	197.65	500.00	-302.35	39.5%
<b>Total 52.3200 · Communications</b>	<b>197.65</b>	<b>500.00</b>	<b>-302.35</b>	<b>39.5%</b>
52.3600 · Dues/Fees	285.00	2,450.00	-2,165.00	11.6%
52.3900 · Other				
52.3910 · Software Subscriptions	335.39	360.00	-24.61	93.2%
<b>Total 52.3900 · Other</b>	<b>335.39</b>	<b>360.00</b>	<b>-24.61</b>	<b>93.2%</b>
<b>Total 52.3000 · Other Purchased Services</b>	<b>2,169.04</b>	<b>3,660.00</b>	<b>-1,490.96</b>	<b>59.3%</b>
<b>Total 52.0000 · Purchased/Contracted Services</b>	<b>37,090.26</b>	<b>38,065.00</b>	<b>-974.74</b>	<b>97.4%</b>
53.0000 · Supplies				
53.1100 · General Supplies				
53.1110 · Water System Chemicals	1,840.64	3,000.00	-1,159.36	61.4%
53.1100 · General Supplies - Other	1,776.16	735.00	1,041.16	241.7%
<b>Total 53.1100 · General Supplies</b>	<b>3,616.80</b>	<b>3,735.00</b>	<b>-118.20</b>	<b>96.8%</b>
53.1200 · Energy				
53.1230 · Electricity	7,874.77	6,900.00	974.77	114.1%
<b>Total 53.1200 · Energy</b>	<b>7,874.77</b>	<b>6,900.00</b>	<b>974.77</b>	<b>114.1%</b>
53.1500 · Supplies purchased for resale				
53.1510 · Water	855.30	500.00	355.30	171.1%
<b>Total 53.1500 · Supplies purchased for resale</b>	<b>855.30</b>	<b>500.00</b>	<b>355.30</b>	<b>171.1%</b>
53.1600 · Small Equipment	1,667.64	250.00	1,417.64	667.1%
<b>Total 53.0000 · Supplies</b>	<b>14,014.51</b>	<b>11,385.00</b>	<b>2,629.51</b>	<b>123.1%</b>
54.0000 · Capital Outlay				
54.1400 · Infrastructure/Roads				
54.0007 · Water System Improvements	52,423.34	93,659.00	-41,235.66	56.0%
<b>Total 54.1400 · Infrastructure/Roads</b>	<b>52,423.34</b>	<b>93,659.00</b>	<b>-41,235.66</b>	<b>56.0%</b>
<b>Total 54.0000 · Capital Outlay</b>	<b>52,423.34</b>	<b>93,659.00</b>	<b>-41,235.66</b>	<b>56.0%</b>
69810 · Bank Service Charges	20.00	50.00	-30.00	40.0%
<b>Total Expense</b>	<b>113,287.25</b>	<b>158,439.00</b>	<b>-45,151.75</b>	<b>71.5%</b>
<b>Net Ordinary Income</b>	<b>-47,891.09</b>	<b>0.00</b>	<b>-47,891.09</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-47,891.09</b>	<b>0.00</b>	<b>-47,891.09</b>	<b>100.0%</b>

**Town Of Tallulah Falls**  
**Hotel Motel Tax Fund Account**  
**July 2019 through February 2020**

	275 Hotel Motel Tax Fund (200 Special Revenue Funds)	Total 200 Special Revenue Funds	TOTAL
Ordinary Income/Expense			
Income			
31.0000 · Taxes			
31.1000 · General Property Taxes			
31.4100 · Hotel/Motel Tax	2,150.34	2,150.34	2,150.34
Total 31.1000 · General Property Taxes	2,150.34	2,150.34	2,150.34
Total 31.0000 · Taxes	2,150.34	2,150.34	2,150.34
36.0000 · Investment Income			
36.1000 · Interest Revenues	0.13	0.13	0.13
Total 36.0000 · Investment Income	0.13	0.13	0.13
Total Income	2,150.47	2,150.47	2,150.47
Gross Profit	2,150.47	2,150.47	2,150.47
Expense			
52.0000 · Purchased/Contracted Services			
52.3000 · Other Purchased Services			
52.3600 · Dues/Fees	0.00	0.00	0.00
Total 52.3000 · Other Purchased Services	0.00	0.00	0.00
Total 52.0000 · Purchased/Contracted Services	0.00	0.00	0.00
53.0000 · Supplies			
53.1100 · General Supplies	86.66	86.66	86.66
Total 53.0000 · Supplies	86.66	86.66	86.66
57.2000 · Payments to other agencies			
57.2010 · Marketing & Tourism	728.88	728.88	728.88
Total 57.2000 · Payments to other agencies	728.88	728.88	728.88
61.1000 · Interfund transfer out	1,007.27	1,007.27	1,007.27
Total Expense	1,822.81	1,822.81	1,822.81
Net Ordinary Income	327.66	327.66	327.66
Net Income	<b>327.66</b>	<b>327.66</b>	<b>327.66</b>

**Town Of Tallulah Falls  
Technology Fund Account  
July 2019 through February 2020**

	225 Court Technology Fund (200 Special Revenue Funds)	Total 200 Special Revenue Funds	TOTAL
Ordinary Income/Expense			
Income			
34.0000 · Charges for Service			
34.1100 · Court Costs, Fees and Charges	10,236.00	10,236.00	10,236.00
Total 34.0000 · Charges for Service	10,236.00	10,236.00	10,236.00
35.0000 · Fines and Forfeitures			
35.1000 · Fines and Forfeitures	0.00	0.00	0.00
Total 35.0000 · Fines and Forfeitures	0.00	0.00	0.00
36.0000 · Investment Income			
36.1000 · Interest Revenues	7.31	7.31	7.31
Total 36.0000 · Investment Income	7.31	7.31	7.31
Total Income	10,243.31	10,243.31	10,243.31
Gross Profit	10,243.31	10,243.31	10,243.31
Expense			
52.0000 · Purchased/Contracted Services			
52.1300 · Technical			
52.1310 · IT Services	3,933.00	3,933.00	3,933.00
Total 52.1300 · Technical	3,933.00	3,933.00	3,933.00
52.3000 · Other Purchased Services			
52.3900 · Other			
52.3910 · Software Subscriptions	2,749.00	2,749.00	2,749.00
Total 52.3900 · Other	2,749.00	2,749.00	2,749.00
Total 52.3000 · Other Purchased Services	2,749.00	2,749.00	2,749.00
Total 52.0000 · Purchased/Contracted Services	6,682.00	6,682.00	6,682.00
53.0000 · Supplies			
53.1100 · General Supplies	41.53	41.53	41.53
Total 53.0000 · Supplies	41.53	41.53	41.53
58.000 · Miscellaneous Expense	0.00	0.00	0.00
Total Expense	6,723.53	6,723.53	6,723.53
Net Ordinary Income	3,519.78	3,519.78	3,519.78
Net Income	<b>3,519.78</b>	<b>3,519.78</b>	<b>3,519.78</b>

**Town Of Tallulah Falls**  
**Volunteer Fire Fund Account**  
 July 2019 through February 2020

	270 Special Volunteer Fire Fund (200 Special Revenue Funds)	Total 200 Special Revenue Funds	TOTAL
Ordinary Income/Expense			
Income			
36.0000 · Investment Income			
36.1000 · Interest Revenues	18.27	18.27	18.27
Total 36.0000 · Investment Income	18.27	18.27	18.27
<b>Total Income</b>	<b>18.27</b>	<b>18.27</b>	<b>18.27</b>
<b>Gross Profit</b>	<b>18.27</b>	<b>18.27</b>	<b>18.27</b>
<b>Net Ordinary Income</b>	<b>18.27</b>	<b>18.27</b>	<b>18.27</b>
<b>Net Income</b>	<b>18.27</b>	<b>18.27</b>	<b>18.27</b>

**Town Of Tallulah Falls**  
**Municipal Court Trust Fund Account**  
 July 2019 through February 2020

	745 Municipal Court Fund (700 Trust and Agency Funds)	Total 700 Trust and Agency Funds	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
35.0000 · Fines and Forfeitures			
35.1000 · Fines and Forfeitures	145,653.00	145,653.00	145,653.00
35.0000 · Fines and Forfeitures - Other	-500.00	-500.00	-500.00
<b>Total 35.0000 · Fines and Forfeitures</b>	<b>145,153.00</b>	<b>145,153.00</b>	<b>145,153.00</b>
36.0000 · Investment Income			
36.1000 · Interest Revenues	2.89	2.89	2.89
<b>Total 36.0000 · Investment Income</b>	<b>2.89</b>	<b>2.89</b>	<b>2.89</b>
<b>Total Income</b>	<b>145,155.89</b>	<b>145,155.89</b>	<b>145,155.89</b>
<b>Gross Profit</b>	<b>145,155.89</b>	<b>145,155.89</b>	<b>145,155.89</b>
<b>Expense</b>			
52.0000 · Purchased/Contracted Services			
52.3000 · Other Purchased Services			
52.3652 · Peace Officer A/B	4,488.08	4,488.08	4,488.08
52.3653 · POPIDF-A	8,364.56	8,364.56	8,364.56
52.3654 · POPIDF-B	8,456.61	8,456.61	8,456.61
52.3655 · Victim's Assistance	4,190.36	4,190.36	4,190.36
52.3658 · Rabun Co. Jail	8,371.75	8,371.75	8,371.75
52.3662 · Driver's Ed	957.77	957.77	957.77
52.3665 · Tech Fund	10,148.00	10,148.00	10,148.00
52.3666 · City portion of fines	83,807.94	83,807.94	83,807.94
<b>Total 52.3000 · Other Purchased Services</b>	<b>128,785.07</b>	<b>128,785.07</b>	<b>128,785.07</b>
<b>Total 52.0000 · Purchased/Contracted Services</b>	<b>128,785.07</b>	<b>128,785.07</b>	<b>128,785.07</b>
53.0000 · Supplies			
53.1100 · General Supplies	224.63	224.63	224.63
<b>Total 53.0000 · Supplies</b>	<b>224.63</b>	<b>224.63</b>	<b>224.63</b>
<b>Total Expense</b>	<b>129,009.70</b>	<b>129,009.70</b>	<b>129,009.70</b>
<b>Net Ordinary Income</b>	<b>16,146.19</b>	<b>16,146.19</b>	<b>16,146.19</b>
<b>Net Income</b>	<b>16,146.19</b>	<b>16,146.19</b>	<b>16,146.19</b>

# ENVIRONMENTAL MANAGEMENT SERVICES, INC.

March 03, 2020

Town of Tallulah Falls  
Attn: Honorable Mayor Early  
P.O. Box 56  
255 Main Street  
Tallulah Falls, Georgia 30573

Sent via email to: [clerk@tallulahfallsga.gov](mailto:clerk@tallulahfallsga.gov)

Honorable Mayor Early

Please find the February report below, knock on wood the month was pretty quiet with no issues. EMS does have some recommendations that will be included for the water system.

Updates on the city's water system.

1. Hickory Nut System upgrades: EMS has been working to solicit quotes to complete the two stages before the Hickory Nut tank can be installed. Currently we have received a quote from Warren McKay, EMS and are working with Maddison McCracken to obtain a third. As soon as all bids are tallied, the first phase of the install needs to start immediately.
2. The City's 55k storage tank needs to be fully cleaned out by a licensed contractor that works on tanks. The tank will need to be inspected and documentation of the inspection completed per the EPD guidelines. EMS has requested quotes from the same local vendors to install a hydrant between the main 55k tank and the shut off valve to use as a future drain and wash down port, quotes will be sent in by middle of the March.

3. (Water usage and loss)

For the month of February 2020 the city well pumped 407,600 gallons

Metered usage for the cities system was 197,222 gallons

Total Loss of water is 210,378 gallons

There are several points where water can be lost throughout the cities dated water system:

1. The Back wash from the filters located at the city well – The back wash line should have a meter installed to help track the total water rejected from the filters.
2. Due to the system running on timers and not having easy access for an affordable SCADA system, both the Hickory Nut Tank and the 55k tank can overflow and have. Ems has found evidence that this overflow has been going on for quite some time and has addressed in previous reports. The plan to install the new SCADA system will help prevent future loss due to this issue.

3. Operations and Fire Department – if the provided portable flow meter is not used during flushing or testing of the Fire Hydrants and recorded properly the water usage is merely a guess and not of total water used in gallons. The city has purchased this meter to be used when a flush is being performed and or testing by the fire department.

Updates on the water system.

1. The new chemicals are in place and seem to be working great. The pH and the Chlorine levels are stabilized now requiring very little attention. Also the flushing of water throughout the city has greatly improved with the new chemicals in place.

The City's Laboratory results for February 2020 were all noted as Absent for Total Coliform! This means that water quality is good with no concerns.

Please feel free to call with any questions.

Regards,

Mike Sams

404-234-0154

## Linda Lapeyrouse

---

**From:** Mike Sams <mike@emsincga.com>  
**Sent:** Thursday, February 6, 2020 2:34 PM  
**To:** Linda Lapeyrouse  
**Cc:** adela@emsincga.com  
**Subject:** FW: Water Tank Engr Drwg  
**Attachments:** Estimate-EMS-T.F.Phase1.docx

Linda,

Please see the phase 1 estimate from Warren McKay for Hickory Nut Mountain Storage tank. I need to get started on this work asap so that we can identify all areas for the tanks install, Ems will also be on site as part of the management oversight on the days that Warren is working. This will add approx. \$680.00 per day on site.

With gratitude,

*Mike Sams*

Vice President  
404-234-0154  
[mike@emsincga.com](mailto:mike@emsincga.com)



770-735-2778 office    770-735-2849 fax

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**From:** Kelly & Warren McKay [mailto:kwmckay@windstream.net]  
**Sent:** Wednesday, February 5, 2020 8:49 PM  
**To:** Mike Sams <mike@emsincga.com>  
**Subject:** Re: Water Tank Engr Drwg

Hi Mike

Here are the numbers for the phase 1 at Tallulah Falls. Let me know if you have any questions.  
Thanks Warren McKay

---

**From:** "Mike Sams" <mike@emsincga.com>  
**To:** [kwmckay@windstream.net](mailto:kwmckay@windstream.net)  
**Sent:** Tuesday, January 28, 2020 9:24:02 AM  
**Subject:** FW: Water Tank Engr Drwg



With gratitude,

*Mike Sams*

Vice President

404-234-0154

[mike@emsincga.com](mailto:mike@emsincga.com)



770-735-2778 office      770-735-2849 fax

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**From:** Brian Rindt [<mailto:brindt@rindt-mcduff.com>]

**Sent:** Monday, December 23, 2019 8:03 AM

**To:** Mike Sams <[mike@emsincga.com](mailto:mike@emsincga.com)>

**Cc:** Teri Dobbs <[tdobbs@tallulahfallsga.gov](mailto:tdobbs@tallulahfallsga.gov)>

**Subject:** Water Tank Engr Drwg

Mike:

Please find the attached drawing.

Let me know if you have any questions.

**Brian A. Rindt, P.E.**

Principal

Rindt-McDuff Associates, Inc.

334 Cherokee Street

Marietta, GA 30060

770-427-8123

Cell: 770-361-6535

[brindt@rindt-mcduff.com](mailto:brindt@rindt-mcduff.com)

McKay Grading LLC  
Estimate

(706) 490-3153

For: T.F. City Water Phase 1- Tree clearing, locating of existing piping & test holes for tank foundation

Items		
Tree Clearing and disposal		2850.00
Excavation to locate existing water main per day		450.00
Foundation test hole excavation		250.00
TOTAL		\$ 3,550.00

# ENVIRONMENTAL MANAGEMENT SERVICES, INC.

02/08/2020

Proposal for Phase 1. Of the Hickory Nut storage tank installation.

Please see below the estimated prices with details on the work that is needed at the pump house for Hickory Nut Mountain Water Storage Tank

Items	1 day pricing	2 days pricing
Tree Clearing and disposal – EMS will assist local contractor in removing the required trees in the area of where the new tank needs to be located. Once the trees have been removed the contractor will grub and clear all saplings, roots and debris.	4966.00	4966.00
EMS will excavate to locate existing water main coming from the city's 55k storage tank and as well the 2" line from the current well house. This work will need to be completed to prep for the new pipe connections to the new tank. This will be a per day price with 2days to complete.	2250.00	4050.00/ Second day discounted rate.
Foundation test whole excavation, EMS will dig test holes in the area prepped for the new tank, the site will need to have test holes in place to see where rock is located in the ground. This will give information back to the engineer on how to get the needed footers in place to support the weight of the new storage tank. This will be a per day minimum and should take 1 day to complete.	2250.00	2250.00
EMS will prepare and submit the detailed information and any adjusted drawings that might occur while exploring the grounds for information.	400.00	400.00
Total	\$9866.00	\$11,666.00

Payment Terms: Net 30

This proposal shall be effective for 30 days.

PROPOSED:

ENVIRONMENTAL MANAGEMENT  
TALLULAH FALLS  
SERVICES, Inc.



Michael R Sams. Vice President

ACCEPTED:

TOWN OF

by: \_\_\_\_\_  
Print Name & Title

# McKay Grading LLC

## Estimate

(706) 490-3153

For: T.F. City Water Phase 1- Tree clearing, locating of existing piping & test holes for tank foundation

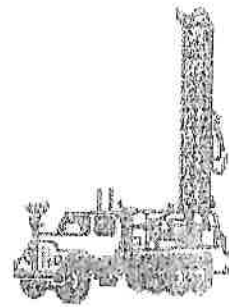
Items	1 day pricing	2 days pricing
Tree Clearing and disposal – Remove the required trees in the area of where the new tank needs to be located and clear all remaining debris form ground.	2850.00	2850.00
Excavation to locate existing water main from the city tank and as well the 2” line from the current well house, this work to be completed to prep for the new pipe connections to the new tank. This will be a per day price with 2days to complete.	450.00	900.00
Foundation test whole excavation, the site will need to have test holes in place to see where rock is in the ground. This will give information back to the engineer on how to get the needed footers in place to support the weight of the new storage tank. This will be a per day minimum and should take 1 day to complete.	450.00	450.00
EMS subcontractor oversight during the excavation process to help keep direct communication going between the city and the engineer. This will be per day price while test excavations are being made.	782.00	1564.00
<b>TOTAL</b>	<b>\$4532.00</b>	<b>\$ 5764.00</b>

Sam Davis Well Drilling  
 P.O. Box 206  
 Wiley, Ga. 30581  
 (706)782-3782  
 waterwells@windstream.net

# Invoice

Date	Invoice #
10/14/2019	5073

Bill To  
 City Tallulah Falls  
 P.O. Box 56  
 Tallulah Falls, Ga. 30573



Quantity	Description	Rate	Amount	Job Address
	SERVICE CALL (Hole in Galv. Pipe)	95.00	95.00	
	Pump Pull & Reset with Hoist Truck	350.00	350.00	
	Heat Shrink Kits	12.00	12.00	
63	2" Galvanized Pipe	4.79	301.77	
2	2" Threaded Couplings	3.39	6.78	
	5 HP 25 gpm Pump End	1,189.00	1,189.00	
	Courtesy Discount (Trade in 16 gpm Pump End) - <i>Did not trade in - Decided to keep.</i>		<del>1,189.00</del> 0.00	
<b>Total</b>			<b>\$1,954.55</b>	

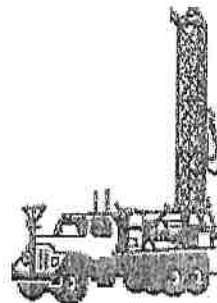
Payable upon receipt of this invoice. 2% (24% annually), added on all invoices over 30 days.

# Invoice

Sam Davis Well Drilling  
 P.O. Box 206  
 Wiley, Ga. 30581  
 (706)782-3782  
 waterwells@windstream.net

Date	Invoice #
12/3/2018	3511

<b>Bill To</b>
City Tallulah Falls P.O. Box 56 Tallulah Falls,, Ga. 30573



PAID  
 12-11-18

<b>Job Address</b>
Well #1

Quantity	Description	Rate	Amount
	Pump Pull & Reset with Hoist Truck	450.00	450.00
	Test Pump with 5 HP 86 gpm Pump	1,200.00	1,200.00
	Video Well & SD Card & Install pump to pump out Iron	500.00	500.00
48	24 Hrs. (1 Man) Pump Test	35.00	1,680.00
	3 Phase 30 Amp Breaker	159.00	159.00
	120' 1 1/4" PVC for Probe (Set & Remove)	300.00	300.00
	5 HP 16 gpm 3 phase Pump (Installed)	3,109.00	3,109.00
	Pump Pull & Reset with Hoist Truck	350.00	350.00
	Fittings	35.00	35.00
100	5" .188 Steel Casing	14.00	1,400.00
	5" Steel Packer	250.00	250.00
	5" Packer Support	500.00	500.00
	Grout Well (Pressure Grout)	450.00	450.00
	SERVICE CALL (9/6/18) Fix Leak	95.00	95.00
	Fittings	25.00	25.00
2	Labor/Hr (2 Men)	80.00	160.00

TOWN OF TALLULAH FALLS

Sam Davis Well Drilling

Well Rehab

12/11/2018

10130

10,663.00

Checking - Water Fun Invoice 3511

10,663.00

## **March 9, 2020 Empty Water Tank Investigation and Mayor's Report**

(To be included with Mayor's Comments in March 12<sup>th</sup> Council Meeting)

On March 9<sup>th</sup>, 2020, the Mayor and Council were alerted that the two water tanks in town had been found empty or nearly empty after complaints of low water pressure were filed with EMS. We received notification around 9:00am along with word that Scott Porter with EMS was already on scene and that the Cornelia connection had been turned on. I first heard of the problem at the same time as Council, through an email from the Town Clerk. Throughout the day Monday and most of the day Tuesday, it is assumed that Scott Porter remained around town to monitor tank levels and investigate why they had drained. To my knowledge, Mr. Porter was not in Town on Wednesday and no report of finding a leak or other cause had been filed at the time of this report.

Upon notification Monday, and this being the third or fourth time within one year that the tanks had been found empty, I launched an internal investigation. Former Water Administrator, Bill Goatcher, gathered recent meter readings, and I had a representative from American Water Services meet with myself and Bill on Wednesday to look over the system. During our inspection of the system on Wednesday afternoon, we noticed the main well pump running at a rate of 40 gallons per minute and found water pouring out of the overflow pipe on the 55,000 gallon tank. As Scott had not been in town all day Wednesday, we assume that the well pump had been running and most likely dumping water on the ground all day on Wednesday. As a result, we turned the manual override off in the well house and placed the well pump back on the float switch system. Based on rough calculations, the Town may have lost up to 40,000 gallons due to overflow of the tank. At the time of this report, no actual numbers have been checked to confirm this level of loss, and we hope it comes in lower than our rough calculations show.

When Scott Porter with EMS was notified of the overflow, he proclaimed that the float switch had not ever worked, and that the entire system had always been run solely on timers. Being fairly well acquainted with our water system, I felt that this statement was not true and verified with Bill that the float switch for the main well pump had been operational when he relinquished care of the system to EMS, and that the timer in the well house was installed solely to keep the well pump from running during hours that the filters are in back-flush mode. Furthermore, as I helped replace the float switch in the main tank several years ago, I do know from personal experience that the float switch did work at one time. Therefore, Mr. Porter's claim that the float switch has never worked is misinformed.

During our investigation, we also found space heaters running at their highest settings in each of the buildings. We turned the thermostats down but not off for each of the heaters and will address this wasteful practice with EMS. We also discovered that the lift pumps for Hickory Nut Mountain are running at temperatures above acceptable limits. This will cause premature failure of the pumps, is costing the town double our power bill, and will eventually cost the Town money in replacing or repairing pumps on an accelerated schedule.

I asked American Water Services to submit a bid for taking over as supervisor of the Town's water system and to file a report on his other observations. His visit was on the basis of submitting a bid and should not cost the Town as he did not perform any service directly for us. His observations were in



passing as he was looking over the system in order to submit a bid. We should have something from him early next week.

What was discovered is that while the main well meter is being read on an almost daily basis, there were no daily calculations being made on how much water was being produced on a daily basis. Therefore, there was no way for the water administrator to see when a failure or shortage was imminent. Historically, when production exceeded a certain amount in a day or course of days, the operators could discern whether a leak was occurring and begin trying to locate it, or they could extrapolate historical data to know if the increase was due to higher demand load on the system. If a leak was suspected, the process to locate the leak would launch immediately and procedures put in place to prevent total loss of water in the tanks for the duration of the search.

As a result of this investigation it was determined that there has been a breakdown of policy to properly coordinate certain aspects of daily monitoring and maintenance of the system. Therefore, we will develop and implement a new regimen of daily meter readings, calculations, and alert thresholds in order to catch potential issues earlier and be able to notify our water system administrator in a more timely manner all in an effort to catch and mitigate failures more quickly and long before the tanks can ever be fully emptied again.

Signed,

Mike Early, Mayor



Tallulah Falls Police Department  
Chief Tonya D. Elrod  
255 Main St. P.O.  
Box 56  
Tallulah Falls, GA 30573  
706-754-6040

---

## General Order Number 5.05

### Secondary Employment Issue Date: February 2019

#### PURPOSE

The purpose of this General order is to establish guidelines for secondary employment for police department employees. It establishes a process for administrative notification and review to prevent secondary employment from interfering with performing the police mission, or from interfering with the ability of employees to perform their duties as members of the Tallulah Falls Police Department.

#### POLICY

It is the policy of the Tallulah Falls Police Department to allow employees to pursue secondary employment opportunities subject to the conditions, restrictions, and regulations contained herein.

#### DISCUSSION

It is in the best interest of the Tallulah Falls Police Department to regulate secondary employment by employees. This serves to maintain loyalty to the organization, the City, and its citizens. It helps to sustain the mental and physical fitness of department personnel, provides for the availability of emergency staffing, identifies actual or potential conflicts of interest, and helps to maintain the professional reputation of the Police Department.

#### DEFINITIONS

- A. Police Department Employees – means all persons employed by the Tallulah Falls Police Department, sworn or non-sworn, full time or part time.
- B. Secondary Employment – means engaging in any off-duty or extra-duty work, business, or activity for profit, or profit-making enterprise, as a principle, employee, or agent, other than that which is assigned by the Tallulah Falls Police Department.
- C. Off-Duty Employment – Employment entirely independent of the authority arising out of a position as

A handwritten signature in cursive script, reading "Tonya D. Elrod".



Tallulah Falls Police Department  
Chief Tonya D. Elrod  
255 Main St. P.O.  
Box 56  
Tallulah Falls, GA 30573  
706-754-6040

a law enforcement agent of the Tallulah Falls Police Department. The employee is considered to be an employee of the secondary employer or an independent contractor and is not functioning nominally in the capacity of a law enforcement employee of the Tallulah Falls Police Department. Off-duty employment is classified as a Type I job type.

D. Extra-Duty Employment – Employment wherein the actual or potential use of law enforcement powers is anticipated and the employee is functioning in the capacity of a law enforcement employee of the Tallulah Falls Police Department, although not on-duty and not being paid from the Tallulah Falls Police Department's payroll. In such an instance, the employee is considered to be working as an employee of the secondary employer, or as an independent contractor, although his/her law enforcement authority arises out of his/her position within the Tallulah Falls Police Department jurisdiction. Extra-duty employment is classified as a Type II or Type III job type.

E. Type I Job Type – Off-duty secondary employment that is not police related. Examples of Type I job types are carpenter, electrician, sales clerk, etc.

F. Type II Job Type – Police related off-duty secondary employment that are onetime events when citizens or businesses call the department looking for assistance for traffic control or other police related functions.

G. Type III Job Type – Long-term off-duty secondary police related employment in which an officer is needed on a regular basis for police related duties. Examples of Type III jobs are security, traffic control, etc.

## PROCEDURES

### A. General

1. Employees of the Police Department shall not engage in secondary employment unless and until the employee's Chief of Police has approved that employment.

2. Employees shall complete the Tallulah Falls Police Department Secondary Employment Request Form, prior to engaging in any secondary employment. The form will be completed in its entirety, to include dates and times to be worked. If the actual date is not known, then "as needed" can be used on the request form. However, employees shall not work the same time slot at separate jobs on the same day. A copy of the approved form must be in the possession of the officer at the secondary employment and available on demand.

A handwritten signature in cursive script, appearing to read "Tonya D. Elrod".



Tallulah Falls Police Department  
Chief Tonya D. Elrod  
255 Main St. P.O.  
Box 56  
Tallulah Falls, GA 30573  
706-754-6040

3. Employees are permitted to use their city issued vehicle and equipment, including lethal and less lethal weapons, for Type II and Type III jobs. Location of the jobs where the vehicle and equipment is used is left to the discretion of the Chief of Police

4. The Duty Uniform will be worn while engaged in Type II and Type III jobs.

5. Officers engaged in police-related secondary employment activities will advise Communications via radio of their location, time of arrival, and time of departure. Police actions arising from secondary employment activity shall be documented using normal reporting procedures.

B. Limitations – Employees of the Tallulah Falls Police Department may engage in secondary employment subject to the following conditions:

1. Employees are prohibited from working more than a total of sixteen (16) hours in any given 24-hours period. This 16-hour limit includes primary employment, approved secondary employment, or any combination thereof, unless otherwise approved by the Chief of Police.

2. Employees are prohibited from working more than a total of one hundred thirty four (134) hours in a two (2) week period when secondary employment hours are added to regularly schedule primary duty hours.

3. Employees are authorized to work secondary employment at businesses selling alcoholic beverages and for businesses selling alcohol for consumption on the premises. Employees may not enforce any rules or regulations of the business, or act as bouncers or security guards to enforce the rules or regulations of the business. Officers are not to check the identification of patrons entering the business to determine the age of the patrons for the purpose of restricting access to the business based on the age of any patron, regardless of any rules or regulations of the business. Officers may check the identification of persons who are suspected of being underage when they are in possession of alcoholic beverages or they have a fraudulent or altered identification. Officers must remain outside of such businesses and will enter said business only in performance of their official duties as a peace officer.

4. Employees may not use their police position to gain personal advantage in secondary employment, nor in any manner which would be prejudicial to the interest of the Police Department.

5. Any change in conditions described in the original secondary employment application form will require the employee to submit a revised application form.

6. Employees shall immediately advise the Chief of Police in writing, via the chain of command, of any incidents arising from or related to their secondary employment that may adversely affect the

A handwritten signature in cursive script, appearing to read "Tonya D. Elrod".



Tallulah Falls Police Department  
Chief Tonya D. Elrod  
255 Main St. P.O.  
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706-754-6040

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Department or its personnel.

7. Employees engaged in secondary employment activity will, at all times and in all situations, conduct themselves in a manner creditable to the Tallulah Falls Police Department and that will not give the appearance of impropriety. Any inappropriate conduct may result in revocation of secondary employment authorization, and may subject the employee to other disciplinary action.
  8. Department personnel will comply with all federal, state, and municipal laws and regulations applicable to their secondary employment.
  9. Employees engaged in secondary employment may, at any time, be subject to recall in exigent circumstances to meet the needs of the Department.
  10. Secondary employment may not interfere with official duties. Approval may be denied, suspended, or rescinded by the Chief of Police if there is reasonable cause to indicate the secondary employment is having an adverse effect upon the Department or the employee's primary job performance.
  11. Neither the City of Tallulah Falls nor the Tallulah Falls Police Department accepts any responsibility or liability for any action arising out of an employee's secondary employment, including travel to and from said employment.
  12. When an employee determines that an incident report is required he or she will initiate the report and will remain responsible for the processing of any arrest stemming from the incident. On-duty officers may be used to transport individuals arrested by officers engaged in secondary employment.
- C. Prohibitions – Employees of the Tallulah Falls Police Department may not engage in any secondary employment which requires or is connected with any of the following: (without prior approval of the Chief of Police)
1. Employment by credit agencies for the purpose of investigating or collecting accounts, including the repossession of motor vehicles and/or the collection of bad debts.
  2. Pre-employment investigations for private companies.
  3. Any type of work related to bail bonding.
  4. Investigative work for insurance companies, attorneys, or private security services.
  5. Any employment that involves the employee's operation or control of a taxicab.
  6. Employees will not engage in secondary employment when in the following status without the express permission of the Chief of Police:
    - a. Sick Leave



Tallulah Falls Police Department  
Chief Tonya D. Elrod  
255 Main St. P.O.  
Box 56  
Tallulah Falls, GA 30573  
706-754-6040

- 
- b. Disability Leave
  - c. Administrative Leave
  - d. Educational Leave of Absence
  - e. Professional Improvement Leave
  - f. On Worker's Comp Leave, or
  - g. In Field Training

- 7. Any position that requires appointment as a law enforcement officer for another jurisdiction, unless specifically approved by the Chief of Police.
- 8. Officers are not permitted to use their issued city vehicle or equipment, including city issued weapons, while working a Type I job.
- 9. Employment in any capacity that harbors the potential to cause conflict of interest, or to bring discredit upon the employee, the Department, or the City of Tallulah Falls.
- 10. Employees cannot sign up for or work any over lapping secondary employment.
- 11. Any employee found to be engaged in secondary employment in violation of any provision of the General Order may be subject to disciplinary action and suspension or revocation of permission to engage in secondary employment.
- 12. The Chief of Police may at any time prohibit extra jobs at specific locations, for specific types of businesses, or for other reasons deemed to be in the best interest of the Department.

A handwritten signature in cursive script, reading "Tonya D. Elrod".

**ORDINANCE NO. 20-\_\_\_\_ FURTHER IMPLEMENTING SECTION 2.13 BY DECREASING AND SETTING MAYOR AND COUNCIL'S SALARY.**

**WHEREAS**, the Town of Tallulah Falls (the "Town") is a municipal corporation duly organized and existing under the laws of the State of Georgia;

**WHEREAS**, the Town's Charter, in Section 2.13, provides that the Mayor and Council shall receive compensation for their services in an amount set by ordinance adopted as provided by general law;

**WHEREAS**, Section 1-5 of the Code of the Town of Tallulah Falls, Georgia, provides the Town Council with the authority to amend such Code and ordinances as it may deem necessary;

**WHEREAS**, the Mayor and Council recognize the reward for their public service extends far past monetary compensation;

**WHEREAS**, the Mayor and Council wish to decrease their annual salaries to allow for more money to be used to foster growth and development in the Town; and

**WHEREAS**, the Mayor and Council, in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare of the citizens of the Town, have determined it to be in the best interest of the citizens of the Town, that the above-referenced Ordinance be amended.

**NOW, THEREFORE, The Council of the Town of Tallulah Falls hereby ordains as follows: the above preamble is incorporated here.**

1. Mayor's Salary.

The Mayor's annual salary shall be \$900.00 per year. All fringe benefits available to Town employees will be available to the Mayor, provided, however, the Mayor must pay for the cost of opting in to said benefits. Notwithstanding the foregoing, the Town will continue to pay the Mayor's worker's compensation premiums.

2. Town Councilmembers' Salary.

The Town Councilmembers' annual salary shall be \$600.00 per year. All fringe benefits available to Town employees will be available to the Town Councilmembers, provided, however, the Town Councilmembers must pay for the cost of opting in to said benefits. Notwithstanding the foregoing, the Town will continue to pay the Town Councilmembers' workers' compensation premiums.

3. All ordinances or portion of ordinances in conflict with the provisions hereof are hereby repealed.

4. This ordinance will become effective upon adoption by Town Council and approval by the Mayor as provided by the Charter of the Town of Tallulah Falls.

5. The Town Clerk, Mayor, Attorney, or such other designee, are hereby authorized to take all measures necessary or convenient to codify this Amendment to the Code of Ordinances to the Town of Tallulah Falls, Georgia.

6. It is so ordained and approved by vote of the Town Council of the Town of Tallulah Falls this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

THIS ORDINANCE adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.

TOWN OF TALLULAH FALLS, GEORGIA

APPROVED AS TO FORM BY;

\_\_\_\_\_  
Mike Early, Mayor

\_\_\_\_\_  
Warren Tillery, Town Attorney

\_\_\_\_\_  
Larry Hamilton

\_\_\_\_\_  
Craig Weatherly

\_\_\_\_\_  
Deb Goatcher

\_\_\_\_\_  
Joey Fountain

ATTEST:  
  
\_\_\_\_\_

TOWN CLERK

[SEAL]



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO APPROVE AND DESIGNATE A CABLE FRANCHISING FEE; TO RATIFY ANY AND ALL ACTIONS TAKEN CONSISTENT WITH THIS RESOLUTION; TO PROVIDE AN EFFECTIVE DATE; TO PROVIDE NOTICE; TO REPEAL INCONSISTENT PROVISIONS; AND FOR OTHER PURPOSES.**

**W I T N E S S E T H:**

**WHEREAS**, the Town of Tallulah Falls (the “Town”) is a municipal corporation duly organized and existing under the laws of the State of Georgia;

**WHEREAS**, O.C.G.A. § 36-76-6 allows local governing authorities to set a franchise fee which shall not exceed the maximum percentage rate permitted under 47 U.S.C. § 542(b) of the franchise holder’s gross revenues received from the provision of cable service within the holder’s service area;

**WHEREAS**, 42 U.S.C. § 542(b) provides that during any twelve-month period, the franchise fees paid by a cable operator with respect to any cable system is not to exceed five (5) percent of such cable operator’s gross revenues derived in such period from the operation of the cable system to provide cable services;

**WHEREAS**, the Town has received an Application for State-Issued Certificate of Franchise Authority from Trailwave Fiber, Inc. (“Trailwave”) along with the proper notification of the Town’s right to designate a franchise fee pursuant to O.C.G.A. § 36-76-4(c)(5);

**WHEREAS**, the Mayor and Council, in the exercise of their sound judgment and discretion, have determined it to be in the best interest of the citizens of the Town and the Town as a whole that this Resolution be adopted to designate a franchise fee.

**THEREFORE, IT IS NOW RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TALLULAH FALLS, GEORGIA, AS FOLLOWS:**

1. Designated Franchise Fee. The franchise fee for the Town shall be set at five (5) percent.
2. Effective Date. This Resolution shall take effect immediately.
3. Additional Documents. The Town Council authorizes the Mayor, Town Clerk, and Town Attorney to execute any documents which may be necessary to effectuate this Resolution.
4. Attestation. The Town Council does hereby authorize the Clerk to attest the signature of the Mayor appearing on this Resolution and any related documents, to affix the official seal of the Town thereto, as necessary, and to place this Resolution and an executed copy of any related documents among the official records of the Town for future reference.

5. Severability. To the extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
6. Repeal of Inconsistent Provisions. All Town resolutions are hereby repealed to the extent they are inconsistent herewith.

THIS RESOLUTION adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mike Early, Mayor

Attest: \_\_\_\_\_  
Linda Lapeyrouse, Town Clerk

[seal]

Approved as to Form:

\_\_\_\_\_  
Warren Tillery, Town Attorney

**AGREEMENT PERTAINING TO COLLECTION AND DISTRIBUTION OF  
HOTEL/MOTEL EXCISE TAX FOR TOWN OF TALLULAH FALLS**

This Agreement (hereinafter, the “Agreement”) is entered into this \_\_\_ day of \_\_\_\_\_, 2020 (the “Effective Date”), by and between the Town of Tallulah Falls (the “Town”), a municipality of the State of Georgia, acting by and through its Mayor and Council, and the Tallulah Falls Business Association (the “Association”), a domestic, nonprofit 501(c)(6) organization as defined by O.C.G.A. § 48-13-50.2(3). The Town and the Association shall be collectively referred to as the “Parties.”

**WHEREAS**, the Town of Tallulah Falls levies an excise tax on hotels, motels, inns, lodges, tourist camps, Tourist cabins, campgrounds, or any other place in which rooms, lodgings, or accommodations are regularly furnished for value pursuant to O.C.G.A. § 48-13-51(a)(3) (hereinafter, the “Hotel/Motel Excise Tax”);

**WHEREAS**, under O.C.G.A. § 48-13-51(a)(3), the Town of Tallulah Falls must expend an amount equal to the amount by which the total excise taxes exceed the taxes which would be collected at a rate of three (3) percent;

**WHEREAS**, this excess expended amount must be expended only through a contract with the state, a department of state government, a state authority, a convention and visitors bureau authority created by local Act of the General Assembly for a municipality, or a private sector nonprofit organization;

**WHEREAS**, the Tallulah Falls Business Association is a domestic, nonprofit 501(c)(6) organization that promotes tourism, conventions, and trade shows within the Town of Tallulah Falls; and

**WHEREAS**, the Parties seek to enter into this Agreement Pertaining to Collection and Distribution of Hotel/Motel Excise Tax for Town of Tallulah Falls.

**NOW, THEREFORE**, and based upon the preamble above as well as the exchange of good and adequate consideration, the receipt and exchange of which are acknowledged by the signatures below, and the promises of performance hereunder, the Parties hereby agree as follows:

1. Preamble. The above preamble is incorporated here into this Agreement.
2. Excise Tax Agreement. The Town will pay to the Association two (2) percent of the five (5) percent of the Hotel/Motel Excise Tax collected. The payment of which shall be made and payable in two installments prior to the end of the current fiscal year pursuant to O.C.G.A. § 48-13-51(a)(3).
3. Duration. This Agreement is renewable annually, contemporaneously with the end of the Town’s fiscal year on June 30th. This Agreement shall renew automatically unless otherwise terminated by one of the Parties.

4. Expenditures of Funds Received. The Association will expend the sums received from the Town's Hotel/Motel Excise Tax for the purpose of promotive and developing tourism as authorized by O.C.G.A. § 48-13-51.
5. Agreement as to Funds Received. It is understood by the Parties that this Agreement is effective only for the sums authorized herein. The Parties agree that the funding provided by the Town for this Agreement is provided solely as authorized by O.C.G.A. § 48-13-51 and the Town is under no obligation to provide additional or future funding except as expressly authorized by this Agreement or mandated by Georgia law.
6. Survival. Should any phrase, clause, sentence, or paragraph of this Agreement be held invalid or unconstitutional, the remainder of the Agreement shall remain in full force and effect as if such invalid or unconstitutional provision were not contained in the Agreement unless the elimination of such provision detrimentally reduces the consideration that any party is to receive under this Agreement or materially affects the operation of this Agreement.
7. No Waiver. No consent or waiver, express or implied, by any party to this Agreement, to any breach of any covenant, condition or duty of another party shall be construed as a consent to or waiver of any future breach of the same.
8. No Adverse Construction. Each provision shall be construed as though all the Parties participated equally in its drafting. Any rule of construction that a document is to be construed against the drafting party shall not apply.
9. Non-Assignment. No party hereto may assign any function or obligation undertaken by such party without the written approval of the other party.
10. Final Agreement. This Agreement constitutes the sole and final agreement between the Parties relating to the subject of this Agreement and all prior or contemporaneous agreements are superseded by it. This Agreement shall be binding upon the Parties and their successors and assigns.
11. Governing Law and Forum. This Agreement shall be deemed to have been made, construed, and enforced in accordance with the laws of the State of Georgia, and said laws shall govern the validity of this Agreement and the construction of its terms and interpretation of the rights and duties of the Parties. Any litigation arising out of or any way involving this Agreement shall be heard and decided in the Superior Court of Rabun County.
12. Headings. The headings of the articles, sections, paragraphs, subparagraphs, subdivisions, and subsections of this Agreement are for the convenience of reference only and are not to be considered a part hereof and do not limit or otherwise affect any of the terms hereof.
13. Signatures Authorized. The signatories below have been duly authorized by their respective governing authorities to execute this Agreement on their behalf. Each party

represents and warrants to the other that (a) it has full authority to enter into this; (b) the person executing this on its behalf has full authority to do so; and (c) this constitutes an obligation which is valid and legally binding against it and which is enforceable against it in accordance with its terms.

14. Counterparts. A scanned or facsimile signature shall be treated the same as an original signature and any party may rely upon a scanned or facsimile signature of the party upon this. This may be executed in any number of counterparts, and all counterparts shall be considered together as one.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed in their respective names and set their hands and to affix the respective seals of the Parties the day and year first written above.

**The Mayor and Alderman of the  
Town of Tallulah Falls**

**Tallulah Falls Business Association,  
Inc.**

\_\_\_\_\_  
By: Mike Early, Mayor

\_\_\_\_\_  
By:

Attest: \_\_\_\_\_  
Linda Lapeyrouse, City Clerk

Title: \_\_\_\_\_

[seal]

Approved as to Form:

\_\_\_\_\_  
Warren Tillery, City Attorney

## Linda Lapeyrouse

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**From:** Mike Hiatt <mhiatt@paygov.us>  
**Sent:** Tuesday, February 25, 2020 10:07 AM  
**To:** Linda Lapeyrouse; Mike Hiatt  
**Subject:** Re: New customer Town of Tallulah Falls Ga

Hi Linda,

Thank you for your interest in PayGOV. If you would like to give me a call I can go over all of the benefits of our service. My number is 317 442 1618.

All aspects of the program are provided at no cost to you. Only the cardholders who use the service are assessed the nominal fee of a flat \$1 for any transaction under \$33 or 3% for anything above. We provide equipment and training. We can set you up to take payments online, over the phone, in your office and via a mobile app.

We would schedule a time to visit your office and demonstrate the service. If you were interested in moving forward we could train and install at that time.

We are not currently integrated into that software so it would involve manual input. This would be similar to what you do today when you receive a check. With us you would receive a report detailing the transactions. We would be happy to integrate at no cost if you were able to make the introduction and they were agreeable!

Mike

From: Linda Lapeyrouse  
Sent: Tuesday, February 25, 11:29 AM  
Subject: New customer  
To: Mike Hiatt

We are interested to find out what the convenience fee model would cost the end user if we accepted online payments for water, taxes and citations.

Also, we use traffic court manager (CJT) and Quickbooks for other billing. Do the payments integrate with the accounts or would we need to input them?

Thanks,

Linda Lapeyrouse, CMC  
Town Clerk/Municipal Court Clerk  
Town of Tallulah Falls  
PO Box 56  
Tallulah Falls, GA 30573  
706.754.6040

[www.tallulahfallsga.gov](http://www.tallulahfallsga.gov)

OCONEE FEDERAL  
115 NORTH SECOND STREET  
SENECA SC 29678

**MATURITY NOTICE**

TYPE ACCOUNT NUMBER  
33 02-33100129

We would like to remind you that your account will mature on 3/19/20. If the account renews, the new maturity date will be 3/19/21. The interest rate and annual percentage yield have not yet been determined. They will be available on 3/19/20. Please call (706)782-3738 to learn the interest rate and annual percentage yield for your new account. Please feel free to contact us if you have any questions.

TOWN OF TALLULAH FALLS  
PO BOX 56  
TALLULAH FALLS GA 30573-0056

AS OF --> 02/08/20  
BALANCE 100,094.18

OCONEE FEDERAL  
115 NORTH SECOND STREET  
SENECA SC 29678

**MATURITY NOTICE**

TYPE ACCOUNT NUMBER  
33 02-33100131

We would like to remind you that your account will mature on 3/19/20. If the account renews, the new maturity date will be 3/19/21. The interest rate and annual percentage yield have not yet been determined. They will be available on 3/19/20. Please call (706)782-3738 to learn the interest rate and annual percentage yield for your new account. Please feel free to contact us if you have any questions.

TOWN OF TALLULAH FALLS  
PO BOX 56  
TALLULAH FALLS GA 30573-0056

AS OF --> 02/08/20  
BALANCE 27,257.55

OCONEE FEDERAL  
115 NORTH SECOND STREET  
SENECA SC 29678

**MATURITY NOTICE**

TYPE ACCOUNT NUMBER  
33 02-33100128

We would like to remind you that your account will mature on 3/19/20. If the account renews, the new maturity date will be 3/19/21. The interest rate and annual percentage yield have not yet been determined. They will be available on 3/19/20. Please call (706)782-3738 to learn the interest rate and annual percentage yield for your new account. Please feel free to contact us if you have any questions.

TOWN OF TALLULAH FALLS  
PO BOX 56

AS OF --> 02/08/20  
BALANCE 8,090.37

OCONEE FEDERAL  
115 NORTH SECOND STREET  
SENECA SC 29678

**MATURITY NOTICE**

TYPE ACCOUNT NUMBER  
33 02-33100130

We would like to remind you that your account will mature on 3/19/20. If the account renews, the new maturity date will be 3/19/21. The interest rate and annual percentage yield have not yet been determined. They will be available on 3/19/20. Please call (706)782-3738 to learn the interest rate and annual percentage yield for your new account. Please feel free to contact us if you have any questions.

TOWN OF TALLULAH FALLS  
PO BOX 56  
TALLULAH FALLS GA 30573-0056

AS OF --> 02/08/20  
BALANCE 30,755.64

AN ORDINANCE TO AMEND SECTION 2-2 OF THE CODE OF THE TOWN OF TALLULAH FALLS AND ESTABLISH OFFICE HOURS FOR UNITS IN THE ADMINISTRATIVE SERVICE.

WHEREAS, the Town of Tallulah Falls has from time to time established office hours for units in the administrative service.

WHEREAS, the Town of Tallulah Falls desires flexibility to set those office hours to best meet the needs of the residents, property owners, and visitors of the Town.

WHEREAS, Section 1-5 of the Code of the Town of Tallulah Falls, Georgia, provides the Town Council with the authority to amend such Code and ordinances as it may deem necessary.

NOW, THEREFORE, The Council of the Town of Tallulah Falls hereby ordains as follows: the above preamble is incorporated here.

- I. Chapter Article I, Section 2, Subsection 2 – Office Hours – of the Code of the Town of Tallulah Falls, Georgia, is hereby amended to read as follows:

Sec. 2-2. – Office hours. Unless due to exigent circumstances, all units in the administrative service shall be open for business ordinarily as determined by Town Council and be set by motion, duly seconded, and approved by the council to be reflected on the minutes. These hours shall be posted on the front door of Town Hall and on the Town Website.

- II. All ordinances or portion of ordinances in conflict with the provisions hereof are hereby repealed.
- III. This ordinance will become effective upon adoption by Town Council and approval by the Mayor as provided by the Charter of the Town of Tallulah Falls.
- IV. The Town Clerk, Mayor, Attorney, or such other designee, are hereby authorized to take all measures necessary or convenient to codify this Amendment to the Code of Ordinances of the Town of Tallulah Falls, Georgia.
- V. It is so ordained and approved by vote of the Town Council of the Town of Tallulah Falls this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

THIS ORDINANCE adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.

TOWN OF TALLULAH FALLS, GEORGIA

APPROVED AS TO FORM BY:

\_\_\_\_\_

\_\_\_\_\_

Mike Early, MAYOR

Warren Tillery, Town Attorney

\_\_\_\_\_

\_\_\_\_\_

LARRY HAMILTON

Craig Weatherly



AN ORDINANCE TO AMEND SECTION 2-25(a) OF THE CODE OF THE TOWN OF TALLULAH FALLS AND ESTABLISH MEETING DATES AND TIMES FOR REGULAR MONTHLY MEETINGS OF THE TOWN COUNCIL.

WHEREAS, the Town of Tallulah Falls has from time to time established a day and a time for regular monthly meetings of the Town Council.

WHEREAS, the Town of Tallulah Falls desires flexibility in setting regular meeting dates and times for the purpose of keeping meeting dates and times accessible and open to the residents and voters of Tallulah Falls.

WHEREAS, Section 1-5 of the Code of the Town of Tallulah Falls, Georgia, provides the Town Council with the authority to amend such Code and ordinances as it may deem necessary.

NOW, THEREFORE, The Council of the Town of Tallulah Falls hereby ordains as follows: the above preamble is incorporated here.

- I. Chapter Article II, Division 1, Section 2, Subsection 25 – Regular Meetings – of the Code of the Town of Tallulah Falls, Georgia, is hereby amended to read as follows:

Sec. 2-25. – Regular Meetings. (a) The town council shall meet at the town hall or such other place as may be designated by council, at an hour on a date of each calendar month to be established generally at the first meeting of each year, and may be amended from time to time by agreement of council without the requirement of a motion or resolution. The dates, times, and location shall be posted on the Town Website and in a conspicuous location in Town Hall. Any subsequent changes made to the initial schedule will be announced via proper notification pursuant to State Statute. (b) If a quorum shall fail to attend any regular or special meeting of the town council, the meeting may be adjourned to any date prior to the next regular meeting or canceled as agreed upon by a majority of the members present. If said quorum is not present, official business shall not be conducted.

- II. All ordinances or portion of ordinances in conflict with the provisions hereof are hereby repealed.
- III. This ordinance will become effective upon adoption by Town Council and approval by the Mayor as provided by the Charter of the Town of Tallulah Falls.
- IV. The Town Clerk, Mayor, Attorney, or such other designee, are hereby authorized to take all measures necessary or convenient to codify this Amendment to the Code of Ordinances of the Town of Tallulah Falls, Georgia.
- V. It is so ordained and approved by vote of the Town Council of the Town of Tallulah Falls this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

THIS ORDINANCE adopted this \_\_\_ day of \_\_\_\_\_, 2020.

(Signature Page Follows)

TOWN OF TALLULAH FALLS, GEORGIA

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Mike Early, MAYOR

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LARRY HAMILTON

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DEB GOATCHER

ATTEST:

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TOWN CLERK

[SEAL]

APPROVED AS TO FORM BY:

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Warren Tillery, Town Attorney

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Craig Weatherly

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Joey Fountain