

**TOWN OF TALLULAH FALLS
STATE OF GEORGIA
REGULAR COUNCIL MEETING
VIA VIDEO CONFERENCE
APRIL 9, 2020, 6:00 PM**

AGENDA

Call to Order

Moment of Silence

- I. Approval of the Agenda**
- II. Resolution recognizing and memorializing Emergency Conditions that necessitate Holding Meetings by Video Conferencing**

- III. Consent Agenda**

Minutes

- Council Meeting March 12, 2020

Reports

- Water
- Police Report
- Fire Report
- Financial Report
- DDA

- IV. Attorney Report**

- V. New Business**

A. Public Property Use Ordinance

B. Water Operations Agreement

- VI. Mayor's Comments**

- VII. Adjournment**

RESOLUTION NO _____

A RESOLUTION RECOGNIZING AND MEMORIALIZING EMERGENCY CONDITIONS THAT NECESSITATE HOLDING MEETINGS BY VIDEO CONFERENCING AND FOR OTHER PURPOSES

WHEREAS, COVID-19 is a new and contagious disease that commonly causes upper-respiratory tract illnesses, and has led the world into a deep humanitarian crisis; and

WHEREAS, COVID-19 is officially a global pandemic according to the World Health Organization; and,

WHEREAS, President Trump has declared a national emergency for the United States of America in response to COVID-19; and,

WHEREAS, Governor Brian Kemp declared a public health emergency in the state of Georgia as of March 14, 2020 due to COVID-19; and,

WHEREAS, Governor Brian Kemp also issued an Executive Order directing a statewide shelter in place to stop the spread of COVID-19, which took effect on April 3, 2020; and,

WHEREAS, it is in the best interest for the well-being and safety of Town residents to avoid any large public gatherings of ten people or more during the COVID-19 pandemic to reduce the spread and potential impact of the COVID-19 pandemic per the Center for Disease Control (“CDC”) guidelines; and,

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE TOWN OF TALLULAH FALLS, GEORGIA, AS FOLLOWS:

1. **Findings of Fact.** The Town Council hereby incorporates the “whereas-es” contained in the preamble above as if the same were set forth verbatim herein, and thereby also makes those “whereas-es” the Town Council’s findings of fact.

2. **Teleconference Meetings.** Pursuant to O.C.G.A. § 50-14-1(g), the Town Council may hold public meetings via teleconference due to the current emergency condition. Therefore, the Town Council hereby declares that all of its public meetings during this state of emergency shall be via teleconference or any similar means necessary authorized by Georgia law. To the extent any Authorities, Boards, or Commissions of the Town decide to hold meetings, they shall be authorized and encouraged to use teleconferencing to hold their meetings as well.

3. **Effective Date.** This Resolution shall take effect immediately.

4. **Additional Documents.** The Town Council authorizes the Mayor, Town Clerk, and Town Attorney to execute any documents which may be necessary to effectuate this Resolution.

5. **Attestation.** The Town Council does hereby authorize the Clerk to attest the

signature of the Mayor appearing on this Resolution and any related documents, to affix the official seal of the Town thereto, as necessary, and to place this Resolution and an executed copy of any related documents among the official records of the Town for future reference.

6. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.

7. **Repeal of Inconsistent Provisions.** All Town resolutions are hereby repealed to the extent they are inconsistent herewith.

THIS RESOLUTION adopted this _____ day of _____, 2020.

Mike Early, Mayor

Attest: _____
Linda Lapeyrouse, Town Clerk

[seal]

Approved as to Form:

Warren Tillery, Town Attorney

**TOWN OF TALLULAH FALLS
STATE OF GEORGIA
REGULAR COUNCIL MEETING
March 12, 2020, 6:00 PM
MINUTES**

The meeting for March 12, 2020 of the Town Council of Tallulah Falls, Georgia was called to order at 6:11 PM by Mayor Mike Early.

PRESENT WERE: Mayor Mike Early
Councilperson Joey Fountain
Councilperson Deb Goatcher
Mayor Pro tem Larry Hamilton
Councilperson Craig Weatherly
Town Clerk Linda Lapeyrouse
Police Chief Tonya Elrod
Acting Fire Chief Paul Marsteller

PRESENT VIA VIDEO CONFERENCE: Town Attorney Warren Tillery

OTHERS PRESENT: Public at large - see attached sign-in sheet

Mayor Early welcomed everyone to the meeting. The invocation was given by Ray Morris.

REGULAR MEETING:

A motion was made by Councilperson Goatcher to approve the agenda. The motion was seconded by Councilperson Weatherly and unanimously approved.

Consent Agenda included Minutes of Council Meeting February 13, 2020, Police Report, Fire Report and Financial Report. Copies are attached hereto and made a part hereof.

A motion was made by Councilperson Weatherly to approve the items on the consent agenda. The motion was seconded by Councilperson Fountain and unanimously approved.

REPORTS:

Attorney Report – Justice Fletcher approved our request to relieve the Town of Tallulah Falls from attending the SDS mediation scheduled for next week.

Water Report – Attached hereto and made a part hereof.

Phase 1 work – EMS received a second estimate and Councilperson Hamilton stated that another local contractor was supposed to be submitting an estimate. A motion was made by Councilperson Fountain to approve the low bid up to \$7,200 including construction oversight by EMS for Phase 1 work. If the last estimate to come in is received by the end of next week and is less than the low bidder received thus far, the current low bidder will have an opportunity to match. The motion was seconded by Councilperson Hamilton and unanimously approved.

Scott Porter, EMS, Inc., reported a water loss of approximately 110,000 gallons for the month. The system uses manual timers. Demand changes and timers need to be changed depending on the usage. This is the reason for tank drainage and overflows. A SCADA system would automatically control the

pumps in response to these demands and would enable system monitoring without being on-site. Scott requested that if anyone notices something going on to please call him directly. He is the licensed operator and is responsible for the system. He does not want entry into the well and pump buildings without his knowledge.

Councilperson Weatherly asked if the system would work on a float switch. Scott responded that there was no power there to do a float switch. There is a residential type breaker box in the well house. There are no relays.

Ash Electric, Bradley Ash and Byron Crumbley, presented a SCADA system that is used for Madison County. They could control pumps and backflush using a cell model at 3 sites. There would be access to see what the system is doing, e-mail alarms, monitors and controls. \$25-80/month for each modem. The Town would have monitoring access and Scott would have control access. Scott would be responsible for working with the SCADA system to adjust the settings. Scott explained that two other SCADA companies that they contacted were not willing to work with the POC. Ash Electric will get us an updated proposal.

Councilperson Hamilton talked to Sam Davis Well Drilling about the October 2019 invoice in the amount of \$1,954.55. He wanted to make sure that it included a credit for a pump that gave out near the warranty expiration date. Bub said that he would check and call Councilperson Hamilton back. We have worked with Sam Davis Well Drilling for approximately 40 years and Councilperson Hamilton stated he is comfortable that Bub is being fair, but he would want to hear back from Bub regarding the warranty before paying. Keith Nelms asked if this invoice is related to the substandard pipe and improperly sized pump that was installed. Councilperson Hamilton and Mayor Early stated that some old pipe was reused but that we had not been charged for new pipe at the time. Mayor Early confirmed that everything else was installed as stated. **A motion was made by Councilperson Fountain to approve payment of the invoice pending hearing back from Sam Davis Well Drilling regarding the warranty. The motion was seconded by Councilperson Weatherly and unanimously approved.**

EMS, Inc. presented a quote for a 7.5 hp, 45 gpm booster pump used to pump water from the 60,000 gallon tank to the 10,000 gallon tank in the amount of \$4,500 from Sam Davis Well Drilling. **A motion was made by Councilperson Fountain to amend the budget to approve the quote as presented. The motion was seconded by Councilperson Hamilton. The motion was amended by Councilperson Fountain to add that SPLOST funds would be used to pay for the pump. The amended motion was seconded by Councilperson Weatherly and unanimously approved.**

Public Safety –

Mayor Early announced that Blue Line Solutions, Inc. and Radarsign are here to make presentations, but explained that the Radarsign presentation is not in conjunction with, associated with or in competition with Blue Line Solutions who Chief Elrod has been talking to. No decisions on that will be made tonight. Mayor Early said that he had seen some of their signs in Athens, and it had come up last minute after he reached out to Radarsign for a quote and they offered to come to the meeting.

Mark Hutchinson from Blue Line Solutions presented their line of automated speed zone photo enforcement for school zones. There are no out of pocket costs for the Town. In a five-day study, there were 3200 violations of 11+ mph over the speed limit during the school zone hours. This is a significant problem in an area with children. The company provides all equipment and maintenance. Chief Elrod would approve or decline citations and violators would receive a ticket in the mail. The company

collects the payments and remits 65% to the Town each month. There is a public information education period and 30-day warning period before it starts. Two radar signs are included in the school zone as a part of the program. Mr. Hutchinson confirmed to Attorney Tillery that the company has insurance provided in the case of a civil action. No points are assessed for the violation. It is a civil fine. The City of Baldwin is currently in the warning phase using Blue Line Solutions. Emerson has been using the system for about a month. Councilperson Weatherly asked if it reads both lanes. Mr. Hutchinson confirmed that it uses lidar and does read both lanes. All calibration is contracted through a 3rd party. Chief Elrod has spoken with the Headmaster of the Tallulah Falls School and they are in favor.

Mr. William Warwick of Radarsign presented his company's speed signs. These are visual deterrents and can have an 80% calming effect. They have a simulated camera flash but do not generate a ticket. The price for each sign is \$2,695 - \$3,600. They can also be pre-programmed with messages. The signs hold data for 365 days and provide valuable speed data. They are also very vandal resistant.

Mayor's Report- Mayor Early reported that the Charter Amendments have been submitted. Attorney Tillery hopes to hear something next week. Mayor Early stated that if any changes are made, we have requested to get the document back before he makes it to the floor.

Mayor Early further reported on reaching out to the Rabun County Elections Office. We had an audit done of our polling location which is inconclusive to date. He also asked about the cost of having the election here if we need one this year. We may want to consider going back to paper ballots in the future. No figures have yet been received.

The Acting Fire Chief is working on a plan and a process to obtain more equipment to prepare their med bags for potential response to the coronavirus.

Mayor Early submitted a report to be included as a part of the minutes and stated that he respectfully disagrees with the water superintendent. He believes that the float switch did work at one time. He was part of the team involved in replacing the switch a few years ago and would like to see if it can be used again. He will also be working on a policy over the next few days to monitor usage more closely to avoid emptying tanks and tank overflows.

The following reports were inadvertently skipped and addressed later in the meeting.

Street Report – Councilperson Weatherly reported that a temporary fix would be done for the sink hole on Hickory Nut Mountain. He is also checking centerline mileage for the LMIG certification.

DDA Report – Keith Nelms, Chairman of the DDA reported on having three meetings. They had their regular meeting, met with ARC and GMRC regarding grants, and had a called meeting to discuss the issues involved with the grants.

Planning & Zoning Report – Van Knighton, Chairman of the Planning and Zoning Commission reported on having a meeting to discuss an ordinance to deal with Short Term Vacation Rentals. They hoped to have a draft for public comment on April 8th. Mayor Early stated that we also have a zoning map update that is ready to be reviewed.

Be a Tourist in Your Own Backyard – Mary Beth Hughes volunteered to represent the Town again this year for this event with the Habersham Chamber of Commerce. It is scheduled for May 3 – 9th and basically the same as last year. It was a real success last year.

UNFINISHED BUSINESS:

Attorney Tillery stated that we have reached out to the Town's insurance company regarding implementing an extra duty policy for police officers. The insurance will cover the Town and associated liability, but there would not be coverage for the officer. There could be a dispute over which insurance would be primary. If an officer wants to work outside of the jurisdiction, they will have to be sworn as an auxiliary deputy by the Sheriff of the County where working and provide proof to the Town to be included in their personnel file. The policy is not recommended by the GA Association of Chiefs of Police, but they know it is commonplace and have suggested a model policy for handling same. The proposed policy by Chief Elrod is essentially the same. Attorney Tillery would suggest that Page 5 C(7) be modified to say all requests for secondary employment must have approval of the Town Council. A standing approval for extra duty work in XYZ jurisdiction can be done. Council would be responsible for giving approval for the Chief, and the Chief would be responsible for authorizing other officers to do extra duty work with notice to the Council. Approval would be contingent on proof of being sworn-in by the Sheriff in the County in which the officer would be working. **A motion to approve a General Order for Secondary Employment with the changes as recommended by the attorney was made by Councilperson Fountain. The motion was seconded by Councilperson Weatherly and unanimously approved.**

A motion was made by Councilperson Fountain to approve a standing order for any extra duty employment for Chief Elrod provided she first files proof with the Town Clerk of required law enforcement credentials for the location where she will be working and provides proof of insurance from the employing company. The motion as seconded by Councilperson Weatherly and unanimously approved.

The Mayor and Council are still reviewing the entire Police SOP. A work session was recommended by Mayor Early. A motion to set the work session for March 26th at 6 PM in City Hall to discuss the Police SOP and proposal by Blue Line Solutions was made by Councilperson Weatherly. The motion was seconded by Councilperson Fountain and unanimously approved.

NEW BUSINESS:

Mayor Early reported attending a meeting regarding the upcoming Habersham 2021 SPLOST. The County is targeting public safety in the SPLOST. Mayor Early needs approval to negotiate on behalf of Tallulah Falls for its portion of the SPLOST and to submit a list of capital needs. Mayor Early suggested the list to include Public Safety, Government Buildings and Roads. **A motion was made by Councilperson Fountain to allow the Mayor to proceed with negotiations as stated. The motion was seconded by Councilperson Goatcher. Town Clerk Lapeyrouse asked if they wanted to attach any certain percentages to each of those categories. Mayor Early said they could do that in April after we know more about how much we would be anticipating. Councilperson Weatherly suggested adding Water to the list. A motion to amend the motion to add Water was made by Councilperson Weatherly. The motion was seconded by Councilperson Fountain. The amended motion was approved unanimously.**

Mayor Early presented an Ordinance setting the Mayor and Council's Salary to the pre-2017 level. The previous raise in 2017 approved with the budget adoption was not done properly and should not have taken affect. The statute requires three weeks of advertising and doesn't go into effect until after the next general election. If Council wants to enact a raise later this year or next year, it would not be effective until January 2022. **A motion to approve the Ordinance to set the Mayor's salary at \$900**

per year and Council at \$600 per year was made by Councilperson Weatherly. The motion was seconded by Councilperson Fountain and unanimously approved.

Attorney Tillery explained that the Town does not currently have a franchise fee for cable. This discussion was prompted by a request from Trailwaves. A franchise fee can be set up to 5%. He tried to contact the attorney to get some numbers, but the attorney has not called him back. The amount can be changed, but not more often than every two years. No residents would be affected right now that we know of since there is no cable service. If there are no gross revenues in the Town, it may be based on mileage of infrastructure located within the right-of-way. **A motion to approve the Resolution to Establish a 5% Franchise Fee for Cable was made by Councilperson Goatcher. The motion was seconded by Councilperson Hamilton and unanimously approved.**

The annual contract for Hotel Motel Tax expenditures memorializes what the Town has been doing with the Tallulah Falls Business Association in the past. This contract will renew automatically unless cancelled. The Town collects a 5% Hotel Motel Tax. Of that amount, 3% can be spent in the General Fund. The other 2% must be expended as required by state statute for the promotion of tourism. The contract with the TFBA satisfies that requirement. **A motion was made by Councilperson Goatcher to approve the contract for the expenditure of Hotel Motel Tax with the Tallulah Falls Business Association for the promotion of tourism. The motion was seconded by Councilperson Fountain and unanimously approved.**

Mayor Early stated that Clerk Lapeyrouse has been researching the ability to take credit card payments for utilities, taxes and possibly other payments. We have spoken with PayGov who charges the user a low fee of \$1 for any transaction under \$33 or 3% for anything over. There would be no cost to the Town. The service would be optional to customers but would be available to use if desired. The cost would also be less for those paying citations than what they are currently paying through the Court system. The customer could pay online, by phone or at the counter. We have looked at several companies and this one appears to be the best fit with the lowest rates. **A motion was made by Councilperson Fountain to approve PayGov for credit card payments. The motion was seconded by Councilperson Goatcher and unanimously approved.**

Town Clerk Lapeyrouse reported that the Town has four Certificates of Deposit with Oconee Federal Bank that will be maturing on 03-19-2020. Renewal rates were obtained from United Community Bank (0.25%), Rabun County Bank (0.20%) and Oconee Federal (0.85%). Lapeyrouse recommended that the CD's be rolled over and renewed with Oconee Federal for a 13 Month Term at 0.85%. Oconee Federal pledges collateral since we have more than \$100,000 invested with them pursuant to our financial policy. **A motion was made by Councilperson Weatherly to renew the CD's with Oconee Federal. The motion was seconded by Councilperson Fountain and unanimously approved.**

Mayor Early presented an Ordinance regarding Office Hours. This Ordinance would give flexibility in setting hours based on the need and can be changed by vote of the Council without changing the Ordinance. **A motion to approve the Ordinance on Office Hours was made by Councilperson Weatherly. The motion was seconded by Councilperson Fountain and unanimously approved.**

Mayor Early presented an Ordinance regarding Meeting Dates and Times. This Ordinance would give flexibility in setting Council Meetings. Meeting dates would be set at the first meeting of the year and can be changed by vote of the Council with notice to be posted at City Hall and on the website without changing the Ordinance. **A motion to approve the Ordinance on Meeting Dates and Times was**

made by Councilperson Goatcher. The motion was seconded by Councilperson Fountain and unanimously approved.

No Executive Session was needed.

PUBLIC COMMENTS:

Mary Beth Hughes suggested that it was a good time to work on the sign ordinance and volunteered to head up a committee unless the Planning & Zoning Commission is going to work on it. Mayor Early will be getting with the Town Attorney regarding the possibility of removing the sign ordinance from the zoning ordinance. Once we know what the procedure will be, Mayor Early will get back with Mary Beth and the Planning & Zoning.

Chief Elrod announced that Habersham County just closed schools for the next two weeks starting Monday due to the Coronavirus.

Teri Dobbs complemented the newly elected officials for taking time out of their schedules to go to training. She also suggested that the Water Commissioner be involved in getting a second look at the float mechanism. Mayor Early stated that he has contacted American Water Services to give us a bid on taking over the contract, and they are also looking at possible alternatives for an inexpensive SCADA system.

There being no other business before the Council, a motion was made by Councilperson Goatcher to adjourn the meeting. The motion was seconded by Councilperson Weatherly and unanimously approved.

The meeting adjourned at 8:47 PM.

Linda Lapeyrouse, Town Clerk

Linda Lapeyrouse

From: Linda Lapeyrouse
Sent: Tuesday, April 7, 2020 9:49 AM
To: Linda Lapeyrouse
Subject: FW: March police report

From: Tonya Elrod <telrod@pd.tallulahfallsga.gov>
Sent: Tuesday, April 7, 2020 12:11 AM
To: Linda Lapeyrouse <clerk@tallulahfallsga.gov>
Subject: March police report

March Police Report 2020

Received speed study from Blueline Solutions. CEO presented information at council meeting, still awaiting an answer from council. Would ask the council to put this in the calendar to hopefully move forward with this.

Have been working with Eagle Solutions to enter data from past administration, I have discovered that none of the police data has been entered or reported to the state. This is what has caused the police department to be turned down for grants that I have recently submitted. Records show that the city has had no type of numbers entered for all reports that were written in past years. I am fixing this as we speak to hopefully show that there is a need for grant money to help the department grow.

Robert Gardner will be added to the part time officer roster.

Everything else in the calendar for March has been put on hold due to the Covid-19.

I would like to thank Habersham County EMS/Fire department and especially Chad Black. Black has made sure the Tallulah Falls Police Department has the necessary supplies to protect the officers. It is very heart warming to know that there are others that care and made sure we have the proper supplies to help keep us safe. The police dept has reached out to several residents that have not been able to go out due to the virus and we have made sure they have food and supplies. The PD has made several trips to the grocery stores and drug stores weekly to make sure they have plenty of food and medical supplies.

All officers have been instructed by myself to stay in their vehicle and have minimal contact with people due to safety reasons. The town still has visitors from out of town and states coming to the parks and for our own protection we remain in the vehicles unless absolutely necessary. Also have been assisting Georgia Power with keeping visitors away from the lakes and campgrounds owned by Georgia Power. Been a very busy month due to Covid.

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Tallulah Falls Municipal Court

Citations By Offense Summary

03/01/2020 To 03/31/2020

Charge	Description	Written	Open	Prob	Disposed	Fines	Payments	Balance
12310(b)	Criminal Trespass	11	11	0	0	1,276.00	0.00	1,276.00
16132	Possession of Marijuana less than ounce	3	3	0	0	4,500.00	0.00	4,500.00
2414	Creating Hazardous Cond/Physically Offensive Cond	4	4	0	0	590.00	290.00	300.00
4028	Driving w/o Tag or Decal/Expired Tag	1	1	0	0	180.00	0.00	180.00
405121	Driving w/Suspended License - 1st Offense	1	1	0	0	865.00	0.00	865.00
40523	Wrong Class of Driver's License	1	1	0	0	344.00	0.00	344.00
406180	Too Fast for Conditions	1	1	0	0	140.00	0.00	140.00
406181	Speeding	24	24	0	0	5,200.00	490.00	4,710.00
406241B	Failure to Exercise Due Care	1	1	0	0	50.00	0.00	50.00
406241c	Unlawful Use of Wireless Device - 1st Offense	1	1	0	0	50.00	50.00	0.00
40820	Operating w/out lights required by law	1	1	0	0	150.00	0.00	150.00
40822	Headlights Required	1	1	0	0	155.00	0.00	155.00
408731	Window Tint	1	1	0	0	110.00	0.00	110.00
408761	Seatbelt Violation Adult	1	1	0	0	15.00	0.00	15.00
Grand Totals		52	52	0	0	\$13,625.00	\$830.00	\$12,795.00

Tallulah Falls Fire Rescue: Monthly Report

March 2020 Training

Date	Description	Notes	HRS
Monday, March 2, 2020	Weekly Training		2
Monday, March 9, 2020	Weekly Training		2
Monday, March 16, 2020	Training Canceled	COVID-19 Directive - GFSTC Mandate	0
Monday, March 23, 2020	Training Canceled	COVID-19 Directive - GFSTC Mandate	0
Monday, March 30, 2020	Training Canceled	COVID-19 Directive - GFSTC Mandate	0
Total			4

March 2020 Incidents

Date	Nature of Call	Location	Jurisdiction
Sunday, March 1, 2020	Chimney Fire	Lakemont	Rabun
Saturday, March 7, 2020	Medical	Tallulah Gorge State Park	State Park
Monday, March 16, 2020	Medical	Local Residnecc	Town
Monday, March 16, 2020	Commercial Fire	Habersham County	Habersham
Friday, March 27, 2020	Medical	Tallulah Gorge State Park	State Park

TOTAL TOWN	1
TOTAL HABERSHAM	1
TOTAL RABUN	1
STATE PARK	2

Net Response 5

Updates:

- Due to COVID-19 Directives, fire departments are only called out on medical incidents involving potential cardiac arrest or stroke. All med calls are being routed to EMS only so as to minimize potential exposure vectors. Georgia Fire Standards and Training Council (GFSTC) relaxed training requirements for the months of March and April and will not pull department certification for lack of training hours available to firefighters. Both Counties issued suspension of training for the duration of the executive orders for medical isolation.

Town Of Tallulah Falls
Balance Sheet
 As of March 31, 2020

	Mar 31, 20
ASSETS	
Current Assets	
Checking/Savings	
11.0000 · Petty Cash	100.00
11.1110 · Checking - General Fund UCB	304,673.19
11.1112 · Checking - Water Fund	52,461.40
11.1113 · Checking - Hotel Motel Tax Fund	454.08
11.1114 · Checking - Volunteer Fire Dept	13,589.41
11.1115 · Checking - Technology Fund	8,071.86
11.1116 · Checking - Habersham SPLOST 6	65,688.81
11.1117 · Checking - Habersham SPLOST 4	6,235.65
11.1118 · Checking - Rabun SPLOST 13	76,736.62
11.1119 · Trust Acct - Municipal Court	5,640.54
11.1120 · Checking - Rabun SPLOST 19	177,355.60
11.1121 · Checking - CDBG Grant Account	-3.00
11.1360 · CD-2050 Oconee 06-23-20 WF	25,946.17
11.1380 · CD-0131 Oconee 03-19-20	27,257.55
11.1384 · CD-0128 Oconee 03-19-20	8,090.37
11.1385 · CD-0129 Oconee 03-19-20	100,094.18
11.1390 · CD-0130 Oconee 03-19-20	30,755.64
Total Checking/Savings	903,148.07
Accounts Receivable	
11.1500 · Property Tax Receivable 2018	-274.68
11.1501 · Property Tax Receivable 2019	909.75
11.1900 · Accounts Receivable - Water	115.15
Total Accounts Receivable	750.22
Other Current Assets	
11.3100 · Due from other funds	48,349.43
11.3200 · Interfund Receivable Loan to WF	11,880.40
12000 · Undeposited Funds	1,071.43
Total Other Current Assets	61,301.26
Total Current Assets	965,199.55
TOTAL ASSETS	965,199.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
12.1300 · Payroll Liabilities	
12.1350 · Insurance Payable - GMA	25.50
Total 12.1300 · Payroll Liabilities	25.50
12.1900 · Due to other funds	48,723.34
12.2100 · Interfund Payable Loan from GF	11,880.40
12.2600 · Deposits Payable	300.00
Total Other Current Liabilities	60,929.24
Total Current Liabilities	60,929.24
Total Liabilities	60,929.24
Equity	
13.4200 · Uncleared Transactions at O Bal	-61,903.04
13.4201 · Opening Balance Equity	704,910.49
Net Income	261,262.86
Total Equity	904,270.31
TOTAL LIABILITIES & EQUITY	965,199.55

	Mar 2020	FY to date	Original Budget	Revised Budget	Remaining Budget	% of Budget
General Fund Budget						
General Fund Revenues						
Revenues	0	303,185	313,000		9,815	97%
Grants	17,301	5,854	14,881		9,027	39%
Interfund Transfer In - Hotel/Motel	0	1,007	1,200		193	84%
Sale of Assets	0	16,244	10,000		-6,244	162%
Use of Surplus	0	0	0		0	
Total Revenues & Other Sources	17,301	326,290	339,081	0	12,791	96%
General Fund Expenditures						
1100 Legislative	0	4,352	9,490		5,138	46%
1300 Executive	0	2,112	8,330		6,218	25%
1500 General Administration	8,553	104,158	138,809		34,651	75%
2650 Municipal Court	2,109	13,715	19,450		5,735	71%
3200 Police	6,433	79,390	105,006		25,616	76%
3500 Fire	0	11,580	30,463		18,883	38%
4200 Highways and Streets	1,639	11,893	27,533		15,640	43%
Total Operating Expenditures	18,734	227,200	339,081		111,881	67%
Interfund Transfer Out - Water						
Total Expenditures & Transfers	18,734	227,200	339,081	0	111,881	67%
Total Current Profit/Loss General Fund	-1,433	99,090				
Capital Projects Budget						
Revenue Sources						
SPLOST	0	3,476	61,165	67,303	63,827	6%
LMIG 2020	0	14,966	13,619	14,966	-1,347	110%
LMIG 2019 (carry forward)	0	0	0	13,619	-13,619	0%
Total Available Sources	0	18,442	74,784	95,888	48,861	25%
Expenditures						
Capital Outlay - Fire	0	0	13,800	13,800	13,800	0%
Capital Outlay - Police	0	0	5,000	5,000	5,000	0%
Capital Outlay - Parks/Rec	0	0	3,500	3,500	3,500	0%
Capital Outlay - Roads	1,648	1,648	48,484	69,588	67,940	3%
** LMIG Projects	0	0	17,719	37,175	30,765	
** Other Road Projects	1,648	1,648	30,765	30,765	1,648	
** Snow Plow	0	0	0	0	0	
Capital Outlay - Building	0	1,828	4,000	4,000	2,172	46%
**Bunk Room Remodel (police)	0	1,111				
**Meeting Room Audio System	0	717				
Total Capital Improvements	1,648	3,476	74,784	95,888	92,412	5%

Water Fund Budget	Mar 2020	FY to date	Original Budget	Revised Budget	Remaining Budget	% of Budget
Water Fund Revenues						
Water Revenues	4,283	40,834	64,780	64,780	23,946	63%
ITAD Grant	0	0	0	0	0	
GIRMA Lightening Insurance Claim	0	28,845	0	0	0	
Interfund Transfer In - SPLOST	0	0	93,659	93,659	93,659	0%
Interfund Transfer In - GF	0	11,880	0	98,407	86,527	0%
Use of Reserves/Cash in Water CD	0	18,593	0	18,593	0	
Total Revenues & Other Sources	4,283	100,152	158,439	275,439	204,132	63%
Water Fund Expenses						
Water Operations	3,315	63,990	64,780	64,780	790	99%
Water Capital Outlay						
** 3" hydrant valve	0	2,000				
** Water Withdrawal Permit	0	1,726				
** In-Line Pump (spare)	5,669	5,669				
Total Other Water Capital	5,669	9,395	93,659	93,659	84,264	10%
Emergency Water Repair						
** HNM Improvements (other)	0	34,615				
** Sand Filter Rebuild	0	9,271				
** 20,000-gallon tank	0	5,000				
Total Emergency Water Project	0	48,886	0	117,000	68,114	42%
Total Capital Expenses	11,338	58,281	93,659	210,659	152,378	62%
Total Expenses	14,653	122,271	158,439	275,439	153,168	77%
Total Current Profit/Loss Water Fund	-10,370	-22,119	0	0	50,964	

SPLOST FUNDS	Original Budget	Revised Budget	Current FY	Previous Yrs.	Current Bal
ROADS/BRIDGES					
SPLOST IV (carry forward)	64,411	64,411		64,411	6,226
LMIG 2016	7,818			7,818	
Hickory Nut Mtn.	3,901			3,901	
Interest Revenue			10	347	10
Total Available	76,130	64,411	10	76,477	6,236
Capital Outlay - Water	19,086	15,094		15,094	0
Capital Outlay - Roads	37,863	53,500	1,648	45,648	6,204
Capital Outlay - Public Safety	7,462	7,861		7,861	0
Total Projects	64,411	76,455	1,648	58,603	6,204
Net Available					32
SPLOST VI					
SPLOST Revenue	271,740	271,740	37,018	179,608	64,411
Interest Revenue			84	1,195	1,279
Total SPLOST Available	271,740	271,740	37,102	180,803	65,690
Capital Outlay - Roads	25,000	25,000	0	0	25,000
Capital Outlay - Public Safety	131,740	131,740	0	68,583	63,157
Capital Outlay - Water	20,000	20,000	205	18,998	797
Capital Outlay - Public Facilities	70,000	70,000	1,828	62,601	5,571
Capital Outlay - Parks/Rec.	25,000	25,000	0	0	25,000
Total Projects	271,740	271,740	2,033	150,182	119,525
Net Available					-53,835
SPLOST XIII					1,279
SPLOST Revenue (carry forward)	200,000	200,000	0	200,000	74,906
Interest Revenue			116	1,714	1,830
Total SPLOST Available	200,000	200,000	116	201,714	76,736
Capital Outlay - Roads	75,000	75,000	0	0	75,000
Capital Outlay - Public Safety	45,000	37,394	0	37,394	-7,606
Capital Outlay - Water	80,000	87,606	0	87,700	7,606
Total Projects	200,000	200,000	0	125,094	74,906
Net Available					1,830
SPLOST XIX					
SPLOST Revenue	220,000	220,000	177,354	0	177,354
Interest Revenue			2	0	2
Carry Forward					
Total SPLOST Available	220,000	220,000	177,356	0	177,356
Capital Outlay - Roads	50,000	50,000	0	0	50,000
Capital Outlay - Public Buildings	50,000	50,000	0	0	50,000
Capital Outlay - Water	120,000	120,000	0	0	120,000
Total Projects	220,000	220,000	0	0	220,000

Town Of Tallulah Falls GENERAL FUND REVENUE BUDGET OVERVIEW July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
31.0000 · Taxes				
31.1000 · General Property Taxes				
31.1100 · Real Property Current	131,705.08	123,900.00	7,805.08	106.3%
31.1300 · Personal Property Current	275.90	400.00	-124.10	69.0%
31.1310 · Personal Property Motor Vehicle	346.61	55,000.00	-54,653.39	0.6%
31.1315 · Personal Property Tax - TAVT	7,398.40			
31.1320 · Personal Property Mobile Homes	45.38			
31.1700 · Franchise Taxes				
31.1710 · Electric	21,768.58	23,000.00	-1,231.42	94.6%
31.1730 · Gas	228.92	235.00	-6.08	97.4%
31.1760 · Telephone	168.62	200.00	-31.38	84.3%
Total 31.1700 · Franchise Taxes	22,166.12	23,435.00	-1,268.88	94.6%
31.6200 · Insurance Premium Tax	12,714.51	12,000.00	714.51	106.0%
Total 31.1000 · General Property Taxes	174,652.00	214,735.00	-40,083.00	81.3%
31.1340 · Intangible Tax	169.53	0.00	169.53	100.0%
31.9000 · Penalties and Interest	0.00	25.00	-25.00	0.0%
Total 31.0000 · Taxes	174,821.53	214,760.00	-39,938.47	81.4%
32.0000 · Licenses and Permits				
32.1000 · Business Licenses				
32.1100 · Alcoholic Beverage License	0.00	100.00	-100.00	0.0%
32.1200 · General Business License				
32.1220 · Insurance	1,507.50	1,000.00	507.50	150.8%
32.1200 · General Business License - Other	350.00	1,100.00	-750.00	31.8%
Total 32.1200 · General Business License	1,857.50	2,100.00	-242.50	88.5%
Total 32.1000 · Business Licenses	1,857.50	2,200.00	-342.50	84.4%
32.2000 · Non-Business Lic & Permits				
32.2200 · Building & Signs				
32.2210 · Zoning and Land Use Permits	800.00			
Total 32.2200 · Building & Signs	800.00	0.00	800.00	100.0%
Total 32.2000 · Non-Business Lic & Permits	800.00	0.00	800.00	100.0%
32.3000 · Regulatory Fees				
32.3100 · Building Permits	775.00	550.00	225.00	140.9%
Total 32.3000 · Regulatory Fees	775.00	550.00	225.00	140.9%
Total 32.0000 · Licenses and Permits	3,432.50	2,750.00	682.50	124.8%
33.0000 · Intergovernmental Revenues				
33.4000 · State Government Grants LMIG	14,966.28	13,619.00	1,347.28	109.9%
33.6000 · Local Government Grant	0.00	4,500.00	-4,500.00	0.0%
33.9999 · Other - GEMA/FEMA/HS				
33.9979 · GMA Safety Grant	5,854.22	6,000.00	-145.78	97.6%
33.9989 · Firewise Grant	0.00	4,381.00	-4,381.00	0.0%
Total 33.9999 · Other - GEMA/FEMA/HS	5,854.22	10,381.00	-4,526.78	56.4%
Total 33.0000 · Intergovernmental Revenues	20,820.50	28,500.00	-7,679.50	73.1%
34.0000 · Charges for Service				
34.1100 · Court Costs, Fees and Charges	2.00	0.00	2.00	100.0%
34.9000 · Other charges for services				
34.9900 · Late Fees	181.85	0.00	181.85	100.0%
Total 34.9000 · Other charges for services	181.85	0.00	181.85	100.0%
34.0000 · Charges for Service - Other	2.00			
Total 34.0000 · Charges for Service	185.85	0.00	185.85	100.0%
35.0000 · Fines and Forfeitures				
35.1000 · Fines and Forfeitures	99,408.03	81,500.00	17,908.03	122.0%
Total 35.0000 · Fines and Forfeitures	99,408.03	81,500.00	17,908.03	122.0%
36.0000 · Investment Income				
36.1000 · Interest Revenues	303.71	800.00	-496.29	38.0%
Total 36.0000 · Investment Income	303.71	800.00	-496.29	38.0%
37.0000 · Contributions and Donations	534.00	4,000.00	-3,466.00	13.4%
38.0000 · Miscellaneous				
38.1000 · Rent	3,600.00	4,800.00	-1,200.00	75.0%
38.9000 · Other	13.98	0.00	13.98	100.0%
38.9100 · Overpayments to vendors	970.00			
38.9200 · Reimbursement for Insurance	4,948.74	4,390.00	558.74	112.7%
Total 38.0000 · Miscellaneous	9,532.72	9,190.00	342.72	103.7%

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Town Of Tallulah Falls
GENERAL FUND REVENUE BUDGET OVERVIEW
July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
39.0000 · Other Financing Sources				
39.1002 · Interfund transfer in - H/M TF	1,007.27	1,200.00	-192.73	83.9%
39.2000 · Proceeds of capital asset sale	16,244.00	10,000.00	6,244.00	162.4%
Total 39.0000 · Other Financing Sources	17,251.27	11,200.00	6,051.27	154.0%
Total Income	326,290.11	352,700.00	-26,409.89	92.5%
Gross Profit	326,290.11	352,700.00	-26,409.89	92.5%
Net Ordinary Income	326,290.11	352,700.00	-26,409.89	92.5%
Net Income	326,290.11	352,700.00	-26,409.89	92.5%

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Town Of Tallulah Falls LEGISLATIVE BUDGET REPORT

July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1110 · Elected Official Salary	1,996.58	3,600.00	-1,603.42	55.5%
Total 51.0000 · Personal Svs. Salaries & Wages	1,996.58	3,600.00	-1,603.42	55.5%
51.2000 · Employee Benefits				
51.2200 · Social Security	111.60	224.00	-112.40	49.8%
51.2300 · Medicare	26.08	53.00	-26.92	49.2%
51.2600 · Unemployment Insurance	7.20	23.00	-15.80	31.3%
Total 51.2000 · Employee Benefits	144.88	300.00	-155.12	48.3%
52.0000 · Purchased/Contracted Services				
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	448.80	650.00	-201.20	69.0%
52.3500 · Travel/Meals/Hotel	342.00	2,900.00	-2,558.00	11.8%
52.3700 · Education/Training	1,165.00	1,590.00	-425.00	73.3%
52.3900 · Other				
52.3910 · Software Subscriptions	255.00	450.00	-195.00	56.7%
Total 52.3900 · Other	255.00	450.00	-195.00	56.7%
Total 52.3000 · Other Purchased Services	2,210.80	5,590.00	-3,379.20	39.5%
Total 52.0000 · Purchased/Contracted Services	2,210.80	5,590.00	-3,379.20	39.5%
Total Expense	4,352.26	9,490.00	-5,137.74	45.9%
Net Ordinary Income	-4,352.26	-9,490.00	5,137.74	45.9%
Net Income	-4,352.26	-9,490.00	5,137.74	45.9%

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Town Of Tallulah Falls EXECUTIVE BUDGET REPORT

July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1110 · Elected Official Salary	750.00	1,500.00	-750.00	50.0%
Total 51.0000 · Personal Svs. Salaries & Wages	750.00	1,500.00	-750.00	50.0%
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance	44.30	215.00	-170.70	20.6%
51.2200 · Social Security	46.50	93.00	-46.50	50.0%
51.2300 · Medicare	10.88	22.00	-11.12	49.5%
51.2600 · Unemployment Insurance	3.00	10.00	-7.00	30.0%
Total 51.2000 · Employee Benefits	104.68	340.00	-235.32	30.8%
52.0000 · Purchased/Contracted Services				
52.1300 · Technical				
52.1310 · IT Services	450.00	1,080.00	-630.00	41.7%
Total 52.1300 · Technical	450.00	1,080.00	-630.00	41.7%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	112.20	160.00	-47.80	70.1%
52.3500 · Travel/Meals/Hotel	228.00	2,815.00	-2,587.00	8.1%
52.3700 · Education/Training	390.00	2,185.00	-1,795.00	17.8%
52.3900 · Other				
52.3910 · Software Subscriptions	77.50	150.00	-72.50	51.7%
Total 52.3900 · Other	77.50	150.00	-72.50	51.7%
Total 52.3000 · Other Purchased Services	807.70	5,310.00	-4,502.30	15.2%
Total 52.0000 · Purchased/Contracted Services	1,257.70	6,390.00	-5,132.30	19.7%
53.0000 · Supplies				
53.1300 · Food	0.00	100.00	-100.00	0.0%
Total 53.0000 · Supplies	0.00	100.00	-100.00	0.0%
Total Expense	2,112.38	8,330.00	-6,217.62	25.4%
Net Ordinary Income	-2,112.38	-8,330.00	6,217.62	25.4%
Net Income	-2,112.38	-8,330.00	6,217.62	25.4%

Town Of Tallulah Falls
ADMINISTRATION DEPARTMENT

July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1100 · Regular Employees	25,119.21	36,000.00	-10,880.79	69.8%
51.1200 · Temporary Employees	5,604.00	5,604.00	0.00	100.0%
Total 51.0000 · Personal Svs. Salaries & Wages	30,723.21	41,604.00	-10,880.79	73.8%
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance				
51.2101 · Cobra Insurance	3,480.00	3,480.00	0.00	100.0%
51.2100 · Group Employee Insurance - Other	4,194.27	5,400.00	-1,205.73	77.7%
Total 51.2100 · Group Employee Insurance	7,674.27	8,880.00	-1,205.73	86.4%
51.2200 · Social Security	2,002.29	2,235.00	-232.71	89.6%
51.2300 · Medicare	460.49	525.00	-64.51	87.7%
51.2400 · Retirement contributions	900.00	1,200.00	-300.00	75.0%
51.2600 · Unemployment Insurance	103.00	105.00	-2.00	98.1%
51.2700 · Workers' Compensation	268.80	270.00	-1.20	99.6%
Total 51.2000 · Employee Benefits	11,408.85	13,215.00	-1,806.15	86.3%
52.0000 · Purchased/Contracted Services				
52.1000 · Professional Services				
52.1100 · Official/administrative				
52.1102 · Payroll/Administrative	2,124.25	2,600.00	-475.75	81.7%
Total 52.1100 · Official/administrative	2,124.25	2,600.00	-475.75	81.7%
52.1200 · Professional				
52.1210 · Auditor	5,000.00	5,000.00	0.00	100.0%
52.1230 · Legal	20,539.52	24,285.00	-3,745.48	84.6%
Total 52.1200 · Professional	25,539.52	29,285.00	-3,745.48	87.2%
Total 52.1000 · Professional Services	27,663.77	31,885.00	-4,221.23	86.8%
52.1300 · Technical				
52.1310 · IT Services	4,324.90	5,900.00	-1,575.10	73.3%
52.1300 · Technical - Other	258.00	500.00	-242.00	51.6%
Total 52.1300 · Technical	4,582.90	6,400.00	-1,817.10	71.6%
52.2000 · Purchased-property services				
52.2100 · Cleaning services	1,800.00	2,400.00	-600.00	75.0%
52.2110 · Garbage Disposal	195.00	240.00	-45.00	81.3%
Total 52.2000 · Purchased-property services	1,995.00	2,640.00	-645.00	75.6%
52.2200 · Repairs & Maintenance				
52.2220 · Building	512.00	600.00	-88.00	85.3%
Total 52.2200 · Repairs & Maintenance	512.00	600.00	-88.00	85.3%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	717.00	2,740.00	-2,023.00	26.2%
52.3200 · Communications				
52.3220 · Cell Phone (Verizon)	362.26	540.00	-177.74	67.1%
52.3265 · GOV domain & web hosting	32.04	500.00	-467.96	6.4%
52.3270 · Postage	214.05	500.00	-285.95	42.8%
52.3200 · Communications - Other	3,216.75	4,180.00	-963.25	77.0%
Total 52.3200 · Communications	3,825.10	5,720.00	-1,894.90	66.9%
52.3301 · Advertising	1,890.84	7,000.00	-5,109.16	27.0%
52.3400 · Printing and binding	185.53	500.00	-314.47	37.1%
52.3500 · Travel/Meals/Hotel	0.00	100.00	-100.00	0.0%
52.3600 · Dues/Fees	1,817.73	2,500.00	-682.27	72.7%
52.3700 · Education/Training	0.00	100.00	-100.00	0.0%
52.3850 · Contract Labor				
52.3870 · Elections / Poll Workers	2,121.94	2,245.00	-123.06	94.5%
52.3850 · Contract Labor - Other	0.00	760.00	-760.00	0.0%
Total 52.3850 · Contract Labor	2,121.94	3,005.00	-883.06	70.6%

Town Of Tallulah Falls
ADMINISTRATION DEPARTMENT
 July 2019 through March 2020

	<u>Jul '19 - Mar 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
52.3900 · Other				
52.3910 · Software Subscriptions	693.88	800.00	-106.12	86.7%
Total 52.3900 · Other	693.88	800.00	-106.12	86.7%
Total 52.3000 · Other Purchased Services	11,252.02	22,465.00	-11,212.98	50.1%
Total 52.0000 · Purchased/Contracted Services	46,005.69	63,990.00	-17,984.31	71.9%
53.0000 · Supplies				
53.1100 · General Supplies	2,091.20	2,500.00	-408.80	83.6%
53.1200 · Energy				
53.1220 · Natural Gas	1,779.53	2,250.00	-470.47	79.1%
53.1230 · Electricity	2,577.00	4,000.00	-1,423.00	64.4%
Total 53.1200 · Energy	4,356.53	6,250.00	-1,893.47	69.7%
Total 53.0000 · Supplies	6,447.73	8,750.00	-2,302.27	73.7%
57.2000 · Payments to other agencies				
57.2010 · Marketing & Tourism	250.00	250.00	0.00	100.0%
57.2020 · Economic Development	9,000.00	10,500.00	-1,500.00	85.7%
Total 57.2000 · Payments to other agencies	9,250.00	10,750.00	-1,500.00	86.0%
58.000 · Miscellaneous Expense	322.56	500.00	-177.44	64.5%
Total Expense	104,158.04	138,809.00	-34,650.96	75.0%
Net Ordinary Income	-104,158.04	-138,809.00	34,650.96	75.0%
Net Income	-104,158.04	-138,809.00	34,650.96	75.0%

04/06/20

Town Of Tallulah Falls
MUNICIPAL COURT BUDGET REPORT
 July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1100 · Regular Employees	8,769.26	12,000.00	-3,230.74	73.1%
Total 51.0000 · Personal Svs. Salaries & Wages	8,769.26	12,000.00	-3,230.74	73.1%
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance	1,398.06	2,250.00	-851.94	62.1%
51.2200 · Social Security	540.74	745.00	-204.26	72.6%
51.2300 · Medicare	126.54	175.00	-48.46	72.3%
51.2600 · Unemployment Insurance	9.20	50.00	-40.80	18.4%
Total 51.2000 · Employee Benefits	2,074.54	3,220.00	-1,145.46	64.4%
52.0000 · Purchased/Contracted Services				
52.1000 · Professional Services				
52.1200 · Professional				
52.1250 · Judge	2,850.00	3,000.00	-150.00	95.0%
Total 52.1200 · Professional	2,850.00	3,000.00	-150.00	95.0%
Total 52.1000 · Professional Services	2,850.00	3,000.00	-150.00	95.0%
52.3000 · Other Purchased Services				
52.3500 · Travel/Meals/Hotel	0.00	500.00	-500.00	0.0%
52.3600 · Dues/Fees	20.70	30.00	-9.30	69.0%
52.3661 · Witness Fees	0.00	100.00	-100.00	0.0%
52.3670 · Interpreter	0.00	100.00	-100.00	0.0%
52.3700 · Education/Training	0.00	400.00	-400.00	0.0%
Total 52.3000 · Other Purchased Services	20.70	1,130.00	-1,109.30	1.8%
Total 52.0000 · Purchased/Contracted Services	2,870.70	4,130.00	-1,259.30	69.5%
53.0000 · Supplies				
53.1100 · General Supplies	0.00	100.00	-100.00	0.0%
Total 53.0000 · Supplies	0.00	100.00	-100.00	0.0%
Total Expense	13,714.50	19,450.00	-5,735.50	70.5%
Net Ordinary Income	-13,714.50	-19,450.00	5,735.50	70.5%
Net Income	-13,714.50	-19,450.00	5,735.50	70.5%

Town Of Tallulah Falls
POLICE BUDGET REPORT
 July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1150 · Police Chief	29,230.74	40,000.00	-10,769.26	73.1%
51.1153 · Police - Part time	10,582.50	12,000.00	-1,417.50	88.2%
Total 51.0000 · Personal Svs. Salaries & Wages	39,813.24	52,000.00	-12,186.76	76.6%
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance	6,755.94	9,000.00	-2,244.06	75.1%
51.2200 · Social Security	2,468.36	2,480.00	-11.64	99.5%
51.2300 · Medicare	577.36	580.00	-2.64	99.5%
51.2400 · Retirement contributions	1,200.00	1,500.00	-300.00	80.0%
51.2410 · Retirement POAB	0.00	241.00	-241.00	0.0%
51.2600 · Unemployment Insurance	225.78	100.00	125.78	225.8%
51.2700 · Workers' Compensation	5,918.20	5,185.00	733.20	114.1%
Total 51.2000 · Employee Benefits	17,145.64	19,086.00	-1,940.36	89.8%
52.0000 · Purchased/Contracted Services				
52.1300 · Technical				
52.1310 · IT Services	2,610.00	2,320.00	290.00	112.5%
Total 52.1300 · Technical	2,610.00	2,320.00	290.00	112.5%
52.2200 · Repairs & Maintenance				
52.2230 · Equipment	675.83	300.00	375.83	225.3%
52.2250 · Vehicle	481.30	2,500.00	-2,018.70	19.3%
Total 52.2200 · Repairs & Maintenance	1,157.13	2,800.00	-1,642.87	41.3%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	1,888.86	3,500.00	-1,611.14	54.0%
52.3200 · Communications				
52.3220 · Cell Phone (Verizon)	833.74	1,250.00	-416.26	66.7%
Total 52.3200 · Communications	833.74	1,250.00	-416.26	66.7%
52.3400 · Printing and binding	372.43	250.00	122.43	149.0%
52.3500 · Travel/Meals/Hotel	595.00	2,000.00	-1,405.00	29.8%
52.3600 · Dues/Fees	454.40	3,500.00	-3,045.60	13.0%
52.3700 · Education/Training	330.43	1,000.00	-669.57	33.0%
52.3900 · Other				
52.3910 · Software Subscriptions	100.00	2,000.00	-1,900.00	5.0%
Total 52.3900 · Other	100.00	2,000.00	-1,900.00	5.0%
Total 52.3000 · Other Purchased Services	4,574.86	13,500.00	-8,925.14	33.9%
Total 52.0000 · Purchased/Contracted Services	8,341.99	18,620.00	-10,278.01	44.8%
53.0000 · Supplies				
53.1100 · General Supplies				
53.1101 · Safety	3,902.00	3,000.00	902.00	130.1%
53.1155 · Uniforms	724.61	1,700.00	-975.39	42.6%
53.1100 · General Supplies - Other	1,991.67	1,000.00	991.67	199.2%
Total 53.1100 · General Supplies	6,618.28	5,700.00	918.28	116.1%
53.1200 · Energy				
53.1270 · Gasoline/Diesel	4,141.05	7,000.00	-2,858.95	59.2%
Total 53.1200 · Energy	4,141.05	7,000.00	-2,858.95	59.2%
53.1300 · Food				
53.1800 · Community Benefits	300.00	300.00	0.00	100.0%
Total 53.1300 · Food	300.00	300.00	0.00	100.0%
53.1400 · Books/Periodicals	145.50	100.00	45.50	145.5%
53.1600 · Small Equipment	2,884.33	2,200.00	684.33	131.1%
Total 53.0000 · Supplies	14,089.16	15,300.00	-1,210.84	92.1%
Total Expense	79,390.03	105,006.00	-25,615.97	75.6%
Net Ordinary Income	-79,390.03	-105,006.00	25,615.97	75.6%
Net Income	-79,390.03	-105,006.00	25,615.97	75.6%

Town Of Tallulah Falls
FIRE DEPARTMENT
 July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1200 · Temporary Employees	0,00	4,000.00	-4,000.00	0.0%
Total 51.0000 · Personal Svs. Salaries & Wages	0.00	4,000.00	-4,000.00	0.0%
51.2000 · Employee Benefits				
51.2700 · Workers' Compensation	679.00	483.00	196.00	140.6%
Total 51.2000 · Employee Benefits	679.00	483.00	196.00	140.6%
52.0000 · Purchased/Contracted Services				
52.1300 · Technical				
52.1301 · Safety	329.50	1,259.00	-929.50	26.2%
Total 52.1300 · Technical	329.50	1,259.00	-929.50	26.2%
52.2200 · Repairs & Maintenance				
52.2230 · Equipment	0.00	3,800.00	-3,800.00	0.0%
52.2250 · Vehicle	3,497.94	1,200.00	2,297.94	291.5%
Total 52.2200 · Repairs & Maintenance	3,497.94	5,000.00	-1,502.06	70.0%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	4,766.62	4,950.00	-183.38	96.3%
52.3600 · Dues/Fees				
52.3610 · Fire/Other (Heavy Hwy User)	0.00	206.00	-206.00	0.0%
52.3600 · Dues/Fees - Other	0.00	2,056.00	-2,056.00	0.0%
Total 52.3600 · Dues/Fees	0.00	2,262.00	-2,262.00	0.0%
52.3700 · Education/Training	0.00	856.00	-856.00	0.0%
52.3900 · Other				
52.3910 · Software Subscriptions	92.00	120.00	-28.00	76.7%
Total 52.3900 · Other	92.00	120.00	-28.00	76.7%
Total 52.3000 · Other Purchased Services	4,858.62	8,188.00	-3,329.38	59.3%
Total 52.0000 · Purchased/Contracted Services	8,686.06	14,447.00	-5,760.94	60.1%
53.0000 · Supplies				
53.1100 · General Supplies				
53.1101 · Safety	1,732.24	2,950.00	-1,217.76	58.7%
53.1100 · General Supplies - Other	258.73	7,283.00	-7,024.27	3.6%
Total 53.1100 · General Supplies	1,990.97	10,233.00	-8,242.03	19.5%
53.1300 · Food	0.00	300.00	-300.00	0.0%
53.1600 · Small Equipment	224.00	1,000.00	-776.00	22.4%
Total 53.0000 · Supplies	2,214.97	11,533.00	-9,318.03	19.2%
Total Expense	11,580.03	30,463.00	-18,882.97	38.0%
Net Ordinary Income	-11,580.03	-30,463.00	18,882.97	38.0%
Net Income	-11,580.03	-30,463.00	18,882.97	38.0%

04/06/20

Town Of Tallulah Falls
STREETS AND HIGHWAYS BUDGET REPORT
 July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
52.0000 · Purchased/Contracted Services				
52.2000 · Purchased-property services				
52.2140 · Lawn Care (Mowing/Cleaning ROW)				
52.2150 · Tree Trimming	0.00	5,000.00	-5,000.00	0.0%
52.2140 · Lawn Care (Mowing/Cleaning ROW) - Other	8,560.00	14,400.00	-5,840.00	59.4%
Total 52.2140 · Lawn Care (Mowing/Cleaning ROW)	8,560.00	19,400.00	-10,840.00	44.1%
Total 52.2000 · Purchased-property services	8,560.00	19,400.00	-10,840.00	44.1%
52.2200 · Repairs & Maintenance				
52.2230 · Equipment	0.00	613.00	-613.00	0.0%
52.2240 · Roads/Streets	0.00	2,500.00	-2,500.00	0.0%
Total 52.2200 · Repairs & Maintenance	0.00	3,113.00	-3,113.00	0.0%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	531.00	531.00	0.00	100.0%
Total 52.3000 · Other Purchased Services	531.00	531.00	0.00	100.0%
Total 52.0000 · Purchased/Contracted Services	9,091.00	23,044.00	-13,953.00	39.5%
53.0000 · Supplies				
53.1100 · General Supplies	361.44	489.00	-127.56	73.9%
53.1200 · Energy				
53.1230 · Electricity	2,374.97	4,000.00	-1,625.03	59.4%
53.1270 · Gasoline/Diesel	65.46			
Total 53.1200 · Energy	2,440.43	4,000.00	-1,559.57	61.0%
Total 53.0000 · Supplies	2,801.87	4,489.00	-1,687.13	62.4%
Total Expense	11,892.87	27,533.00	-15,640.13	43.2%
Net Ordinary Income	-11,892.87	-27,533.00	15,640.13	43.2%
Net Income	-11,892.87	-27,533.00	15,640.13	43.2%

Town Of Tallulah Falls WATER FUND BUDGET OVERVIEW

July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
34.0000 · Charges for Service				
34.4000 · Utilities				
34.4200 · Connect/Reconnect Fees	1,500.00	1,500.00	0.00	100.0%
44.4210 · Water Charges	38,990.88	63,000.00	-24,009.12	61.9%
Total 34.4000 · Utilities	40,490.88	64,500.00	-24,009.12	62.8%
34.9000 · Other charges for services				
34.9300 · Bad Check Fees	70.00			
34.9900 · Late Fees	155.15	230.00	-74.85	67.5%
Total 34.9000 · Other charges for services	225.15	230.00	-4.85	97.9%
Total 34.0000 · Charges for Service	40,716.03	64,730.00	-24,013.97	62.9%
36.0000 · Investment Income				
36.1000 · Interest Revenues	117.78	50.00	67.78	235.6%
Total 36.0000 · Investment Income	117.78	50.00	67.78	235.6%
38.0000 · Miscellaneous	28,844.89	0.00	28,844.89	100.0%
39.0000 · Other Financing Sources				
39.1001 · Interfund Transfer In - SPLOST	0.00	93,659.00	-93,659.00	0.0%
Total 39.0000 · Other Financing Sources	0.00	93,659.00	-93,659.00	0.0%
Total Income	69,678.70	158,439.00	-88,760.30	44.0%
Gross Profit	69,678.70	158,439.00	-88,760.30	44.0%
Expense				
51.0000 · Personal Svs. Salaries & Wages				
51.1100 · Regular Employees	8,817.26	12,000.00	-3,182.74	73.5%
Total 51.0000 · Personal Svs. Salaries & Wages	8,817.26	12,000.00	-3,182.74	73.5%
51.2000 · Employee Benefits				
51.2100 · Group Employee Insurance	1,236.72	2,350.00	-1,113.28	52.6%
51.2200 · Social Security	543.72	745.00	-201.28	73.0%
51.2300 · Medicare	127.24	175.00	-47.76	72.7%
51.2600 · Unemployment Insurance	9.35	10.00	-0.65	93.5%
Total 51.2000 · Employee Benefits	1,917.03	3,280.00	-1,362.97	58.4%
52.0000 · Purchased/Contracted Services				
52.1000 · Professional Services				
52.1100 · Official/administrative	1,220.94	1,000.00	220.94	122.1%
52.1200 · Professional				
52.1210 · Auditor	1,000.00	1,000.00	0.00	100.0%
52.1230 · Legal	181.13	70.00	111.13	258.6%
52.1240 · Engineers/Architechs	0.00	1,000.00	-1,000.00	0.0%
52.1325 · Water Operator	11,350.00	15,000.00	-3,650.00	75.7%
52.1345 · Consultants/Planners	377.60	2,000.00	-1,622.40	18.9%
Total 52.1200 · Professional	12,908.73	19,070.00	-6,161.27	67.7%
Total 52.1000 · Professional Services	14,129.67	20,070.00	-5,940.33	70.4%
52.1300 · Technical				
52.1310 · IT Services	90.00	360.00	-270.00	25.0%
52.1320 · Water Testing	975.00	975.00	0.00	100.0%
52.1300 · Technical - Other	87.00	0.00	87.00	100.0%
Total 52.1300 · Technical	1,152.00	1,335.00	-183.00	86.3%
52.2200 · Repairs & Maintenance				
44.2200 · Water System Repairs	16,881.75	13,000.00	3,881.75	129.9%
52.2220 · Building	2,656.00	0.00	2,656.00	100.0%
Total 52.2200 · Repairs & Maintenance	19,537.75	13,000.00	6,537.75	150.3%
52.3000 · Other Purchased Services				
52.3100 · Insurance other than WC/Health	1,351.00	350.00	1,001.00	386.0%

Town Of Tallulah Falls
WATER FUND BUDGET OVERVIEW
 July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
52.3200 · Communications				
52.3270 · Postage	197.65	500.00	-302.35	39.5%
Total 52.3200 · Communications	197.65	500.00	-302.35	39.5%
52.3600 · Dues/Fees	285.00	2,450.00	-2,165.00	11.6%
52.3900 · Other				
52.3910 · Software Subscriptions	335.39	360.00	-24.61	93.2%
Total 52.3900 · Other	335.39	360.00	-24.61	93.2%
Total 52.3000 · Other Purchased Services	2,169.04	3,660.00	-1,490.96	59.3%
Total 52.0000 · Purchased/Contracted Services	36,988.46	38,065.00	-1,076.54	97.2%
53.0000 · Supplies				
53.1100 · General Supplies				
53.1110 · Water System Chemicals	2,420.58	3,000.00	-579.42	80.7%
53.1100 · General Supplies - Other	1,776.16	735.00	1,041.16	241.7%
Total 53.1100 · General Supplies	4,196.74	3,735.00	461.74	112.4%
53.1200 · Energy				
53.1230 · Electricity	8,761.69	6,900.00	1,861.69	127.0%
Total 53.1200 · Energy	8,761.69	6,900.00	1,861.69	127.0%
53.1500 · Supplies purchased for resale				
53.1510 · Water	855.30	500.00	355.30	171.1%
Total 53.1500 · Supplies purchased for resale	855.30	500.00	355.30	171.1%
53.1600 · Small Equipment	1,667.64	250.00	1,417.64	667.1%
Total 53.0000 · Supplies	15,481.37	11,385.00	4,096.37	136.0%
54.0000 · Capital Outlay				
54.1400 · Infrastructure/Roads				
54.0007 · Water System Improvements	58,281.14	93,659.00	-35,377.86	62.2%
Total 54.1400 · Infrastructure/Roads	58,281.14	93,659.00	-35,377.86	62.2%
Total 54.0000 · Capital Outlay	58,281.14	93,659.00	-35,377.86	62.2%
69810 · Bank Service Charges	2,420.00	50.00	2,370.00	4,840.0%
Total Expense	123,905.26	158,439.00	-34,533.74	78.2%
Net Ordinary Income	-54,226.56	0.00	-54,226.56	100.0%
Net Income	-54,226.56	0.00	-54,226.56	100.0%

Town Of Tallulah Falls
Municipal Court Trust Fund Account
 July 2019 through March 2020

	745 Municipal Court Fund (700 Trust and Agency Funds)	Total 700 Trust and Agency Funds	TOTAL
Ordinary Income/Expense			
Income			
35.0000 · Fines and Forfeitures			
35.1000 · Fines and Forfeitures	154,383.65	154,383.65	154,383.65
35.0000 · Fines and Forfeitures - Other	-500.00	-500.00	-500.00
Total 35.0000 · Fines and Forfeitures	153,883.65	153,883.65	153,883.65
36.0000 · Investment Income			
36.1000 · Interest Revenues	3.24	3.24	3.24
Total 36.0000 · Investment Income	3.24	3.24	3.24
Total Income	153,886.89	153,886.89	153,886.89
Gross Profit	153,886.89	153,886.89	153,886.89
Expense			
52.0000 · Purchased/Contracted Services			
52.3000 · Other Purchased Services			
52.3652 · Peace Officer A/B	5,244.35	5,244.35	5,244.35
52.3653 · POPIDF-A	9,713.69	9,713.69	9,713.69
52.3654 · POPIDF-B	9,907.64	9,907.64	9,907.64
52.3655 · Victim's Assistance	4,902.62	4,902.62	4,902.62
52.3656 · Brain & Spinal	84.18	84.18	84.18
52.3657 · GA Crime Victim	26.00	26.00	26.00
52.3658 · Rabun Co. Jail	9,796.33	9,796.33	9,796.33
52.3659 · Crime Lab	25.00	25.00	25.00
52.3662 · Driver's Ed	1,107.97	1,107.97	1,107.97
52.3665 · Tech Fund	11,723.00	11,723.00	11,723.00
52.3666 · City portion of fines	98,021.03	98,021.03	98,021.03
52.3700 · Education/Training	420.91	420.91	420.91
Total 52.3000 · Other Purchased Services	150,972.72	150,972.72	150,972.72
Total 52.0000 · Purchased/Contracted Services	150,972.72	150,972.72	150,972.72
53.0000 · Supplies			
53.1100 · General Supplies	224.63	224.63	224.63
Total 53.0000 · Supplies	224.63	224.63	224.63
Total Expense	151,197.35	151,197.35	151,197.35
Net Ordinary Income	2,689.54	2,689.54	2,689.54
Net Income	2,689.54	2,689.54	2,689.54

Town Of Tallulah Falls
Hotel Motel Tax Fund Account
July 2019 through March 2020

	275 Hotel Motel Tax Fund (200 Special Revenue Funds)	Total 200 Special Revenue Funds	TOTAL
Ordinary Income/Expense			
Income			
31.0000 · Taxes			
31.1000 · General Property Taxes			
31.4100 · Hotel/Motel Tax	2,276.76	2,276.76	2,276.76
Total 31.1000 · General Property Taxes	2,276.76	2,276.76	2,276.76
Total 31.0000 · Taxes	2,276.76	2,276.76	2,276.76
36.0000 · Investment Income			
36.1000 · Interest Revenues	0.13	0.13	0.13
Total 36.0000 · Investment Income	0.13	0.13	0.13
Total Income	2,276.89	2,276.89	2,276.89
Gross Profit	2,276.89	2,276.89	2,276.89
Expense			
52.0000 · Purchased/Contracted Services			
52.3000 · Other Purchased Services			
52.3600 · Dues/Fees	0.00	0.00	0.00
Total 52.3000 · Other Purchased Services	0.00	0.00	0.00
Total 52.0000 · Purchased/Contracted Services	0.00	0.00	0.00
53.0000 · Supplies			
53.1100 · General Supplies	86.66	86.66	86.66
Total 53.0000 · Supplies	86.66	86.66	86.66
57.2000 · Payments to other agencies			
57.2010 · Marketing & Tourism	728.88	728.88	728.88
Total 57.2000 · Payments to other agencies	728.88	728.88	728.88
61.1000 · Interfund transfer out	1,007.27	1,007.27	1,007.27
Total Expense	1,822.81	1,822.81	1,822.81
Net Ordinary Income	454.08	454.08	454.08
Net Income	454.08	454.08	454.08

Town Of Tallulah Falls
Volunteer Fire Fund Account
July 2019 through March 2020

	<u>270 Special Volunteer Fire Fund</u> <u>(200 Special Revenue Funds)</u>	<u>Total 200 Special Revenue Funds</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
36.0000 · Investment Income			
36.1000 · Interest Revenues	18.27	18.27	18.27
Total 36.0000 · Investment Income	<u>18.27</u>	<u>18.27</u>	<u>18.27</u>
Total Income	<u>18.27</u>	<u>18.27</u>	<u>18.27</u>
Gross Profit	<u>18.27</u>	<u>18.27</u>	<u>18.27</u>
Net Ordinary Income	<u>18.27</u>	<u>18.27</u>	<u>18.27</u>
Net Income	<u>18.27</u>	<u>18.27</u>	<u>18.27</u>

Town Of Tallulah Falls
Technology Fund Account
 July 2019 through March 2020

	225 Court Technology Fund (200 Special Revenue Funds)	Total 200 Special Revenue Funds	TOTAL
Ordinary Income/Expense			
Income			
34.0000 · Charges for Service			
34.1100 · Court Costs, Fees and Charges	11,811.00	11,811.00	11,811.00
Total 34.0000 · Charges for Service	11,811.00	11,811.00	11,811.00
35.0000 · Fines and Forfeitures			
35.1000 · Fines and Forfeitures	0.00	0.00	0.00
Total 35.0000 · Fines and Forfeitures	0.00	0.00	0.00
36.0000 · Investment Income			
36.1000 · Interest Revenues	7.31	7.31	7.31
Total 36.0000 · Investment Income	7.31	7.31	7.31
Total Income	11,818.31	11,818.31	11,818.31
Gross Profit	11,818.31	11,818.31	11,818.31
Expense			
52.0000 · Purchased/Contracted Services			
52.1300 · Technical			
52.1310 · IT Services	3,933.00	3,933.00	3,933.00
52.1300 · Technical - Other	1,350.00	1,350.00	1,350.00
Total 52.1300 · Technical	5,283.00	5,283.00	5,283.00
52.3000 · Other Purchased Services			
52.3900 · Other			
52.3910 · Software Subscriptions	3,499.00	3,499.00	3,499.00
Total 52.3900 · Other	3,499.00	3,499.00	3,499.00
Total 52.3000 · Other Purchased Services	3,499.00	3,499.00	3,499.00
Total 52.0000 · Purchased/Contracted Services	8,782.00	8,782.00	8,782.00
53.0000 · Supplies			
53.1100 · General Supplies	41.53	41.53	41.53
Total 53.0000 · Supplies	41.53	41.53	41.53
58.000 · Miscellaneous Expense	0.00	0.00	0.00
Total Expense	8,823.53	8,823.53	8,823.53
Net Ordinary Income	2,994.78	2,994.78	2,994.78
Net Income	2,994.78	2,994.78	2,994.78

Tallulah Falls
Downtown Development Authority
PO Box 56 • Tallulah Falls, Georgia 30573 • (706) 754-6040

Date: April 7, 2020
To: Mayor, Clerk, and Council of the Town of Tallulah Falls
From: Keith Nelms, Chair, Tallulah Falls Downtown Development Authority
Subject: April 2020 DDA Report

In late February, the chair and a director of the Tallulah Falls Downtown Development Authority were approached by an interested party wishing to explore an arrangement involving the Tallulah Center. This interested party planned to discuss the matter with the entire DDA at the monthly DDA meeting scheduled for Tuesday March 17.

Due to the dramatic stock market decline in early March, the interested party wished to delay the Tallulah Center discussion until financial markets stabilized. While free to reveal there was an expression of interest, the DDA chair and director were asked to maintain confidentiality in this matter for the moment.

The regular DDA meeting scheduled for Tuesday night, March 17, was postponed due to concerns over COVID-19 and the call for social distancing.

On Tuesday night, March 31, the DDA held its March 2020 meeting via teleconferencing. Chairman Nelms hosted a Zoom teleconference meeting attended by all DDA directors from their respective homes. The Zoom meeting was successfully streamed live on a public YouTube channel.

The primary focus of the March 31 DDA meeting was to test the functionality of Zoom teleconferencing and YouTube live public streaming as an avenue for conducting DDA meetings *and* to allow the DDA directors to become familiar with the Zoom teleconferencing environment. It is anticipated DDA meetings will be held online for the duration of the COVID-19 emergency.

ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS GOVERNING CERTAIN USES OF PUBLIC PROPERTIES OWNED AND/OR MAINTAINED BY THE TOWN OF TALLULAH FALLS AND TO PROVIDE FOR “IN KIND” REIMBURSEMENTS TO THE TOWN FOR, AMONG OTHER THINGS, THE USE OF UTILITIES AND WEAR AND TEAR ON SUCH PROPERTIES; TO PROVIDE FOR CODIFICATION; TO REPEAL CONFLICTING PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the Town of Tallulah Falls is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the Town of Tallulah Falls has historically relied heavily on volunteerism in order to thrive as a community without having to raise millage rates and further burden property owners; and

WHEREAS, the hourly value of a volunteer in the State of Georgia has been established to be \$25.78 per hour in recent studies; and

WHEREAS, the Mayor and Council of the Town of Tallulah Falls are willing to make accommodations to encourage people to freely offer their time and efforts to do work for the Town’s benefit; and

WHEREAS, properties owned and/or maintained by the Town are considered Public Properties for purposes of this Ordinance (as opposed to private property); and

WHEREAS, Section 24-15 of the Code of Ordinances for the Town of Tallulah Falls provides that “[n]o person shall camp in the town except at designated locations.”

WHEREAS, the Mayor and Council find it to be in the best interest of the Town to adopt an Ordinance that provides for rules and regulations regarding the use of Public Properties owned and/or maintained by the Town;

**NOW, THEREFORE, THE COUNCIL OF THE TOWN OF TALLULAH FALLS
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. Title: Rules and Regulations to Use Public Properties for Overnight Camping.

SECTION 2. Findings of Fact: The Town Council hereby makes the following findings of fact by incorporating the “WHEREAS” clauses above as if same were set forth verbatim here.

SECTION 3. Designated Areas for Camping. Pursuant to Section 24-15 of the Code of Ordinances for the Town of Tallulah Falls, the Council hereby designates all Public Properties as a location in which camping shall be allowed, provided that any person so doing must comply with the rules and regulations set forth hereunder as a condition precedent. As used herein, the phrase “Public Properties” means those properties that are owned and/or maintained by the Town; it does not include private property.

SECTION 4. Rules and Regulations:

- (a) The Mayor is hereby authorized to permit camping on Public Properties in accordance with this Ordinance.
- (b) Those wishing to camp on Public Properties must first apply in writing to the Town Clerk and receive written permission from the Mayor.
 - i. Any such application must include, at a minimum, the names of any person(s) who will be camping on Public Properties, contact information, including phone number, e-mail address (if any), a copy of an unexpired driver's license or other form of valid government issued identification, and a copy of a valid registration for any vehicles to be parked on such Public Properties.
 - ii. No minor children shall be permitted to camp on Public Properties unless they are accompanied by a parent or legal guardian. In the event that a minor child is accompanied by a parent or legal guardian while camping on Public Properties, then no separate application or form of identification shall be required for the minor child and the application and identification for the accompanying parent(s) or legal guardian(s) shall be sufficient as to the minor child.
 - iii. Submission of an application shall be a consent to the Town performing a routine background check, which shall be performed by the Police Chief and reviewed with the Mayor before approval of such application to permit camping on Public Properties.
- (c) Any permission to camp on Public Properties is conditioned upon the donation of services and time to the Town as "In Kind" remuneration. The length of stay, number of "campers," and the scope of services provided shall be determined on a case-by-case basis, subject to review on a weekly basis by the Mayor, who may deny, amend, or cancel a stay for any purpose at his discretion. As used herein, "In Kind" remuneration means a minimum of 24 hours per week spent volunteering time, effort, and services for the advancement and benefit of the Town of Tallulah Falls in a manner deemed reasonable by the Mayor. This "In Kind" remunerations shall be in exchange for the use of Public Properties, including, but not limited to utilities and/or the wear and tear on the Public Properties while camping is being permitted.
- (d) A single length of stay shall not exceed 90 consecutive days at one time, with a maximum total number of days not to exceed 180 days per calendar year. Any particular Public Property used in such a manner shall be given a recovery period of at least 14 days between each use.
- (e) Any such use of Public Properties for camping shall be additionally subject to the following rules and regulations set forth hereinbelow:
 - i. Only one camp site at a time is permitted per Public Property.
 - ii. The area where camping has been permitted under this Ordinance shall be maintained in a clean and sanitary manner.
 - iii. No alcohol consumption shall be permitted on said Public Properties.

- iv. No open fires shall be permitted. The foregoing does not apply to the reasonable use of barbeque grills or stoves for cooking purposes, but is intended to prohibit “campfires.”
 - v. The area where camping has been permitted under this Ordinance shall be left in a condition that is as good as or better than when the activity commenced.
 - vi. All other Ordinances of the Town of Tallulah Falls, and state law where applicable, must be followed at all times during the activities provided for through this Ordinance.
- (f) Violation(s) of any of these provisions may be grounds for immediate cancelation of the permitted use and the Public Property shall be vacated immediately upon written notice by the Mayor. There shall be no other acceptable allowance for camping on Public Properties under this Ordinance.
 - (g) The Police Chief is authorized to enforce all laws and ordinances with regard to the use of Public Properties.

SECTION 5. Miscellaneous Provisions.

- (a) The Mayor shall provide written notice to the Council members, Town Clerk, Police Chief, and Fire Chief, prior to the commencement of each use for a particular Public Property for camping. This notice shall include the application materials specified hereinabove.
- (b) Records shall be maintained to include the application and supporting materials as well as any and all time sheets showing the services performed and time rendered weekly on behalf of the Town. The Mayor shall provide these reports to the Council at each regularly scheduled meeting. A written submission shall be sufficient to satisfy this requirement for the Mayor to update Council.
- (c) The use of Public Properties pursuant to this Ordinance is not intended, and in no way shall be construed, to convey a property right or interest in the use or continued use of the Public Properties so used, but instead shall constitute a license revocable at any time for any reason by the Town without payment of any form of compensation.
- (d) The services contemplated hereunder in exchange for the license to camp on Public Properties do not constitute an employment relationship or qualify said volunteer(s) as independent contractor(s). To that end, the Town shall have no obligation to pay for any services rendered by any individual hereunder.
- (e) Each person over the age of majority must sign a waiver and acknowledgment declaring that he or she has read this Ordinance, including the Rules and Regulations contained in Section 4 and the Miscellaneous Provisions contained in Section 5. Moreover, each individual signing the waiver and acknowledgment must agree to be bound by the provisions hereof and forever waive any claim or liability arising from the use of Public Properties hereunder. The particular form of the waiver and acknowledgment shall be satisfactory to the Town’s legal counsel.
- (f) For each person under the age of majority, an accompanying parent or legal guardian must sign the aforementioned waiver and acknowledgment on behalf of each person under the age of majority who will be camping on the Public Properties. While the Town does not want to discourage children from learning the valuable life lessons gained

through performing public service and volunteer work, no hours performed by a person under the age of majority shall count toward the provisions related to “In Kind” remuneration.

SECTION 6. Repeal of Conflicting Provision. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION 7. Effective Date. This Ordinance shall become effective immediately upon its adoption by the Mayor and Council of the Town of Tallulah Falls.

SECTION 8. Authorization. By adopting this Ordinance through motion validly seconded and approved in accordance with the Charter, the Council hereby authorizes the Mayor to sign this Ordinance and further authorizes the Mayor, Town Clerk, Town Attorney, or such other staff or designees as may be otherwise prudent and ordinary to take all measures necessary and convenient to effectuate the purposes of this Ordinance.

SO ORDAINED this _____ day of _____, 2020.

Mike Early, Mayor

Attest: _____
Linda Lapeyrouse, Town Clerk

[seal]

Approved as to Form:

Warren Tillery, Town Attorney

From: [Lauren Freeman](#)
To: [Mike Early](#)
Subject: Operation
Date: Sunday, March 15, 2020 4:25:14 PM

I have attached the operating agreement I pulled together for your review. This is not set in stone. We can do more or less depending on what the city decides but I think this was basically what we had discussed. We do have our other company American Water Specialties that is setup to make any repairs you may need and we keep someone on call 24/7 because of all the other systems we already own and operate. We also keep an operator on call at all times that can come over to sample if needed. I didn't ask you if the city was supplying the chemicals currently but if you are that is fine as long as they are kept accessible to the operators. If not our prices are \$9.50 per gallon chlorine, \$8.00 per gallon of caustic, and \$7.50 per 40lb bag of salt. I also put a line in there that you would authorize us to make repairs of \$50 or less. This is basically so I don't have to submit an estimate each time you need to replace a chlorine pump strainer/injector or a pressure gauge quits working. Basically just minor things that you have to keep up. It saves you money cause my operator can just fix the minor things as they go vs you paying us or someone else a service call. I don't make anything if I spend all my time asking for approvals for minor little things on the systems we operate or I would have to charge you more for the minor things to cover my time. Typically 2-3 times per year you would have a charge for some minor something we had to do.

We can put this into a formal contract if needed or we can run this month to month. Almost all of the systems I operate we just sign this agreement and operate on a month to month basis. You will be billed at the end of each month for the previous months work and If you are not happy with our service you are free to change at any time. In my 15 years of doing this I have only had one system drop us because they didn't like what we were doing. That boiled down to them wanting us to cut corners to keep them from reporting problems to EPD which I refused. Since then they have actually hired us back and agreed to fix the problem. I have had a few that brought in their own person in house but other than that we have kept a good customer base.

If you choose to have us operate your system I will come out within the first 3 months and go thru your entire system to make sure we have good notes and records of how things work. I will also make recommendation for things that you should do to make your system more efficient, reliable, and user friendly. Just in my short time there I picked up on lots of small things that could be corrected to give you a better system and hopefully give you some savings in the long run. I know you have a tight budget and you won't do it all at once but I think its always good to have a list and prioritize them for when you do have the funding. It also helps with setting future rates so you make sure you can keep improving the system vs letting one go in further decline where it gets real expensive to bring back.

Let me know if you have any questions or concerns with this.

Thanks
Lauren Freeman



9607 Duncan Bridge Road, Cleveland, GA 30528

Phone 706-348-6215, Fax 706-865-3221

Lauren@americanwtr.com

americanwtr.com

TALLULAH FALLS WATER SYSTEM:

American Water Services, Inc agrees to perform the following services for the water system serving Tallulah Falls:

- Perform weekly inspections of the system to ensure proper operation
- Perform weekly chlorine tests and adjust as necessary.
 - Will sample leaving both treatment plants and at both booster stations
 - Will provide a chlorine test kit for city staff to take a daily reading at the booster pump station beside the main tank.
- Read main water and power meters weekly and document usage
 - Forms will be provided in each well house and booster pump building so the city staff can take daily power and water meter readings and record for our operators to enter weekly.
- Perform and ship all routine water tests required by the Georgia DNR
 - Sample site plans if you have them and/or system maps will be needed from the city so AWS can establish a proper sample plan.
- Maintain records of the water tests and system repairs.
- Add chemicals as needed (chemicals billed extra at current rate)
- Submit monthly operating reports to the Georgia DNR
- Meet with EPD officials for routine inspections.
- Make recommendation for repairs and upgrades as we see them

Tallulah Falls shall be responsible for the following:

- Provide detailed notification of all repairs made to the water system that are not performed by either American Water Services, Inc or our partner company Freeman Electrical and Pump Service, Inc dba American Water Specialties so that proper records can be maintained per EPD requirements.
- Paying for all repairs needed to keep the water system operating in a safe manner.
- Paying and maintaining the Drinking Water Contract with the Georgia DNR for lab testing (if American Water pays and sets up the contract Tallulah Falls will be billed for the cost of the contract)
- Paying for any testing that is requested or required by the Georgia DNR in addition to the routine sampling covered under the Drinking Water Contract.

American Water Service agrees to provide the services listed above for \$500 per month plus any chemicals required for operation. Tallulah Falls will agree that minor repairs that can be made for \$50 or less while the operator is on site can be done without city approval. Quotes will be provided to Tallulah Falls for any additional testing or repairs that may be needed/required for funding approval.

Meter readings can be performed for an additional \$150 per month. This meter reading rate assumes the boxes are all readily accessible and readable. Extra time will be billed if boxes have to be dug out, uncovered, or anything else that may impede the meter readings.

Special trips for repairs, line flushing or checking customer complaints will be billed at \$100 per hour with a \$120 minimum service charge during normal business hours (8-5). After hours and weekends will be billed at \$125/hour with a \$150 minimum charge plus any material used. Small repairs or flushing that can be done while on site for routine operation will just be billed for the time required to complete and will not have the min service charge. The time calculated for special trips include travel time to and from our office at 9607 Duncan Bridge Road, Cleveland, GA 30528

American Water must be notified of any repairs made to the system or outage so we can determine if a boil water notice is required. If so, a service call will be required plus a \$40 sample fee for the special sample. Notification of any required boil water notice will be provided to the city so they can send notice to their customers.

There will be an additional fee of \$250 per year if American Water Services prepares the Consumer Confidence Report. We will provide paper and digital copies to the city to distribute as you see fit. We can post on our website if needed for no additional charge.

Lauren Freeman, President
American Water Services, Inc.
Date: March 16, 2020